

the Regular Session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, November 9, 2020 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, November 9, 2020 at 6:30 PM at the Washington Township Hall. Teleconference Attendees: None

The meeting was opened by Trustee Berg with the Pledge of Allegiance to the flag and roll call. Present were: Trustee Berg, Trustee Lewis, Trustee Faulder, Fiscal Officer Lisa Miller, Police Chief Rick Core, and Road Supervisor John Newland. Zoning Inspector Gary Bias was absent. Trustee Faulder made a motion to approve the minutes from the October 12, 2020 regular meeting and accept them as written. Trustee Lewis seconded the motion. All answered "Aye" – motion passed 3-0.

Financial Obligations - Fiscal Officer Miller presented financial obligations to the Trustees. Trustee Lewis made a motion to pay all financial obligations. Trustee Faulder seconded the motion and all answered "Aye" – motion passed 3-0.

Financial Reports - Fiscal Officer Miller presented to the Trustees for the period of 10/1/2020 – 10/31/2020 a Bank Reconciliation, Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, Payment Register for their review and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Lewis seconded the motion. All answered Aye – motion passed 3-0.

Fiscal Officer – Lisa Miller

- **Financial Report:** The total of all fund balances as of October 31, 2020 is \$1,368,226.49. Our receipts for the month of October were \$17,891.65 and YTD total receipts as of 10/31/2020 are \$741,058.21. Expenses for the month of October were \$32,313.96 and the 2020 YTD expenditures as of 10/31/2020 are \$455,653.24. R&B hold the highest percentage of all funds at 35.25% (\$482,241.66) and Gasoline Tax holds the next highest percentage of all funds at 25.39% (347,428.77).
- **Mail** - Letter for LUC regarding RTPO Title VI Program – Public Comment Period
- **Action Items:** Current Verizon NASPO Contract expires 12/31/2020; we need a motion to approve the new agreement and a signature by Trustee Berg. Trustee Faulder made a motion to approve the new Verizon NASPO contract. Trustee Lewis seconded the motion and all answered "Aye" – motion passed 3-0.

Police Department – Chief Rick Core

- **Calls for Service (CFS)** - 292 CFS in month of October > had to call them for numbers
- **New Hire** - Conditional hire offer extended to Travis Davidson. The largest reason is he interned for us while at the academy and did a lot of grunt work free. Russell's Point is down two people and guaranteed him 32 hrs. / week. Trustee Lewis: He won't get that many hours here, will he. Chief Core: I don't know but I want to put him in the rotation so I can get him on payroll beginning tomorrow, November 10. He has three weeks of FTO (Field Training Officer) in with us and hasn't been on payroll for that. It's hard to find someone to work for what we pay. Trustee Lewis: Will this guy need to work then since he won't get that many hours? Chief Core: I have him as the trainer and signed him up to take those courses. I can train when it's best for us, take care of paperwork, and he does the certifications at the firehouse he works at. He'll save a ton of money over the course of a year. Trustee Faulder made a motion to approve the hiring of Travis Davidson and Trustee Lewis seconded the motion; all answered "Aye" – motion passed 3-0.
 - Fiscal Officer Miller – Just a reminder that financially it's very important that the Trustees and Chief Core meet with IL School's Superintendent and IL School Board soon to work out an agreement for sharing the cost of a Resource Officer. The Police Department's budget can't continue paying 100% of that cost. Trustee Lewis: Do we get paid for Bruno? Chief Core: Nope whatever is confiscated is ours....and the Prosecutors Office. They get 40 percent because it was \$7500.
- **Helen Norris** – I'm currently working with Helen Norris to help me get some money for Earl.
- **Axon** - The Tasers that we carry are frustrating. Companies that provide products that we have to have are smart in that they are the only one that provides them. Back in the day, they lasted 15 years. Currently, you have to plug the Taser into the computer to get updates. Now, they are no longer supported, as they are too old (per SN #). Here's the part where they are capturing business for life. If I were to purchase outright they would be \$12000.00. Now you pay \$3000+ for five of them (\$15000), then \$2100 every year for 5 years is \$13,500 and we own them, just the Taser. Trustee Faulder: Do they have body cams? Chief Core: Yes, they do - but there's a monthly fee for the cloud to store your videos. It's easy. Trustee Faulder: For the cartridges, can you get as many as you want and how many can you get? Chief Core: You can get as many as you want. Trustee Faulder made a motion to approve the purchase of five (5) Tasers at a one-time fee of \$3200 for the first year and \$2100 per years 2-5. Trustee Lewis seconded the motion and all answered "Aye" – motion passed 3-0.

