

Washington Township Board of Trustees Record of Proceedings

ENTITY NAME: Washington Township / Logan County

MINUTES TITLE: Minutes from the Special Meeting held on December 22, 2022

BOARD NAME: Washington Township Board of Trustees

TYPE OF MEETING: Special

VOTING SESSION: Yes

DATE: 12/22/2022

START TIME: 7:30 AM

END TIME: 8:56 AM

MEETING LOCATION: Washington Township Hall, Lewistown, OH

RECORD OF PROCEEDINGS: Fiscal Officer, Lisa Miller

CALLED TO ORDER BY: Chairman, Trustee Berg

BOARD MEMBERS / FISCAL OFFICER

NAME	PRESENT
Trustee Lewis	Present
Trustee Faulder	Present
Trustee Berg	Present
Fiscal Officer Miller	Present
Chief Thompson	Present

FINANCIAL OBLIGATIONS

MOTION TO APPROVE PAYMENT OF FINANCIAL OBLIGATIONS	
MOTION TO APPROVE BY	Trustee Berg
MOTION SECONDED BY	Trustee Lewis
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS - Approved	YES: 3 NO: 0

DEPARTMENT	ADMINISTRATION
REPRESENTATIVE'S NAME	Fiscal Officer, Lisa Miller
OPERS Rates for 2023	- OPERS Rates for 2023 are the same as 2022; 10% Employer Share / 14% General Employee Share 14% Employer Share / 18.10% Full Time Lieutenant Thompson
INVENTORY	- All Department Heads will be given inventory sheets at the 1/12/23 meeting and return to Fiscal Officer by 1/28/23. Fiscal Officer will mail a copy of all inventory sheets to the Logan County Engineers Office by 1/31/23 as required annually.

LEGISLATION

NUMBER	Resolution 2022-027
TITLE	Approval of Health Care Procurement / Reimbursement
STATUS	Passage
MOTION TO	Approve
DISCUSSION	Regarding health care reimbursement for elected officials and/or full-time employees that may provide medical, dental, and vision coverage for the elected officials and/or full-time employees and their immediate dependents

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	per State of Ohio Revised Code 505.60 with the added limitation by the Washington Township Trustees not to exceed \$550/month in FY2023.
VOTING ROLL CALL	Trustee Lewis made a motion to approve Resolution 2022-027 and Trustee Berg seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS	YES: 3 NO: 0 Resolution 2022-027 Passed

NUMBER	Resolution 2022-028
TITLE	Approval of Temporary Budget / Appropriations for 2023
STATUS	Passage
MOTION TO	Approve
DISCUSSION	To operate at the maximum rate of 100% of the 2022 budget and all temporary appropriations until the 2023 permanent budget and appropriations are approved.
VOTING ROLL CALL	Trustee Berg made a motion to approve Resolution 2022-028 and Trustee Lewis seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS	YES: 3 NO: 0 Resolution 2022-028 Passed

2023 Budgeted Items	Fiscal Officer, Lisa Miller
Report / Discussion	<p>The Trustees and Fiscal Officer agree the following items need to be included for the</p> <ol style="list-style-type: none"> 1. Chip Seal (\$150,000) 2. Paving (\$150,000 – sales tax will cover this) 3. Park Improvements (\$5,000) 4. Tree Trimming (\$5,000) 5. Nuisance Properties Cleanup or Demolition (\$15,000) 6. Dumpster Days (\$5,000) 7. Crack Filling (\$15,000) 8. Tools for Maintenance Building (\$5,000) 9. Grapple Arm with Accessories – (\$9,000) 10. New Dump Truck – (\$220,000) 11. K&M – (tires) \$3,000 12. NAPA – (brakes/rotors/pads) \$8,000 (split 50% Road / PD) 13. Annual Police Dept. Fees (\$5,000) 14. Police Dept. WatchGuard Savings (\$10,000) 15. Police Dept. Gasoline (\$20,000) 16. Township Hall Roof Repair (\$10,000)
Purchasing Procurement	Important ! All purchases must be in the budget prior to quotes, proposals, meeting with vendors, orders placed, etc. Can't stress enough, if not budgeted for at first of year, then purchases will take longer as all letters and resolutions needed for approval to change the budget and appropriations go to Logan County Auditor, Jack Reser and the Budget Committee and then all of those changes must be put into the UAN system before a purchase can even be discussed and/or a PO# created by the Fiscal Officer and approved by the Trustees.

Payroll - 2023	Trustees / Fiscal Officer
	<p>Payroll – Trustee Berg made a motion to set the hourly pay scale for township employees in 2023 as follows:</p> <ul style="list-style-type: none"> • road superintendent - \$ 25.00 NEW > OLD: \$18.75 • road workers (part time) \$ 18.00 NEW > OLD: \$16.00 • police chief - \$25.00 NEW > OLD: \$17.50 • police officers - \$20.00 NEW > OLD: \$16.00 • police officer & drug task force - \$21.00 NEW > OLD: \$16.00 • Zoning officer - \$ 825.00 NEW > OLD: \$725.00 • Zoning board members - \$30.00 per hour (minimum pay is one hour) • Seasonal or Administrative Help - \$15.00/hr. NEW > OLD: \$12.00 <p>Trustee Lewis seconded the motion to set the hourly pay scale per the above changes for township employees. All answered "Aye" and motion was passed 3-0.</p> <p>Trustee Faulder: To all employees / public as well. We have been underpaying due to the constraints of our budgets. So, these raises are bringing us up to competitive wages. That does not mean everyone gets a large raise every year. In fact, when the next raise comes up it may be only .50 cents. As Trustees, we want to pay competitive wages and keep our employees but we can't raise salaries to an amount that would put them out of a job as their budgets can't support them. Then the employee would have to make a decision. We're happy to support the competitive wages, however, there won't be any more increases like this again. It was really done because our employees deserve the raises to be as competitive as the surrounding areas. They all work equally hard at their jobs so it is the right thing to do but future raises will not be like one.</p>

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GUESTS – TOPS TOWING & GARAGE	POLICE DEPARTMENT
	Police Chief Thompson
Police Department Levy	TOPS Towing & Garage surprised everyone with the whole Family joining our meeting to donate \$4,500 to the Washington Township Police Department to purchase equipment. We are so grateful for businesses and families in our community who recognize the Police Dept have an equipment need and a tight financial year in 2023 until the new levy monies are collected in 2023 and dispersed in 2024. Thank you TOPS TOWING & GARAGE – we appreciate your kind generosity and loved having the whole family come in to present it to Chief Thompson for the Police Department!

NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Regular</u>
DATE	<u>1/12/2023</u>
TIME	6:30 PM
LOCATION	Washington Township Hall

MEETING ADJOURNMENT

MOTION BY	Trustee Faulder
MOTION SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS – Motion Passed	YES: 3 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	1/12/2023

WASHINGTON TOWNSHIP BOARD OF TRUSTEE CERTIFIED

SIGNATURE	TITLE	DATE
Trustee Lewis -	Trustee and Chairman of the Board	1/12/2023
Trustee Faulder -	Trustee and Co-Chairman of the Board	1/12/2023
Trustee Berg -	Trustee and Member of the Board	1/12/2023