

Washington Township Board of Trustees Record of Proceedings

ENTITY NAME: Washington Township / Logan County

MINUTES TITLE: Minutes from the Regular Meeting held on November 8, 2021

BOARD NAME: Washington Township Board of Trustees

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 11/8/2021

START TIME: 6:30 PM

END TIME: 7:32 PM

MEETING LOCATION: Washington Township Hall, Lewistown, OH

RECORD OF PROCEEDINGS: Fiscal Officer, Lisa Miller

CALLED TO ORDER BY: Chairman, Trustee Lewis

BOARD MEMBERS/FISCAL OFFICER/DEPT HEADS ROLL CALL

NAME	PRESENT
Trustee Lewis	Present
Trustee Faulder	Present
Trustee Berg	Present
Fiscal Officer Miller	Present
Chief Rick Core	Present
John Newland, Road Supervisor	Present
Gary Bias, Zoning Inspector	Present

MINUTES

MOTION TO APPROVE MINUTES OF	11/8/2021 Regular Meeting
MOTION TO APPROVE BY	Trustee Faulder
MOTION TO APPROVE SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS – Approved	YES: 3 NO: 0

FINANCIAL OBLIGATIONS

MOTION TO APPROVE PAYMENT OF FINANCIAL OBLIGATIONS	
MOTION TO APPROVE BY	Trustee Faulder
MOTION SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS - Passed	YES: 3 NO: 0

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FINANCIAL REPORT

REPRESENTATIVE'S NAME	Fiscal Officer, Lisa Miller
FINANCIAL REPORT 10/1/21-10/31/21	Financial Report – Starting fund balance on October 1, 2021 was \$1,546,626.48. Total Revenue deposited in month of October was \$18,752.56 and Expenses were \$33,788.89. Total YTD Revenue is \$853,861.97 and YTD Expenditures is \$437,764.19. Month ending balance on October 31, 2021 was \$1,531,590.15.
MOTION TO APPROVE FINANCIAL RPT	Trustee Faulder
MOTION TO APPROVE SECONDED	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS – Approved	YES: 3 NO: 0

SPECIAL AWARD PRESENTATION	TRUSTEE DON LEWIS
WASHINGTON TOWNSHIP'S 2021 BEAUTIFICATION AWARD	Trustee Lewis: Jeremy, come up here. Each year we choose one property to give the Washington Township Beautification Award to. This year it is being awarded to Jeremy Altick. Jeremy lives on CR 61 right after you pass the grain bins and most of the time you see him outside working on his home. He's done a great job and if you haven't seen it, please drive by and take a look. Congratulations, Jeremy!

DEPARTMENT	ADMINISTRATION / FINANCES
REPRESENTATIVE'S NAME	Fiscal Officer, Lisa Miller
KLA Safety Audit	OTARMA hires KLA to do an at-the-spot safety audit once every 3-4 years. Ours was Monday, November 1 st from 9-1:30 and went well. think we will need a few more signs – some at the gas / diesel / propane tanks and 1-2 at the Park (although she did like the signage at the park). There is a new law regarding bleachers that states no bleacher seat can be taller than 30” unless it has handrails and a backboard – that is for all government entities including not only Townships but Villages and Cities as well. I'll share the report once I receive it. Also, I want to thank John and Jeff for all of the work they did hanging the board back up, cleaning the old evidence room out, organizing old files in another building, getting our fire extinguishers refilled, purchasing one for each cruiser (they didn't have any), etc. they did a phenomenal job!
BWC Payment for 2022	BWC payment for 2022 coming up. I checked the BWC website and no invoice yet. If we pay it all in one annual payment, we will get a 2% discount which I plan to do as well as our True-up Report (an annual payroll report so BWC can calculate our premium).
Phone Replacement	I ordered John a new phone with the same number; it should be here this week (tracking number shows today or tomorrow).
ARP Funds	I continue to communicate with Logan County Auditor, Jack Reser, UAN and Ohio Township Association regarding ARP Funding. I have also taken all ARP funding webinar training sessions I can to ensure we have qualified plans for expenditures of ARP funding and are using accounting procedures to account for each dollar spent. I also request approval of all ARP fund expenditures with our County Auditor, Jack Reser before giving to the Trustees for their decision to approve or disapprove. I would like to thank Lt. Thompson in getting quotes for ARP fund projects for us as well as Chief Core and John Newland. Thank you!
Quotes Presented to Trustees	<ul style="list-style-type: none"> - LEVAN'S HEATING & COOLING - \$11,350 to install propane heating and central air at the Township Hall to improve circulation and purification through the use of UV air purifiers. - GALL'S - \$2,0000 to purchase service gear for Officers. <p>Trustee Faulder made a motion to approve both LeVan's Heating and Cooling quote in the amount of \$11,350 for propane heat and central air with UV air purifier as well as Gall's quote in the amount of \$2,000 for service gear for Officers. Trustee Berg seconded. A vote was taken and all answered "Aye" – motion passed 3-0.</p>

