

# Washington Township Board of Trustees Record of Proceedings

**ENTITY NAME:** Washington Township / Logan County

**MINUTES TITLE:** Minutes from the Regular Meeting held on October 10, 2022

**BOARD NAME:** Washington Township Board of Trustees

**TYPE OF MEETING:** Regular

**VOTING SESSION:** Yes

**DATE:** 10/10/2022

**START TIME:** 6:30 PM

**END TIME:** 7:36 PM

**MEETING LOCATION:** Washington Township Hall, Lewistown, OH

**RECORD OF PROCEEDINGS:** Fiscal Officer, Lisa Miller

**CALLED TO ORDER BY:** Chairman, Jason Faulder

**BOARD MEMBERS / FISCAL OFFICER / DEPT HEADS ROLL CALL**

NAME	PRESENT
Trustee Lewis	Present
Trustee Faulder	Present
Trustee Berg	Present
Fiscal Officer Miller	Present
Chief Rick Core	Present
John Newland, Road Supervisor	Present
Gary Bias, Zoning Inspector	Present

**MINUTES**

MOTION TO APPROVE MINUTES OF	THE 9/12/2022 REGULAR MEETING
MOTION TO APPROVE BY	Trustee Berg
MOTION TO APPROVE SECONDED BY	Trustee Lewis
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
VOTING RESULTS - Approved	YES: 3 NO: 0

**FINANCIAL OBLIGATIONS**

MOTION TO APPROVE PAYMENT OF FINANCIAL OBLIGATIONS	
MOTION TO APPROVE BY	Trustee Lewis
MOTION SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
VOTING RESULTS - Approved	YES: 3 NO: 0

**FINANCIAL REPORT**

Representative's Name	Fiscal Officer, Lisa Miller
<b>FINANCIAL REPORT</b>	<b>Financial Report from 9/1/2022-9/30/2022:</b> Starting fund balance was \$1,696,386.07 on 9/1/2022. We received \$18632.91 in revenue and expenditures were \$49,162.32 leaving an ending balance of \$1,665,856.66. We have reserved for encumbrance \$143,343.59. Our YTD revenue is \$859,516.94 and our YTD expenditures are \$458,310.03
MOTION TO APPROVE FINANCIAL REPORT	Trustee Berg
MOTION TO APPROVE SECONDED	Trustee Lewis
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
VOTING RESULTS - Approved	YES: 3 NO: 0

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<b>DEPARTMENT</b>	<b>ADMINISTRATION</b>
<b>Representative's Name</b>	<b>Fiscal Officer, Lisa Miller</b>
<b>Mail</b>	No Mail Received

### LEGISLATION – Lisa Miller, Fiscal Officer

<b>NUMBER</b>	<b>Resolution 2022-020</b>
<b>TITLE</b>	<b>A Resolution Decreasing then 2022 Amended Official Certificate of Estimated Resources and Appropriations</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>DISCUSSION</b>	It is necessary to decrease the <i>Amended Official Certificate of Estimated Resources and appropriations</i> due to a change in the BRIC Grant for the Curtis & Cheryl Brandt family. They received an offer to purchase and the buyer paid more for the home than the FEMA BRIC grant offered therefore, the grant monies are no longer needed. I would like to reduce the expected revenue and appropriations and have already reported same information to the State of Ohio who are in agreement with this reduction due to the amount of the sale.
<b>VOTING ROLL CALL</b>	Trustee Berg made a motion to approve Resolution 2022-020 and Trustee Lewis seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
<b>VOTING RESULTS</b>	YES: 3 NO: 0; Resolution 2022-017 was Approved

<b>NUMBER</b>	<b>Resolution 2022-021</b>
<b>TITLE</b>	<b>Resolution 2022-021 Requesting an Increase in Appropriations for the Current Year</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>DISCUSSION</b>	An increase in General Fund appropriations of \$56,000 for Small Tools and Minor Equipment for the Police Dept. (1000-210-430-0000) body / in-car WatchGuard cameras as well as a computer / monitor system to use on shared network with Sheriff's Dept. for storing, providing to courts, etc. video taken with body and in-car camera systems. When ARP funds are transferred to the General Fund, the funds used for the Police Department's WatchGuard cameras and a computer will be paid back to the General Fund.
<b>VOTING ROLL CALL</b>	Trustee Lewis made a motion to approve Resolution 2022-021 and Trustee Berg seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
<b>VOTING RESULTS</b>	YES: 3 NO: 0; Resolution 2022-21 was Approved

