

the special session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, December 28, 2020

The Washington Township Trustees met in special session on Monday, December 28, 2020 at the township hall at 9:00 AM with Trustees Tucker Berg, Don Lewis and Jason Faulder present. Also present was Fiscal Officer Lisa Miller and Zoning Inspector Gary Bias.

Trustee Berg called the special end-of-year meeting to order at 9:00 AM.

Teleconference Guest: Logan County Auditor, Jack Reser called in to discuss Washington Township's Lighting Assessment History: The lighting districts were first assessed in 1982. The Trustees' duty at that time was to come up with who gets assessed and how much; they can determine the amount needed and calculate how they want the auditor's office to invoice residents on their property tax bills. It is unknown how the lighting district amounts due were calculated back in 1982, but it is known that they charged per lot owned. Not based on acreage, values, etc...but charged per lot owned.

In 1994, there was a change in amounts but Trustees did not change the factor, they were still assessed by lots. So, 1994 rates were being charged by the 1982 per lot specification. Resulting in lighting assessments that are currently being calculated and collected from legislation passed by Trustees back in 1982 and 1994.

There have been requests now and then to look into changing the calculations for the lighting districts so I did look into that. There are a number of ways to do it, but none of them would really make much of a difference, and it is such a small yearly amount anyway.

My recommendation is to leave the calculations as they are. There is no real benefit to changing it as some will be happier with one method and others will prefer another. You will have that no matter which direction you choose. This method is a fair one and has been working well for almost 40 years.

Trustees Berg, Lewis and Faulder: Thank you for all of that information Jack, we appreciate learning how the lighting districts were established and calculated as well as your opinion to leave it as is. We are all also in favor of leaving the lighting districts as they are currently being calculated using 1994 rates charged by the 1982 per lot specification. Thanks again for taking the time to join us this morning – we appreciate it!

FISCAL OFFICER BUSINESS - Lisa Miller

- **Motion to Approve Paying Financial Obligations** – Fiscal Officer Miller presented and Trustee Faulder made a motion to pay all financial obligations. Trustee Lewis seconded the motion. A vote was taken and all answered “Aye” – motion passed 3-0.
- **Resolution 2020-009 - Health Care Procurement / Reimbursement** - Trustee Faulder made a motion to approve resolution 2020-009 for health care reimbursement for elected officials and/or full time employees providing medical, dental and vision coverage for the elected officials and/or full-time employees and their immediate dependents per State of Ohio Revised Code 505.60 with the added limitation by the trustees not to exceed \$550/month in FY2021. Trustee Lewis seconded the motion; a vote was taken and all answered “Aye” – motion passed 3-0.
- **Resolution 2020-010 – Approval of Temporary Appropriations/Budget** - Trustee Faulder made a motion to approve Resolution 2020-010 allowing the Trustees of Washington Township to operate temporarily on 50% of the 2020 budget and all temporary appropriations until the 2021 permanent budget and appropriations are approved. Trustee Lewis seconded the motion. A vote was taken and all answered “Aye”. Resolution passed 3-0.
- **OPERS rates for 2021** remain the same as in 2020 and are as follows:
 - General Employee Share – 10.00%
 - General Employer Share – 14.00%
 - Law Employee Share – 14%
 - Law Employer Share – 18%
- **INVENTORY**
All Department Heads will be asked at the January 11, 2021 meeting to perform an inventory of township assets and return to the Fiscal Officer by Monday, January 25, 2021. She in turn will take a copy of that inventory to the Logan County Engineer's Office.

2021 BUDGET – Fiscal Officer Miller asked the Trustees for their input on the 2021 budget to create a budget as close as possible to what we plan to spend in 2021. This includes new, repaired and maintenance items needed for Washington Township's roads, cemeteries, police department, parks, buildings, etc.. She would rather plan for the expected expenditures that we are aware of – if it's not used – that's okay but better to plan and possibly not use it rather than not plan and we need additional monies for unplanned appropriations throughout the year, which must be approved by the Logan County Auditor's Office as well as the Washington Township Trustees.

Listed below are some of the items/amounts the Trustees and Fiscal Officer agree need to be set aside in the 2021 budget:

- Chip Seal (\$50,000)
- Paving (\$150,000)
- Park Improvements (\$5,000)
- Tree Trimming (\$5,000)
- Drainage (\$25,000)
- Demolition of Condemned Structures (\$5,000)
- Dumpster Days (\$5,000)
- Crack Filling (\$15,000)
- Cemetery Software - (\$1000)
- Tools for Maintenance Building - (\$5,000)

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IMPORTANT! All purchases must be in the budget **prior** to quotes, proposals, meeting with vendors, orders placed, etc.. Can't stress enough, if not budgeted for at first of year, then purchases will take longer as all letters and resolutions needed for approval to change the budget and appropriations go to Logan County Auditor, Jack Reser and the Budget Committee and then all of those changes must be put into the UAN system before a purchase can even be discussed and/or a PO# created by the Fiscal Officer and approved by the Trustees.

With no further business to come before the group, Trustee Lewis made a motion to adjourn at 10:21 AM; Trustee Faulder seconded. All answered "Aye". Motion passed 3-0. The next regular board meeting is scheduled for Monday, January 11, 2021 at 6:30 p.m. at the township hall.

Lisa A. Miller, Fiscal Officer

Tucker Berg, Chairman

Don Lewis, Vice Chairman

Jason Faulder, Member