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LEGISLATION

NUMBER	Resolution 2021-009
TITLE	Resolution Amending the Fiscal Year 2021 Budget to Allocate Funds from the American Rescue Plan Act
STATUS	Passage
MOTION TO	Approve
DISCUSSION	Fiscal Officer Miller: Requesting approval to amend the FY 2021 budget through the following additional appropriation allocations using ARP funding: 2272-120-360-0000 (Contracted Services) - \$18,000 2272-210-190-0000 (Salaries) - \$42,959 2272-210-360-0000 (Contract Services-PD) - \$55,000
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS	YES: 3 NO: 0 Resolution Passed

DEPARTMENT	POLICE DEPARTMENT
REPRESENTATIVE'S NAME	Police Chief, Rick Core
Report / Discussion	<ul style="list-style-type: none"> • Training - State of Ohio mandates professional training; they picked the curriculum de-escalation in addition to recertification which is done already. • Thank you - Anyone here that contributed to candy for trick or trunk, thank you very much. Indian Lake Elementary School has businesses come in and hand out candy. Kids walk by and take candy. Those resources come from you all. Candy isn't cheap. • Domestic Disputes - Tough time in law enforcement to be in this job. Friday I was in a domestic dispute; if you know of any neighbors in need and want someone to reach out to them, please let me know. • CFS – In September we had 253 calls for service and in October we had 265 so we're going the wrong direction. That's typical for this time of year going into the holidays. It seems like suspicious persons and vehicles count is up. • iPhone Scams – A LOT of iPhone scams going on right now. Please be vigilant! The case I investigated they were scamming really intelligent people. Do your research online. Help out your neighbors especially those on a fixed income. If they get hooked on a scam and taken for a lot of money it will alter their standard of living. • Audits - Like Lisa who has different kinds of audit, the Police Department also does. Just finished our OLEG Audit. We didn't have any citations and they were pleased with our efforts. Our building is very old. She was very forgiving with our resources. Trustee Lewis: Did you tell them about the locks and security cameras ? Chief Core: I did and they were pleased.

DEPARTMENT	ROAD DEPARTMENT
REPRESENTATIVE'S NAME	John Newland, Road Supervisor
REPORT/DISCUSSION	<ul style="list-style-type: none"> • Storage Room - Got the storage room taken care of. Everything 10 years and older are in the new building and stacked up. • 350 Truck is done - the evaporator is fixed. Front wheel bearing was no good but covered under warranty. Another coil went bad also under warranty. It's definitely going to need some tires (6) for winter. The ones on there now aren't very good. Looking for Goodyear \$1732 for six tires. The right front one was worn again so will need aligned. Trustee Faulder: I make a motion to approve the purchase of six (6) tires not to exceed \$2000. Trustee Berg seconded. A vote was taken and all answered 'Aye' Motion passed 3-0. • Cleaned / Serviced <ul style="list-style-type: none"> - Rear of new building had some trees growing in the spout so cleaned that all out - winterized for the winter - serviced all the chain saws - patched township hall roof - Friday - starting to camera the drains at Five Parks and Orchard Island - Park will need mowed one more time in the back - Next week cutting out limbs on 208, 211 and Lewistown Cemetery - This winter we'll go thru the zero turn making a lot of noise. I was thinking we would wait and go thru it in the winter replacing no good parts and get a couple more years out of it. • Salt Dispenser and Light: Trustee Faulder: Did you get the quote on the salt dispenser and the lights? John: I got the lights done. I've got some calls to make on the salt dispenser. • Compost for Leaves - I wrote instructions for where to drop your leaves at. Go down the hill. At the bottom - don't go past the gravel.

