

Washington Township Board of Trustees Record of Proceedings

ENTITY NAME: Washington Township / Logan County

MINUTES TITLE: Minutes from the Special Meeting held on December 28, 2021

BOARD NAME: Washington Township Board of Trustees

TYPE OF MEETING: Special

VOTING SESSION: Yes

DATE: 12/28/2021

START TIME: 9:00 AM

END TIME: 9:56 AM

MEETING LOCATION: Washington Township Hall, Lewistown, OH

RECORD OF PROCEEDINGS: Fiscal Officer, Lisa Miller

CALLED TO ORDER BY: Chairman, Trustee Lewis

BOARD MEMBERS / FISCAL OFFICER

NAME	PRESENT
Trustee Lewis	Present
Trustee Faulder	Present
Trustee Berg	Present
Fiscal Officer Miller	Present
Chief Rick Core	Present

FINANCIAL OBLIGATIONS

MOTION TO APPROVE PAYMENT OF FINANCIAL OBLIGATIONS	
MOTION TO APPROVE BY	Trustee Faulder
MOTION SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS - Approved	YES: 3 NO: 0

DEPARTMENT	ADMINISTRATION / FINANCES
REPRESENTATIVE'S NAME	Fiscal Officer, Lisa Miller
OPERS Rates for 2022	- OPERS Rates for 2022 are the same as 2021; 10% Employer Share / 14% General Employee Share 14% Employer Share / 18.10% Full Time Lieutenant Thompson
INVENTORY	- All Department Heads will be given inventory sheets at the 1/13/22 meeting and return to Fiscal Officer by 1/28/22. Fiscal Officer will mail a copy of all inventory sheets to the Logan County Engineers Office by 1/31/22 as required annually.
ARP Fund Review	- ARP Funds Received - \$115,959.43 on 9/1/2021 - Expenditures include paid and completed in 2021 or encumbered and carried over to 2022 – WatchGuard (\$51,300); Bender (\$3130); LeVan's (\$11,350); Byhalia (\$5297.23) Supplemental Pay (\$40,809.19) > total spent or committed: \$111,886.42 - ARP Funds remaining that are unspent and unencumbered: \$4,073.01
Logan County Land Utilization	- Letter from LCLRC informing Trustees there are potential grant funds for entities interested in partnering with LCLRC for demolition activity. Submitting a property does not guarantee selection of the property. Fiscal Officer: That is what happened to us in 2020 with the green house in Lewistown, we were told to call Rick Hatcher at LCLRC, so I did. He got back to me and advised that property wouldn't be a good candidate for use of LCLB funds as they didn't feel that they could find anyone to build a house or modular on it.

Washington Township Board of Trustees Record of Proceedings

LEGISLATION

NUMBER	Resolution 2021-012
TITLE	Approval of Health Care Procurement / Reimbursement
STATUS	Passage
MOTION TO	Approve
DISCUSSION	Regarding health care reimbursement for elected officials and/or full-time employees that may provide medical, dental, and vision coverage for the elected officials and/or full-time employees and their immediate dependents per State of Ohio Revised Code 505.60 with the added limitation by the Washington Township Trustees not to exceed \$550/month in FY2022.
VOTING ROLL CALL	Trustee Faulder made a motion to approve Resolution 2021-012 and Trustee Berg seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS	YES: 3 NO: 0 Resolution 2021-012 Passed

NUMBER	Resolution 2021-013
TITLE	Approval of Temporary Budget / Appropriations for 2022
STATUS	Passage
MOTION TO	Approve
DISCUSSION	To operate temporarily on 50% of the 2021 budget and all temporary appropriations until the 2022 permanent budget and appropriations are approved.
VOTING ROLL CALL	Trustee Faulder made a motion to approve Resolution 2021-013 and Trustee Berg seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS	YES: 3 NO: 0 Resolution 2021-013 Passed

