

the Regular Session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, December 14, 2020 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, December 14, 2020 at 6:30 PM at the Washington Township Hall. Teleconference Attendees: None

The meeting was opened by Trustee Berg with the Pledge of Allegiance to the flag and roll call. Present were: Trustee Berg, Trustee Lewis, Trustee Faulder, Fiscal Officer Lisa Miller, Police Chief Rick Core, Zoning Inspector Gary Bias and Road Supervisor John Newland. Trustee Lewis made a motion to approve the minutes from the November 9, 2020 regular meeting and accept them as written. Trustee Faulder seconded the motion. All answered "Aye" – motion passed 3-0.

**Financial Obligations** - Fiscal Officer Miller presented financial obligations to the Trustees. Trustee Lewis made a motion to pay all financial obligations. Trustee Faulder seconded the motion and all answered "Aye" – motion passed 3-0.

**Financial Reports** - Fiscal Officer Miller presented to the Trustees for the period of 11/1/2020 – 11/30/2020 a Bank Reconciliation, Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, Payment Register for their review and signatures. Trustee Lewis made a motion to approve the financial reports and Trustee Faulder seconded the motion. All answered Aye – motion passed 3-0.

#### **Fiscal Officer – Lisa Miller**

- **Financial Report** – The total of all fund balances as of November 30, 2020 is \$ 1,175,497.14. Our receipts for the month of November were \$ 19,538.18 and YTD total receipts as of 11/30/2020 are \$ 760,596.39. Expenses for the month of November were \$ 227,676.26 which includes \$178,203.00 paid to Ray Hensley, Inc. for chip sealing. The 2020 YTD expenditures as of November 30, 2020 are \$ 683,329.50.
- **December Special Mtg** - Confirming that Monday, December 28<sup>th</sup> at 9:00 will work for the Trustees and myself to have a work and organization session. If so, I'll advertise in it the newspaper and on our website. All agreed December 28<sup>th</sup> at 9:00 AM work for them.
- **Payroll** - Reminder why there are two payroll checks in December and none in January. This was set up prior to my term, however I agree with the reasoning in that the Auditor of State of Ohio advised it is better to pay actual hours worked in the same year they were incurred. So, for example we will pay January 2021 hours worked at our February 2021 township meeting using the actual hours that were worked in January 2021 and are verified on time cards. We will reconcile the December estimated hours on that payroll so employees may be +/- hours if actual December hours worked differ from the estimated December hours. If you have any questions, please feel free to contact me.
- **State & Federal Forms** - Reminder that if anyone wants to change their State or Federal Withholdings for 2021, I have the +W4 forms on the front table. Fill one out and put it in my box if you would like me to make changes to either of these withholdings.
- **Invoices** – Reminder that all invoices must be turned in by 12/21/20 so that they are ready for payment at our special meeting on Monday, December 28, 2020.
- **Body Armor Grant** – Lieutenant Thompson received a Body Armor Grant from the Bureau of Workman's Comp (BWC). He advised me the vests would cost us approximately \$8,000 which we pay and then submit proof of payment to the BWC who will reimburse us approximately \$6,000. Our out-of-pocket would only be approximately \$2,000. I advised too late in the year (12/14/20) to get a purchase order, place the order, order received, order invoiced, payment made, proof of payment sent, grant dollars paid and grant dollars deposited into PD fund. I was told by BWC and paperwork states same that we have until September 2021 to complete the grant process. Congrats, to Lieutenant Thompson on getting this very nice grant!
- **OTARMA Grant** – I applied for and received a \$1,000 grant for the Police Department through OTARMA, our insurance provider. Because Chief Core uses Lexipol to create policies for the Police Department we received \$1,000 back of the \$2334.00 we paid Lexipol this year.
- **Resolution 2020-007 Decrease in Estimated Revenue and Appropriations for the Current Fiscal Year 2020.** Requesting an Amended Certificate for Local Public Works Commissions in the amount of (\$120,118.71) to (\$0) due to Trustees decision to perform paving in 2021 where sales tax monies will be used at that time. Trustee Lewis made a motion to approve Resolution 2020-007 decreasing the revenue and appropriations for current fiscal year 2020. Trustee Faulder seconded the motion. Trustee Berg took a vote and all answered "Aye"; motion passed 3-0.
- **Resolution 2020-008 Decrease in Estimated Revenue and Appropriations for the Current Fiscal Year 2020.** Requesting an Amended Certificate from Logan County Auditor for Payment to another Political Subdivision Fund in the amount (\$7210) to zero (0) for FY2020 due to communication from Logan County Commissioners who made the decision to no longer support the annual \$7210.00 deposit of funds to Washington Township for payment to the Indian Lake EMS. Trustee Lewis made a motion to approve Resolution 2020-008 decreasing the revenue and appropriations for current fiscal year 2020. Trustee Faulder seconded the motion. Trustee Berg took a vote and all answered "Aye"; motion passed 3-0.