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	<ul style="list-style-type: none"> • Quonset Hut – Trustee Faulder: Did you get the Quonset hut winterized? John: Yes, I got that job completed. • Tree on 91 – Trustee Faulder: Did you get ahold of the County about their tree on CR 91? John: Talked to Scott and he said he would look into it; funny thing is at the beginning of spring they cut on that tree; should have taken it out. • LED Light at Bus Stop - Trustee Lewis: I spoke with the Gillespie woman and they put in an LED light and it lights up the whole neighborhood (Waterbury). It was dark at the bus stop. So, she's happy now. • Lift for Garage - Trustee Lewis: John and I discussed , you may have gotten a quote, he's always fixing the cruisers. He was looking at getting a lift to make things a lot easier. John: \$5800 for one that holds 12,000 lbs. and the installer will come and drill a test hole. The installer is from Columbus. • Tire Changer for Garage - Trustee Lewis: We also discussed in the future getting a tire changer. John: I can buy the tires direct for \$1167. Thompson showed me an oil change bill for \$50. It's not a lot of money but would save some money. Trustee Lewis: Two items we need to consider for next year since John does maintenance for the Road and Police Departments is a lift and tire changer.
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DEPARTMENT	ZONING
REPRESENTATIVE'S NAME	Gary Bias, Zoning Inspector
REPORT/DISCUSSION	<ul style="list-style-type: none"> • Handled approximately 80 calls last month; five (5) zoning permits were issued. Five (5) zoning permits was issued for: <ul style="list-style-type: none"> - Garage, breezeway and fence on TR91 in Lewistown - Awning on College St on Orchard Island - Demo & rebuild house tree fell on at College St - Roof replacement & repair on IL middle & high schools • House demo & replacement on Fairview on Orchard Island • The Board of Zoning Appeals held a public hearing for a Variance application Monday, October 18, 2021 and a Conditional Use application at 6:30 PM at the Washington Township Hall. The 1st application by Johnnie D. Wagler is requesting a road frontage variance of 160' for U-1 parcel 51-073-00-00-014-000 located at 8559 C R 13, De Graff, OH 43318 was approved. <ul style="list-style-type: none"> - The 2nd application by Brad G. Carr is to build a storage building on R-2 parcels 51-032-16-01-045-00 & 51-032-16-01-046-000 located at 7259 Hancock Dr., Russells Point, OH 43348 was denied. • Our Zoning Appeals Board Alternates approved in the last township meeting are: Dave Snapp, Michael Thompson and Libby Toussant • Violation letter status update: <ul style="list-style-type: none"> - Had a resident complain about the house at 7236 Allen Dr. I sent them a 1st class courtesy warning letters asking them to get the parcels clean up. Haven't heard back from them yet but I gave them until Nov. 30th to get it cleaned up. - I sent a 1st class Violation letter for the property at 7694 C R 91 in Lewistown. She called me that they had cleaned up the front & sides. Her husband is critically ill & she won't be able to get to the back while taking care of him. - I was ready to send a 1st class Violation letter about the trailer frame on 7012 Court St., drove by before mailing & the trailer frame was gone. - I got a message from the residents at 8951 Auditorium St. after I sent them a certified letter that they had cleaned-up of property & a picture later that they had dead tree taken down out on the front of the property. - I've got calls from Donald Zwiebel & his mother that they are still working on cleaning up the property at Montgomery. - I've got calls from John Huffman that he is still working on cleaning up the properties on Marion Dr, mowing & cutting down trees. They will then start working on removing dilapidated mobile home, misc. car parts & debris. - I got the certified letter back I sent Cathy Ogden about the clean-up of property at 7036 Allen Dr. in Russells Point • Property Clean-up - Since the two (2) properties got cleaned up by the owners that were approved by the trustees in the last township meeting and assuming there is approx. \$4250 left in the general fund for nuisance property cleanups. Are the Trustees OK with me calling Steve Moody to get an estimate to cleanup everything outside the mobile at the 7036 Allen Drive? If the trustees have another parcel, you'd like me to target to get cleaned up let me know now? Trustee Faulder made a motion to approve the clean up of the Cathy Ogden property at 7036 Allen Drive not to exceed \$4,000. Trustee Berg seconded. A vote was taken and all answered "Aye" motion passed 3-0. • Funding and construction of the Indian Lake hotel - I supplied information to the committee that is working on the sites located in Washington. I think this would be a great thing for Indian Lake if it happens. • Questions or follow-ups for me?

