

Washington Township Board of Trustees Record of Proceedings

ENTITY NAME: Washington Township / Logan County

MINUTES TITLE: Minutes from the Regular Meeting held on December 13, 2021

BOARD NAME: Washington Township Board of Trustees

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 12/13/2021

START TIME: 6:30 PM

END TIME: 7:17 PM

MEETING LOCATION: Washington Township Hall, Lewistown, OH

RECORD OF PROCEEDINGS: Fiscal Officer, Lisa Miller

CALLED TO ORDER BY: Chairman, Trustee Lewis

BOARD MEMBERS / FISCAL OFFICER / DEPT HEADS ROLL CALL

NAME	PRESENT
Trustee Lewis	Present
Trustee Faulder	Present
Trustee Berg	Present
Fiscal Officer Miller	Present
Chief Rick Core	Present
John Newland, Road Supervisor	Present
Gary Bias, Zoning Inspector	Present

MINUTES

MOTION TO APPROVE MINUTES OF	11/08/2021 Regular Meeting
MOTION TO APPROVE BY	Trustee Faulder
MOTION TO APPROVE SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS – Approved	YES: 3 NO: 0

FINANCIAL OBLIGATIONS

MOTION TO APPROVE PAYMENT OF FINANCIAL OBLIGATIONS	
MOTION TO APPROVE BY	Trustee Faulder
MOTION SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS - Approved	YES: 3 NO: 0

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REPRESENTATIVE'S NAME	Fiscal Officer, Lisa Miller
FINANCIAL REPORT 11/1/21-11/30/21	Financial Report – Starting fund balance on November 1, 2021 was \$1,531,590.15. Total Revenue deposited in month of November was \$20,564.63 and Expenses were \$164,997.78. Total YTD Revenue is \$874,426.60 and YTD Expenditures is \$602,761.97. Month ending balance on November 30, 2021 was \$1,387,157.00.
MOTION TO APPROVE FINANCIAL REPORT	Trustee Faulder
MOTION TO APPROVE SECONDED	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS – Approved	YES: 3 NO: 0

DEPARTMENT	ADMINISTRATION / FINANCES
REPRESENTATIVE'S NAME	Fiscal Officer, Lisa Miller
Huntington Bank – Depository	- Huntington Bank is currently the Township's designated depository for the funds of Washington Township commencing 1/1/2022-12/31/2026. Do the Trustees have any objection to continue using Huntington Bank as our depository and to pledge securities for our funds in accordance with the Ohio Revised Code or the Ohio Collateral Pool Program? Trustees: No objections. Continue to use Huntington Bank as our depository institution.
ARP Funds	- I will have supplemental checks ready for our special end of year meeting on 12/28/21 for approval and signatures. I am conferring with Jack Reser, County Auditor, UAN and OPERS regarding treating as regular pay since it's supplemental pay on hours already worked or a bonus pay which it's not and requires a flat rate Federal / State Tax.

LEGISLATION

NUMBER	Resolution 2021-010
TITLE	Decreasing the Amended Official Certificate of Estimated Resources and Appropriations
STATUS	Passage
MOTION TO	Approve
DISCUSSION	It is necessary to decrease the Amended Official Certificate of Estimated Resources and Permanent Appropriations due to sewage work on Orchard Island causing cancellation of the 2021 Paving Project for Orchard Island. The \$176,107.32 will be carried over to 2022 by the Logan County Engineer's Office who collect and disperse the funds to all government entities.
VOTING ROLL CALL	Trustee Faulder made a motion to approve Resolution 2021-010 and Trustee Berg seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS	YES: 3 NO: 0 Resolution 2021-010 Passed

NUMBER	Resolution 2021-011
TITLE	Amending the Fiscal Year 2021 Budget to Allocate Funds from the American Rescue Plan Act
STATUS	Passage
MOTION TO	Approve
DISCUSSION	The Washington Township Police Department located in the Township Hall in Lewistown, Ohio has seen a rise in domestic violence, a rise in substance abuse, a rise in poverty levels and an increase in calls for assistance. Our Officers are exposed to COVID while performing their duties in public at the Police Department, in the Court Rooms, in the Police cruisers, in the schools and in the homes of residents who have made calls for an Officers assistance. This resolution is to ask for approval from the Trustees to use part of the American Rescue Plan Act (ARP) funds for hourly supplemental pay for hours worked from March 11, 2021 through December 31, 2021 for our first responders and employees who were exposed to COVID-19 while performing their daily responsibilities and interactions with the public. Fiscal Officer Miller also discussed with Logan County Auditor, Jack Reser, who approved this expenditure of ARP funds for supplemental pay and gave directions for how to proceed.
VOTING ROLL CALL	Trustee Faulder made a motion to approve Resolution 2021-011 and Trustee Berg seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS	YES: 3 NO: 0 Resolution 2021-011 Passed

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DEPARTMENT	POLICE DEPARTMENT
REPRESENTATIVE'S NAME	Police Chief, Rick Core
Report / Discussion	<ul style="list-style-type: none"> ● CFS – In October we had 265 calls and in November we had 277 so we're going the wrong direction. Hoping December is better. You can tell the time of year we're in by the number and type of calls. ● iPhone Scams – Making you aware of iPhone scams. If someone asks you to purchase a gift card, hang up the phone. Have packages dropped at secure locations as criminals are stealing them from homes. ● Suicide Attempts – There is an uptick in attempted and threats of suicide. A threat is where someone mentions committing suicide and attempted means they are in the act of committing suicide. If you know of everyone that could benefit with a phone call from us...please call.