#### **Police Department – Chief Rick Core**

- **Calls for Service (CFS)** - 224 CFS in November - no glaring differences
- **Drugs** – Working hard to resolve. They steal from those that are working as we are taking their drugs, money and cars. In month of November, we seized almost \$30,000 in two cases. I talked to the Prosecutor and I have to prove that the money was being used for the dealing of drugs. I'm working on that. Will it be enough for the prosecutor, I feel it does. We're lucky that some years ago Lisa asked us if we wanted two fireproof safes donated by HTM. We use both of those safes and are glad to have them. In this case, we could win the case and not the forfeiture, we'll have to wait and see.
- **Body Armor Grant & Other Equipment** - Lisa mentioned the body armor grant. I definitely want to talk about that tonight. People always think I'm asking for money. What the public doesn't know is we work hard to get grant money. BWC awarded \$6283.12 and cost of six vest was \$8317.00 - we pay \$2079.38. Good program and we have to spend it by Sept. 2021. Trustee Lewis: Life expectancy of the vests? Chief Core: 5 years Trustee Lewis: Why? Chief Core: They only guarantee that the vest will work for 5 years so that is what that's all about. Makes me very angry. You get a problem solved and it resurfaces years later. Mr. Faulder asked at the last meeting when you folks approved new Tasers. Those too expired. Mr. Faulder asked if the same company can do body cameras. Lisa and I have talked about the problem we have had storing the video. So, Axom are the people that are providing the Tasers but on the body cameras they have to build a program to make sure they can make money off of us. So, they want us to store it on their cloud.

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**Police Department** – Cont'd.

- Chief Core - This sounds like a lot of money. For \$2623 a year, we will have new body cameras anytime they make a change. So, buy the cameras outright and shelf life is three years - then you have to save. Current problem with body cameras is lithium ion batteries so if everyone was using a camera every time we worked...Fiscal Officer Miller: How many cruisers do you have? Chief Core: four (4) Fiscal Officer Miller: Something for the Trustees and yourself to consider is possibly getting a quote for four (4) body cameras and four (4) cruiser cameras. They are a necessity, not a want. You could also get quotes from multiple vendors for pricing comparison. Much discussion regarding body and cruiser cameras.
- **Impound Car Sales** – starts on 12/28/20 on Govdeals.com.

**Zoning – Gary Bias, Zoning Inspector**

- Handled approximately 95 calls this month.
- 9 zoning permit & 2 variance applications issued for:
  - Ferguson Constr. new canopy at HTM
  - New accessory bldg. on Park in Waterbury
  - New accessory bldg. on CR 24
  - Variance application. for addition on Poplar St, Orchard Island
  - New accessory bldg. on TR 94
  - Addition on rear of house on Poplar St. Orchard Island
  - New house on Park Dr. in Waterbury
  - Link Constr. Canopy at HTM
  - Sun room addition onto home on Edgewater in Moundwood
  - Sign permit for new Family Dollar/Dollar Tree store at old Tinsley's
  - Variance application for mfg. home on SR 47 West
- I've forwarded the trustees & Lisa a copy of email from Chelsea Brown from the Logan County Prosecutor's office for your review & recommendation on if & how you want me to proceed:
  - Status of a triangular parcel, 51-019-17-01-003-007, at the cul-de-sac on TR 292 that Tim Hagedorn asked me to see what the trustees wanted to do with it? Trustees: We don't want it.
  - Got bids from Steve Moody to remove the dilapidated mobile home at 9012 Court St and also the one at 7036 Allen Dr. along with the motor home, camper & other debris on the parcels. I realize we only have allowed \$5000 per year in the budget for nuisance properties clean ups. These estimates from Steve give us an idea what the cost would be from minimum clean (Court St.) to maximum clean up (Allen Dr.).
  - I had also forwarded you some information on the Logan County Land Bank to review. I wasn't aware of the previous work Lisa had done with them until I read her email. You'll have to let me know if you want me to spend any time updating the list we put together back in 2012 for the Moving Ohio Forward Grant?
- Violation letter status update:
  - Does anyone have an update from Dave Miller (Health Dept.) about the property at 7640 Williams Street and the 9614 Cottage Grove (Nancy Niebuer)? All: None of us has received any updates.
  - Issued one courtesy letter for a shed that she found out was on her property when she had a survey.
- Any questions or follow-ups for me?
  - Fiscal Officer Miller: Not a question but I don't think it would hurt to contact Rick Hatcher again from the Logan County Land Bank – maybe things have changed since the last time we spoke. And, if we need to update the list we did in 2012, I would be happy to be a part of that as long as the Logan County Land Bank can help us. Back then, the answer was no but maybe now, it looks like they have more funds than before, they would say yes. It's worth a try.