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BOARD REPORTS

ENTITY	LUC
PRESENTED BY	Trustee Faulder
Discussion / Report	- Nothing for Logan County; but meeting is this week on the 10th

ENTITY	EMS
PRESENTED BY	Trustee Lewis
Discussion / Report	<ul style="list-style-type: none"> - Gary attended last meeting for me - 160 runs last month - change in pay scale - There are five Townships who would like to join IL EMS; Discussed Quincy / DeGraff - Thanks to everyone who voted for the levy

ENTITY	FIRE BOARD
PRESENTED BY	Trustee Berg
Discussion / Report	<ul style="list-style-type: none"> - \$541,695.99 total balance in checking and CD's - Donations to date for UTV is \$18,500 - Mailed out thank you cards - 3,000 water consumption - Talked to Village of Degraff about the contract on south end, we want the call if they need mutual aid

OLD BUSINESS – NONE

NEW BUSINESS	
Discussion	<ul style="list-style-type: none"> - Trustee Lewis: Received call from Rob McDonald the lawyer in Lakeview. Someone purchased 30 acres between here and the water plant and he wants it closed off. Gary investigated and it was vacated. - Trustee Faulder: I was asked by Hagedorns and Duffs for some signage (no parking) - Trustee Berg: Bus Driver from IL stating when in Five Parks there is not adequate lighting as far as seeing kids and where they're at. Trustee Lewis: One of you guys suggested we go door to door to ask. Pam: Mrs. True has a light on her house and there's one on that red barn. Melissa: It does get a little dark back there but I don't want to pay for them.

PUBLIC COMMENTS		
NAME	VISIT OR	QUESTIONS FOR TRUSTEES
Sharon DeVault	Visitor	<p>Sharon DeVault: You have a lot of the old law books; may I take them to the IL Historical building? I saw them a long time ago when Randy was here and he was going to throw them away. John and I looked through them and I would like the opportunity to look into the history of those law books when I have time this winter. We have room and I have time to look through them. I would let you know if I found anything of importance to Washington Township. There are full sets back there and if you want them back to archive, that's fine with me.</p> <p>Trustee Lewis: Yes, you can take them and do what you want with them. John: I can load them in the truck and drop them off. All Trustees agreed. Sharon thanked them.</p>
	Others Present	Butch & Cheryl Dilbone, Dave Rogers, Tammy Mansfield, Greg & Sharon Frettag, Melissa Miller, Pam Rogers, Chris Swygart, Carol Moore, Aubrey Snapp, and Zach Zachman.

NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Regular</u>
DATE	<u>12/13/2021</u>
TIME	6:30 PM
LOCATION	Washington Township Hall

MEETING ADJOURN

MOTION BY	Trustee Faulder
MOTION SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Faulder	Yes
Trustee Berg	Yes
VOTING RESULTS – Motion Passed	YES: 3 NO: 0

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MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	12/13/2021

WASHINGTON TOWNSHIP BOARD OF TRUSTEE CERTIFIED

SIGNATURE	TITLE	DATE
On File	Trustee and Chairman of the Board	12/13/2021
On File	Trustee and Co-Chairman of the Board	12/13/2021
On File	Trustee and Member of the Board	12/13/2021