DEPARTMENT	ROAD DEPARTMENT
REPRESENTATIVE'S NAME	John Newland, Road Supervisor
REPORT/DISCUSSION	<ul style="list-style-type: none"> ● Furnace / Air Conditioning Installed - As you can see the furnace is put in; we'll have to resize the racks for the storage room. I dug the gas line out and they came and put in a pipeline for the propane. ● Chipper - Serviced the chipper and it's up and running, used it at Lewistown Cemetery. ● Trees -- Had a partial tree come down at the entrance of the cemetery – lost a big limb off of it. Also, had one tree at the park and took down two sections of chain link fence along the walking track. Blue Herron – cut out four dead trees; also cut dead out. ● Drainage at Five Parks - The water drainage problem that we've had at Park and Court, the one that Moody repaired, the one tile that was blown out. We went out at the last rain and all the drains on Park was flooded. The one on Court was half filled with water so we knew we had a blockage. Don and I went up – it was plugged. Trustee Lewis: We could go in 30' hose on the other end we could go in 6'. John: We took the eel out the next day. Brought the camera and sent it in where it got stuck. Finally got it out and could see someone had pounded a survey stake through the tile which backed it up toward Park. We hand dug it down to the tile to get the pin out of tile, plug it, and filled it back in. The picture on the camera is clear and I think it worked really well. Trustee Lewis: Yes, I do to. I went up the next morning and everything was good. Chris Swygart: Hey Don, can I ask a question. That pin you guys removed, what kind of survey pin was it? Trustee Lewis: Property Chris: You know that's kind of kind of unlawful because it's a legal marker registered at the court house. Chief Core: Probably not legal to run the run it through a drainage pipe either. John: It's 3" off now. Trustee Lewis to John: Why don't you contact someone and let them know what happened and that way they can pay for all your time it took fixing where they made the mess. John: OK. I'll call them. ● 350 – Got the new tires put on ● Salt Spreader – Kalida (truck equipped there) has a 400# spreader that is \$2532 and the 800# is \$2808 which truck is perfectly capable of handling. If we decide to get it he can't guarantee when it will arrive as they are having trouble getting anything right now. You guys can decide on that. ● Lift for Maintenance Building - I have a little info on a couple lifts as I called them to ask. We talked about a 15,000 lb. but I went down to a 12,000 lb. If you do the 15,000 the cruisers won't fit on it. If I get the 12,000 we can put the cruisers and the trucks on it. I called a place in Troy, he gets them in sometimes and sometimes not and his cost \$8100 + \$2/mile. Called Phil Leak out of Norwalk – same exact 3-stage lift and he's a little higher but they sell and install the lift for \$9172. There's no charge for the mileage and they can come and install it all but the electrical. He suggested make it a 220-ext. cord. They have them in stock. ● Tire Changer – Found a tire changer and balancer on Amazon - \$2679 is the is cost. <p>Motions: Trustee Faulder made a motion to approve purchasing a lift for the Maintenance Building not to exceed \$9500 from Phil Leak who will also install it, the purchase of a tire changer/balancer not to exceed \$2700 and a salt spreader from Kalida not to exceed \$2900. Trustee Berg seconded. A vote was taken and all Trustees approved 3-0; motions passed.</p> <ul style="list-style-type: none"> ● Plum Cemetery – Trustee Lewis: You forgot to tell them about what you found at Plum Cemetery. John: A whole dump truck load of trash. A 60" TV, crib, boxes, furniture, toys, no names on any of it. And, it was spread out along the river there.