NUMBER	Resolution 2021-014
TITLE	Charging Property Owner for Property Cleanup of Noxious Weeds/Grass, non-working old Motorhomes and other Nuisance Items.
STATUS	Passage
MOTION TO	Approve
DISCUSSION	The Board of Trustees of Washington Township, Logan County, Ohio request that charges be assessed through the Logan County Auditor’s office by a property lien until charges on owner’s tax bill have been paid in full for the clean-up and hauling away of all vehicles, motorhomes, and trash bags in and around those vehicles as well as hauling away said noxious weeds/grass paid by Washington Township in the amount of \$4,000. Charges should be assessed on the following property: Owner - Catherine M Ogden, 7036 Allen Dr., Russells Point, OH, Parcel #510321623011 and amount charged and added to her tax bill by the Logan County Auditor in the amount of \$4,000.
VOTING ROLL CALL	Trustee Faulder made a motion to approve Resolution 2021-011 and Trustee Berg seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS	YES: 3 NO: 0 Resolution 2021-013 Passed

2022 Budgeted Items	Fiscal Officer, Lisa Miller
Report / Discussion	The Trustees and Fiscal Officer agree the following items need to be budgeted and/or carried forward if committed in 2021: <ol style="list-style-type: none"> 1. Chip Seal (\$150,000) 2. Paving (\$125,000) 3. Park Improvements (\$5,000) 4. Drainage (\$30,000) 5. Nuisance Properties Cleanup or Demolition (\$5,000) 6. Dumpster Days (\$5,000) 7. Crack Filling (\$20,000) 8. Cemetery Software (\$1,000) 9. Road / Cemetery Tools (LMX Locate & Mark \$16,000) 10. Tools for Maintenance Building (\$15,000) 11. Police Dept. Cruiser (\$18,000) 12. Annual Police Dept. Fees (\$5,000) 13. Police Dept. WatchGuard Savings (\$10,000) 14. Police Dept. Gasoline (\$20,000)

Washington Township Board of Trustees Record of Proceedings

DEPARTMENT	ADMINISTRATION / FINANCES (Continued)
REPRESENTATIVE'S NAME	Fiscal Officer, Lisa Miller
Purchasing Procurement	Last Item is important. All purchases must be in the budget prior to quotes, proposals, meeting with vendors, orders placed, etc. Can't stress enough, if not budgeted for at first of year, then purchases will take longer as all letters and resolutions needed for approval to change the budget and appropriations go to Logan County Auditor, Jack Reser and the Budget Committee and then all of those changes must be put into the UAN system before a purchase can even be discussed and/or a PO# created by the Fiscal Officer and approved by the Trustees.

DEPARTMENT	POLICE DEPARTMENT
REPRESENTATIVE'S NAME	Police Chief Rick Core
Police Department Levy	<p>I'm asking for the Trustees approval to put a levy on the ballot in May. Trustees (All): How much are you asking for? What kind of levy? What will it be used for? Chief Core: It will be a permanent 3.5 mil levy. When the replacement levy is up, we won't renew it. I'll have to get the numbers from Auditor Jack Reser to give you the exact amount as it's been awhile since we've talked to him.</p> <p>It would be used for salaries, OPERS, Equipment, Training and additional benefits we cannot afford now. Our Officers have been offered positions that pay \$22/hr. and we pay \$17.50/hr. they also offer better benefits. When they need equipment they just purchase it, we have to find a grant or save enough funds. Fiscal Officer Miller has advised that our salaries and OPERS have increased 18-20% every year over the past three years. That is due to more criminal activity, more time in the courtroom, drug task force, etc. So very difficult to cut back on hours when we're doing the best we can to answer the calls we are dispatched to with the resources that we currently have.</p> <p>Trustees: We approve your request but would like either you or Jack to bring the actual figures to a meeting, find out the timeline for submitting it to him to put on the levy as well as how/when it will be collected so we can plan accordingly. We are in support of your efforts to get a levy on the May ballot.</p>

NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Regular</u>
DATE	<u>1/13/2022</u>
TIME	6:30 PM
LOCATION	Washington Township Hall

MEETING ADJOURNMENT

MOTION BY	Trustee Faulder
MOTION SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS – Motion Passed	YES: 3 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	1/13/2022

WASHINGTON TOWNSHIP BOARD OF TRUSTEE CERTIFIED

SIGNATURE	TITLE	DATE
Trustee Lewis -	Trustee and Chairman of the Board	1/13/2022
Trustee Faulder -	Trustee and Co-Chairman of the Board	1/13/2022
Trustee Berg -	Trustee and Member of the Board	1/13/2022