	<b>Trustee: Jason Faulder &gt; Swearing in of New Washington Township Police Chief Michael Thompson</b>
	<b>Trustee Faulder:</b> I am happy to announce that after the Trustees did their due diligence by opening the Chief of Police position to anyone wishing an interview, we have offered the position to Lt. Michael Thompson and he has accepted that position so I will swear him in now. Congratulations and pictures with your family in the Police Department would be fine.
	<ul style="list-style-type: none"> <li>• Chief Thompson: If you don't see me out as much it's because I'm in here working.</li> <li>• Evidence room - we can turn those things into profits for the PD. My goal is to go thru the process and sell to the dealer so we can use criminal guns to give us money for ammo or such.</li> <li>• Officer Brad Fleck is in week 4 of training, we try to do 12 weeks.</li> <li>• Update from Drug Task Force; currently it's me and Earl are doing that We do interdiction twice a month and look for drugs. A month ago, a guy had \$25,000 so as a member of the task force they are going to give us \$10,000 so that's nice.</li> <li>• New Chief training mandatory in the State of Ohio</li> <li>• Travis and Brad will be at crisis training so they will be gone to Marysville to take the CIT certified course for crisis resolution.</li> <li>• Logan Miller is doing great at Indian Lake Schools. They say he looks like a 10 year old in a man's body. They love him.</li> <li>• A couple things for the Trustees:             <ul style="list-style-type: none"> <li>- John and I were talking about the time clock and changing it to a digital time clock but we would be using proximity cards meaning you would have to be near enough to the clock to scan in. Cost is \$600. Trustee Lewis made a motion to approve \$600 for the purchase of a new digital time clock and Trustee Berg seconded. A vote was taken and all answered "Aye" Motion passed 3-0.</li> <li>- Hand written tickets are \$1.33 each. We already have free printers from the State to run our tickets electronically right in the cruiser and that cost is .09 per ticket. I'm asking for \$650 made out to PARR to purchase the cables and other supplies to get them mounted in the cruisers. We have the printer and the mount. Just need cables and stuff ran - they will outfit all cruisers. This will not only save money but make us more efficient. We will all get training on it as well. Trustee Berg made a motion to approve \$650 for the purchase of cables and mounting the printer for tickets and Trustee Lewis seconded. A vote was taken and all answered "Aye" motion passed 3-0.</li> </ul> </li> </ul>

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DEPARTMENT	POLICE DEPARTMENT
Representative's Name	Police Chief, Michael Thompson
<p>CFS Paperwork</p> <p>Department Policies Cruisers</p> <p>Evidence Room</p> <p>Officer Brad Fleck</p> <p>Drug Task Force</p> <p>Training</p>	<ul style="list-style-type: none"> <li>• 276 calls for service in September</li> <li>• Updated all employee's paperwork to reflect me being Chief</li> <li>• Updated all paperwork with the state, databases, ect. for me being Chief</li> <li>• Working on approving and updating all of our department policies</li> <li>• I plan to get with Statewide Ford and PARR about our next cruiser purchase as they're telling us it could be summer 2024 before we see our next cruiser</li> <li>• My main goal in the coming months is to consolidate the evidence room and get rid of evidence we are no longer required to keep</li> <li>• Officer Brad Fleck is in week 4 of training. Hopefully will have him on his own the beginning of December</li> <li>• Drug Task Force Commander offered nearly \$10,000 towards my next K9 cruiser. This is due to a \$25,000 seizure I had from a traffic stop during drug interdiction</li> <li>• I have required new Chief of Police training in Columbus October 31st – November 4<sup>th</sup>. Must be completed with first 6 months of appointment. - Free</li> <li>• Officer Travis Davidson and Officer Brad Fleck will be attending Crisis Intervention Training to become CIT Officer's October 31<sup>st</sup> – November 4<sup>th</sup> - Free</li> <li>• I plan to use Officer Logan Miller as our training coordinator. Firearms, Taser, RADAR. My goal is to make us self-sustaining. We are currently looking at the class schedules and will seek approval once we choose dates.</li> </ul> <p><b>Requests</b></p> <ul style="list-style-type: none"> <li>• \$600 for new employee timecard system to be split between the police department and road department – will purchase from Amazon on my credit card and put in for reimbursement. Plan to have in place November 1<sup>st</sup></li> <li>• \$650.00 PO for PARR for E-Ticket printer installation in 2022 Ford Explorer.</li> <li>• Convert \$500 from our open Galls PO to PARR for purchase of items I need since becoming Chief of Police.</li> <li>• Vehicle sale beginning October 24<sup>th</sup> and running for 10 days. I will get the vehicle information to Lisa. I expect it to be a good sale.</li> </ul>