Zoning – Gary Bias, Zoning Inspector – (Gary is absent but sent Trustees notes for this meeting to report Zoning activities)

- Handled approximately 50 calls last month
- Two zoning permit issued for: (#1-new modular house on Cottage Grove) (#2- Fence around dumpsters behind the new Family Dollar store).
- I filed a copy of our revised Zoning Resolution on October 16, 2020 at the recorder's office.
- Still haven't heard back from the owners of the original Tinsley's property at Waterbury about planned construction. Permit to build expires in March 2021.
- I've emailed Chelsea Brown from the Logan County Prosecutor's office about a couple of things listed below but haven't heard from her. Will send follow-up email this month.
- There is a triangular parcel, 51-019-17-01-003-007, at the cul-de-sac on TR 292 that Tim Hagedorn says his mother gave to the Township back around 1977. It is still in Tim's name. What needs to be done in order for him to turn this parcel over to Washington Township?
- Eric Stewart issued a process for townships to be able to clean up nuisance properties. If we follow this procedure and the residents don't respond can we hire someone to go clean up these parcels, scrap mobile homes, recreational vehicles and any other debris as part of their payment and then put these charge on their taxes.
- I have talked to Steve Moody and he is working on an estimate to remove the dilapidated mobile home at 9012 Court St and also the one at 7036 Allen Dr. along with the motor home, camper & other debris on the parcels. Told him I'm waiting to hear back from the Logan County prosecutor's office on what needs to be done legally before doing this.

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Zoning – Gary Bias, Zoning Inspector – (Continued)

- Violation letter status updates:
 - Still waiting on an update for Dave Miller (Health Dept.) about the property at 7640 Williams Street & the 9614 Cottage Grove (Nancy Niebuer). If I don't hear back from him this week, I'll give him a call.
 - I talked to the guy at the house at 8951 Maple St. about the addition to the back of his house without a permit. He showed me pictures of the old addition that he's replacing as it was unsafe. It was the one Bob Rose called about.
- I talked to Heather Martin at the LUC about the Land Bank process. She emailed me some documents about this process and invited me to attend their next meeting. It will be scheduled sometime in December & I'm hoping to attend.
- Someone is appealing the fence report I wrote for John Gillespie.
- Any questions or follow-ups for me?