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DEPARTMENT	ZONING DEPARTMENT
REPRESENTATIVE'S NAME	Gary Bias, Zoning Inspector
REPORT/DISCUSSION	<ul style="list-style-type: none"> • Handled approximately 80 calls last month • 6 zoning permits was issued for: <ul style="list-style-type: none"> - Garage & shed breezeway & on TR 91 in Lewistown Waterbury - New House on Blue Heron Cove - New garage on West Street in Waterbury - Addition & 2nd floor onto garage on Forest Street on Orchard Island - New garage & cover porch on Willow Island - Addition & 2nd floor onto garage on Walnut Street on Orchard Island • Violation letter status update: <ul style="list-style-type: none"> - Got a call from the residents at 7236 Allen Dr. who said they are working to get it cleaned up, gave them to the 1st of the year. - There are a bunch of tires left on the rear of the property at 7694 C R 91 in Lewistown. I did find out that Hardin County landfill takes tires off the rim for \$3 each if the township wants them cleaned up & hauled away? Trustees: No, we can't do that. - I've got couple calls from owners that are cleaning up the on Montgomery & Marion Drives and there are still working on them. - Bobcat of Lima has cleaned up the property at 7036 Allen Dr. in Russells Point. - Sent the owner of Colonial Mobile Homes Estates a letter asking him to contact the residents on the sides next to Southshore parcels to get all the swings, swimming pools, lawn furniture & other debris onto their property. • Got a call from Russells Point about the fill being hauled into the Southshore parcels on SR 366 (owned by Ron Becker). Two of the parcels are in Washington Township & one parcel is in Russells Point. Called Ron Becker & his son KC called me. Had him scan & email the fill application that were approved by Mike Reffitt, who is the floodplain administrator for Logan County. Called Mike Reffitt to verify that the fill permit from him & Scott Coleman were still good. He said they were, so I called KC Becker to let him know & also called RP back & left a message. • Provided the resident on TR 247 the information from the prosecutor's office & paperwork if he decided to file for a conditional use & variance to set a mobile or manufactures home there for his mother. • Any questions or follow-ups for me? Tammy Mansfield: Where did you say you take tires to get rid of them: Gary: Hardin County Landfill – I'll get you their number.

BOARD REPORTS

ENTITY	LUC
PRESENTED BY	Trustee Faulder
Discussion / Report	<ul style="list-style-type: none"> - Nothing for Logan County - Here are the minutes from the annual and regular meeting.

ENTITY	EMS
PRESENTED BY	Trustee Lewis
Discussion / Report	<ul style="list-style-type: none"> - Josh is still in meetings with Degraff, Quincy, Pleasant, Miami Townships about covering for them. - Chief Strayer was asked to contract with Jackson Center, we aren't going to do that. - Grant writing – Vera Gatchell is writing one. - Approved resolutions from last month about employee pay (increase) and topping of amount charged to residents (the most we would have to pay is \$100 after insurance). - Purchased a golf cart to get into some places we can't. - Didn't hear in the meeting that we needed part-time help but saw it on Facebook. . - Set up to be a continuous education facility; Zach is getting paperwork in order so we don't have to hire someone to do that. - Here are the minutes from two months of meeting. - Question: Tammy; do you still have someone that does first aid training? Trustee Lewis: Adam used to but I don't know now, I'll check into that with Josh.

ENTITY	FIRE BOARD
PRESENTED BY	Trustee Berg
Discussion / Report	<ul style="list-style-type: none"> - Balance \$539,171.92 - Received signed contract back from Village of Degraff and approved it. - Chief requested motion to raise the Captain's annual pay from \$110 to \$185 and it was approved. - 2000 gallons of water consumption - Approved purchase of four (4) sets of turnout gear that will be outdated next year (3-4 month lead time). - Thanks to Lisa and Honda Transmission for a projector, and two printers a color and black/white

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OLD BUSINESS	
Discussion	- Trustee Faulder: The Indian Lake Schools dropped off some still images of what Five Parks looks like on their bus routes. It shows lack of lighting. I explained about the lighting districts that residents would have to come together and get a signed survey that they all agree to creating a lighting district. Trustee Lewis: I'll go over and talk to a few people there to get their thoughts and see what they want to do.

NEW BUSINESS - None

PUBLIC COMMENTS		
NAME	VISITOR	QUESTIONS FOR TRUSTEES
Cheryl Dilbone	Visitor	I wanted to thank you especially to John for the yard waste area. I have told a lot of people about it. Also, when you brought up \$100 for an ambulance run, how does that work? Trustee Lewis: If you're a resident of the district and you get a bill your insurance pays part of it and says you owe \$200, you would only pay \$100.
	Others Present	Butch Dilbone, Dave Rogers, Sharon DeVault, Tammy Mansfield, Chris Swygart, Colt and Mike Scherer and Dave Rogers.

NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Regular</u>
DATE	<u>1/13/2022</u>
TIME	6:30 PM
LOCATION	Washington Township Hall

MEETING ADJOURNMENT

MOTION BY	Trustee Faulder
MOTION SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS – Motion Passed	YES: 3 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	1/13/2022

WASHINGTON TOWNSHIP BOARD OF TRUSTEE CERTIFIED

SIGNATURE	TITLE	DATE
Trustee Lewis -	Trustee and Chairman of the Board	1/13/2022
Trustee Faulder -	Trustee and Co-Chairman of the Board	1/13/2022
Trustee Berg -	Trustee and Member of the Board	1/13/2022