DEPARTMENT	ZONING
Representative's Name	Zoning Inspector, Gary Bias
<p>CFS</p> <p>Zoning Permits Issued</p> <p>ZAB Meeting</p> <p>Zoning Resolution</p> <p>Police Dept Noise Ordinance</p> <p>Nuisance Properties</p> <p>Violation Letters</p>	<ul style="list-style-type: none"> <li>➤ I handled approximately 60 calls last month</li> <li>➤ Issued (5) zoning permits for: <ul style="list-style-type: none"> <li>○ Fence permit #1575 for 7809 Maple St-Waterbury</li> <li>○ Handicap bathroom addition permit #1576 for Lewistown Methodist Church</li> <li>○ Camping permit #1577 for 9012 Court St.</li> <li>○ New House permit #1578 for 8968 Crescent St</li> <li>○ Fence permit #1580 for 7266 Hardin Dr</li> <li>○ Front porch addition permit #1579 for 4319 TR 215 on hold</li> </ul> </li> <li>➤ Zoning Appeals Board will be met Sept. 26 at 6 PM and approved a 2<sup>nd</sup> variance application to set a permanently Sited Manufactured home on Crescent St.</li> <li>➤ I have sent that zoning resolution that the Trustees approved in the Sept.12 meeting to Chris to post on our Washington Township website. I also sent the ZCB &amp; ZAB members those revised pages for them to change in their Zoning Resolution.</li> <li>➤ The trustees also approved the Noise Ordinance presented by the police department in the Sept 12 meeting.</li> <li>➤ I've updated my 2022 list of nuisances' properties which contains approximately 35 properties. I listed my recommendations on it &amp; also create a column for the trustees to list their priorities. I will not be issuing any violation letters until I get these signed Resolutions back from the Trustees. I will then send out Certified letters as per as per Eric Stewart Nuisance procedure shown below or wait until after our special township meeting. <ul style="list-style-type: none"> <li>○ Zoning officer to observe reported violations and photograph them</li> <li>○ Send courtesy letter by first class mail, to the owner or lienholder, giving them 7 days to abate or township will act.</li> <li>○ The matter should be placed on the meeting agenda of the board of trustees for determination of a nuisance.</li> <li>○ At the meeting the zoning officer presents evidence of the nuisance, along with copies of the courtesy letter and the proposed resolution. The trustees shall determine whether the nuisance exists by adoption or rejection of the resolution. They can also delay the resolution for any period and direct efforts to obtain compliance as they see fit.</li> <li>○ in nature and may be adapted or modified administratively, without formal action by the trustees</li> </ul> </li> </ul>

## Washington Township Board of Trustees Record of Proceedings

DEPARTMENT	ZONING (Cont'd)
Representative's Name	Zoning Inspector, Gary Bias
Zoning Procedure (cont'd)	<ul style="list-style-type: none"> <li>○ If trustees determine there is a nuisance, the Township Trustees shall send a copy of the resolution and a notice by certified US mail. To the owner or lienholder. giving them 7 days to abate or township will act.</li> <li>○ Second letter sent certified mail, give them 7 days to reply.</li> <li>○ When all the requirements of ORC 505.87 have been met, the township may lawfully proceed to abate the nuisance.</li> <li>○ Upon completion of the nuisance abatement, the board of trustees shall prepare a certificate of all cost incurred for issuance to the fiscal officer.</li> <li>○ The fiscal officer shall execute the certificate and file the certificate with the county Auditor to be entered upon the tax duplicate for collect as a tax.</li> <li>○ This policy and procedure on Nuisance Abatement is intended to operate as a set of instructive guidelines for the responsible townships officers and does not require strict compliance. This instrument does not modify township authority of obligations under ORC 505.87</li> <li>○ The procedures set forth herein are administrative in nature and may be adapted or modified administratively, without formal action by the trustees.</li> </ul>

DEPARTMENT	ROAD DEPARTMENT
Representatives Name	John Newland, Road Supervisor
TR 211	<b>211 quote</b> from Stanley for \$1650 to filling where culvert was put in. Trustee Berg made a motion to accept Stanley's quote for \$1650 (completed PO#204-2022 on 10/12/22)
Cold Patch	Cold patch done
Mowing	Mowing s all done – not mowing any more. Took mower off today and chopper goes on Wednesday. Plum needs some chop back.
Dump Trucks	All dump trucks will need service for the winter. Probably \$500 or less with part from NAPA
Lights at the Park	Need two lights at the park (call construction side of AES)
Spreader in online Auction	When he has an auction, I'm going to take a pict of the old spreader and have him put that on there too.
GMC Truck	GMC – one of the fuel tanks is leaking. S&S doesn't sell GMC any more. Gave me the part # and the fuel tank is obsolete. I've called a lot of places and no one has one. If I can't get ahold of someone, may take it to Belle Center. Worst case scenario, I'll shut off the leading tank. Trustee Berg: What is year on that? John: 2007 but salt has done a number on it underneath. Lisa: how much? John: I would go with Freightliner and that would be \$130,000-\$140,000. To Tucker: look at the one McCarthy's have. They spend \$140,000 and kept their plow.