Road Department – John Newland, Road Superintendent

- **Signs** - I talked to sign company and gave them a list of signs that are faded and they are replacing all of them. They are really slow but glad they're going to do that.
- **Paving** is done.
- **Park** - Don told me park fence is fixed so bill can be paid now.
- **Grit Spreader** – ready for winter
- **Trucks** - are ready for winter except 350. Other than brakes and routine oil changes, nothing has been done to the 350 and it has a 100,000 miles on it. Hub bearing, transmission, total cost at Leonards is \$1700 and is scheduled for the 23rd so once it's done that truck will be ready to go. Trustee Faulder made a motion to approve the 350 truck repair at Leonards and Trustee Lewis seconded – all answered "Aye" motion passed 3-0.
- **Drains** - Working on drains at Orchard Island – three catch basins that are flooding and have never flooded before. We've investigated with the eel and 100' of hose. Trying to locate the issue. I kind of think they've dug thru a pipeline. I got a call near Butch/Carlotta and Sharron/Al live. They had busted thru a 6" clay tile. We have no records and no clue where they go. So, we're going to try and determine where the issue is but may need Moody to find the problem with his camera. We can eel up to 400'.
- **Parking** – There is an issue at Cottage Grove with parking. There are people parking at the end at the point to dead end. They're parking on the guys driveway and there is a No Parking sign but no enforcement sign. Trustee Faulder: They can't park on someone else's property - it's not legal. Chief Core: People were taking advantage of the work going on.... Trustee Faulder: Do we have a sign we could put up. I say get a sign and throw it up. Trustee Lewis: I agree John: I'll have Dink to make one if you are ok with that. Trustee Lewis: I did talk to construction foreman as they had put some hot patch down. He said they have already started. John: There are some bad sinkers back there but it's getting late in the year.
- **OTARMA** – Trustee Faulder: John and I met with the OTARMA building inspector; did the maintenance building, Quonset, and Township Hall.
- **Park** - Trustee Lewis: John got the snail up at the Park. John: It could have been made 7" shorter but I utilized the base that was there. I noticed the teeter / totter is loose too. It's worn out. Chief Core: If there is anything in my budget to pay Don for the patrol of the park, I would do that.
- **Hauling Dirt** – Trustee Lewis: Also, Jeff and John started hauling dirt 4-6 truckloads of dirt to Fox Island and then the truck got stuck. So, Lisa you will get a towing bill. They need 100 truck loads. John: We each got a load for them and dumped them. I went back to get more and passed Jeff going to get more. Well, when he got back he got out and it was real soft. It ended up sinking 8" so we called a tow company. TOPS were there just like that - backed up and wrenched us out of there. The people running it said I think we can get some more back here. I tried but started sinking and told him we're done.
- **Tree on Pine** – Trustee Berg: Tree on Pine, what became of that? John: I went back twice and know the one guy was OK with it. Trustee Berg: He wants to get an arborist. Trustee Lewis: Then he pays for that. John: If you were ok with them paying their percentage (each of them pay \$500 and we pay \$1200) then we'll get it to where it's manageable and then we can take it down. Cost is \$2200 to top it out. I'm going to have them pay Tyler and he can bill us for the balance. I'll stop up there again - was there twice last week so I'll try again and if I get the ok from them we'll roll with it. Trustee Lewis made a motion to create a purchase order to H&H for \$1200 and Trustee Faulder seconded; all answered "Aye" and motion passed 3-0.

LUC Board – Trustee Lewis

- Nothing to report and LUC notes are in our notebook.

EMS Board – Trustee Berg

- 140 calls for September
- Mike Yoder gave quarterly report comparing 19-20 - gross receipts are down \$22,000 and compare to CFS that's on track.
- Expenditures are up \$400,000 due to purchase of squad but money was in reserve.
- Building our budget right now.
- Everything else was on track and looked good.

Fire Board – Trustee Faulder

- No runs to report
- Nothing to report other than working to hire a new Lieutenant. Went thru interviews but no decision made so far.
- Here are copy of the minutes

Old Business – Trustees

- Trustee Lewis: we didn't get a check for the burial (cremation)
- No other old business

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➤ **New Business – Trustees**

Trustee Lewis: John was talking about getting the COVID funds for heating and air conditioning. Possibly the MRH Grant if it's health related.

➤ **Public Comments – None**

With no further business to come before the group, Trustee Lewis made a motion to adjourn at 7:43 PM. Trustee Berg seconded. All answered "Aye". Motion carried 3-0. The next regular board meeting is scheduled for Monday, December 14, 2020 at 6:30 PM via teleconference. Notice to public is on our township web site (Washtwp.net) just a reminder that all public meetings are currently being held via teleconference call and the information for dialing in is on the Home page of the web site.

Lisa A. Miller, Fiscal Officer

Tucker Berg, Chairman

Don Lewis, Vice Chairman

Jason Faulder, Member