**Road Department – John Newland, Road Superintendent**

- Sign up at Cottage Grove - Millers made that
- Tractors is fine - clutch is good
- Took International to Lima to get it fixed; it's under warranty so no charge (5 years or 100,000). Float in the def tank so took care of that.
- Still no power at the Quonset; get a quote on fixing the electric there. Makes ours completely separate from them. Lisa to call DP&L and advise no need to come out.
- Last snow two loads of grit. One in building and one on the truck. Left on there, as I wasn't sure what the weather was going to do. I did go in and sign the sheet at the county. Sign another sheet in January. I already have what I normally keep in the bin.
- Trustee Lewis: Jason, John and I went out there. They got an arborist who said 5-10 years. And he got a quote that was same as our quote. We're paying \$1100 and we really need to get it done by the end of the year.
- Propane tank is using very little - has temp down to 40

**LUC Board – Trustee Lewis**

- Nothing to report and LUC notes are in our notebook.

**EMS Board – Trustee Berg**

- 2021 budget presented and approved. Mike Yoder was there to go over that
- 5% employee raise as last year was skipped. Most do a 2.5% raise but we skipped one year.
- The building is on GovDeals.com and the reserve is \$40,000. This is a bidding process.

**Fire Board – Trustee Faulder**

- Going well - Rearranging positions; new positions in there.
- Attorney has approved policy manual.

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**Old Business – Trustees**

- **Court Street** – Trustee Lewis to Gary: Not behind on their taxes? Gary: Not behind but the mobile home has nothing in it and a hole in the roof. We can go tear it down and put it on their taxes. Chelsea said okay as long as you follow that protocol. Can we follow the procedure that Eric Stewart approved? Trustee Faulder: As long as Eric says, it's okay. Gary: I will send him a certified letter and copy Chelsea and Eric.

**Old Business – Trustees**

- **HTM Donation** - Chief Core: Honda bought Washington Township a drone. They're going to send a \$500 check for training. Russell's Point has an officer that works at HTM, Warren Ellis, so he asked Honda to foot the bill for a drone for Russell's Point PD and HTM said if we're getting you one, then we're getting Washington Township PD one.

**Public Comments**

- **Al & Sharron Klahr** - I know you guys spend a lot of time/money/effort on the roads and what they're doing with the gas lines and then the sewer lines. I guess the question is - they have a restoration crew in right now. Trustee Lewis: Mauger looks very good. Sharron: They have not done my road. All the first stuff they put on was a cold patch. Now they are digging it all out and putting in regular asphalt. I don't know how that's going to look when you come through to do your snow plowing. Trustee Lewis: The hot patch was a problem but now that they put the asphalt on it looks real good on Mauger. Sharron: Have you seen Oak Street? Trustee Lewis: No, I'll come take a look at it tomorrow. Sharron: Is it ok with you and John to go look at Sycamore? Trustee Lewis: I'm back there daily and have spoken to the foreman twice. I'm back there every day. But, I'll take a look at it. Trustee Berg: Thank you Sharron, we'll take a look at it.
- **George and Deb Rex** - Upcoming sewer installation. Trustee Berg: Where do you live? Deb: Moundwood Trustee Berg: The sewer coming through is coming to Lewistown and it's not what we do. That would go back to Logan County Sewer District. Trustee Lewis: Gary explained it. Deb: They come out and recommended we put in a holding tank while we figure out what we're going to do. When we go back to talk to them they say it will take 2-3 years. Trustee Berg: For now, I would contact the LGSD or an attorney. Wish there was more we could do, but there's nothing we can do. Deb: They say to come to the Township....Trustee Faulder: As a Township we can't do anything; this is between you and the LGSD.

With no further business to come before the group, Trustee Lewis made a motion to adjourn at 7:57 PM. Trustee Faulder seconded. All answered "Aye". Motion carried 3-0. The next regular board meeting is scheduled for Monday, January 11, 2021 at 6:30 PM via teleconference. Meeting notices to the public are advertised in the Bellefontaine Examiner and also on our township website (Washtwp.net). Just a reminder that all public meetings are currently being held via teleconference and the call-in information for dialing in is on the Home page of the web site.

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Lisa A. Miller, Fiscal Officer

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Tucker Berg, Chairman

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Don Lewis, Vice Chairman

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Jason Faulder, Member