ENTITY	EMS Board
Presented By:	Trustee Lewis
Report/Discussion	Brought minutes 120 runs in August Investigate past due over 18 mths and maybe get rid of them; sometimes they pay and sometimes they don't Emails from Auditor – big audit coming up

ENTITY	Fire Board
Presented By:	Trustee Berg
Report/Discussion	\$602,459.32 Total balance in checking ad CD's 5000 gallons of water consumption for pump testing Trucks passed testing Looking at oldest pump truck (it's a 1989) All trucks serviced for the year and are good to go

ENTITY	LUC
Presented By:	Trustee Faulder
Report/Discussion	Meeting is this week – nothing for us.

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<b>OLD and NEW</b>	
<b>PRESENTED BY</b>	<b>Trustee Jason Faulder</b>
<b>OLD BUSINESS</b>	Trustee Berg: I spoke with Brian at sewer place about Orchard Island. Right now, contractor is on track to complete in April or May. They have until July. 60% of the pipe is in the ground. Wolfe Island is done except lift station and pipe across. They have started paving Wolfe Island. Anywhere they make cuts they are using County specs. Back to OI, if they can get a base coat down they will, but it's not looking like weather is going to work out. Before it gets too cold out he's going to bring the ground up to the road with gravel and is the fall/winter plan. Most places will get a whole new road. John: By July we will know what we have to pave, right? Tucker: He said he would come in and speak with us. Butch: Has he addressed about Forest Rd.
<b>NEW BUSINESS</b>	
	Trustee Faulder: I received a call from Joe Hughes; concerned about the FP solar panel project;. sign letter if you agree and send to Joe Hughes.  Reminder that November 7 <sup>th</sup> is our next regular meeting
<b>PUBLIC</b>	
<b>NAME</b>	
<b>Tammy Mansfield</b>	Tammy Mansfield: thanked John for fixing the alley; wanted to let everyone know about the fall festival we are having a small festival on the 29 <sup>th</sup> . We're going 5-7. Down the sidewalk to the church (Debbie) has been kind enough to open the bldg. Trustee Lewis: No, I'm kind enough, I open the bldg. up. If anyone wants to volunteer that would be helpful. Hoping candy / games / cookies / popcorn; after that get started on the Christmas thing again.
<b>Sheri Albright</b>	Sheri – any thoughts or updates using the property? Jason: such as? Sheri: I took it off the market waiting on grant. I anticipate there could be a problem. I want to make sure we can get that taken care of. Jason: Can we buy that property without the school. Sheri: I don't know Jason: if the grant is going to remove the school, we would be more interested.
<b>Dave Wallace</b>	Dave - We all know material taken out of the ground is going to Charlie Williams property at Midway. Does he have a floodplain fill permit? Trustee Faulder: That's the county. Dave: we need to know that because there's restrictions.  Dave - RP is down to two options and RP is going to have a tough time finding someone. A couple months ago we signed a mutual aid agreement. Do we need to look at it? Joe is talking to all of these academies and no one is looking to live in a small place. That's all I got.

## ADJOURNMENT

<b>MOTION BY</b>	Trustee Lewis
<b>MOTION SECONDED BY</b>	Trustee Berg
<b>VOTING ROLL CALL</b>	VOTE
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
<b>VOTING RESULTS - Motion Passed</b>	YES: 3 NO: 0

## MINUTES PREPARED BY

<b>SIGNATURE</b>	<b>TITLE</b>	<b>DATE</b>
	Fiscal Officer	11/07/22

## WASHINGTON TOWNSHIP BOARD OF TRUSTEE CERTIFIED

<b>SIGNATURE</b>	<b>TITLE</b>	<b>DATE</b>
Trustee Faulder -	Trustee and Chairman of the Board	11/07/22
Trustee Berg -	Trustee and Co-Chairman of the Board	11/07/22
Trustee Lewis -	Trustee and Member of the Board	11/07/22