

the Regular Session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, October 12, 2020 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, October 12, 2020 at 6:30 PM at the Washington Township Hall. Teleconference Attendees: Sharron Klahr and Mark Robinson.

The meeting was opened by Trustee Berg with the Pledge of Allegiance to the flag and roll call. Present were: Trustee Berg, Trustee Lewis, Trustee Faulder, Fiscal Officer Lisa Miller, Police Chief Rick Core, Zoning Inspector Gary Bias and Road Supervisor John Newland. Trustee Faulder made a motion to approve the minutes from the September 14, 2020 regular meeting and accept them as written. Trustee Lewis seconded the motion. All answered "Aye" – motion passed 3-0.

Financial Obligations - Fiscal Officer Miller presented financial obligations to the trustees. Trustee Lewis made a motion to pay all financial obligations. Trustee Faulder seconded the motion and all answered "Aye" – motion passed 3-0.

Financial Reports - Fiscal Officer Miller presented to the Trustees for the period of 9/1/2020 – 9/30/2020 a Bank Reconciliation, Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, Payment Register for their review and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Lewis seconded the motion. All answered Aye – motion passed 3-0.

Guest (on phone conference): Mark Robinson – Advised he is running unopposed for Logan County Commissioner but is contacting Townships, Villages and others to introduce himself and let us ask any questions we may have. He also said that budgetary is his wheelhouse and he's looking forward to taking office in January. Trustees: Thanked Mark for coming.

Fiscal Officer – Lisa Miller

- **Financial Report:** The total of all fund balances as of September 30, 2020 is \$1,382,648.80. Our receipts for the month of September were \$40,558.67 and YTD total receipts as of 9/30/2020 are \$723,166.56. Expenses for the month of September were \$37,086.09 and the 2020 YTD expenditures as of 9/30/2020 are \$423,339.28.
- **Mail**
 - **IMPORTANT! 2021 Project Request Form/s are due to the County Engineer** no later than **Friday, Oct. 30, 2020 before 4:00 PM** (Trustees and John should discuss and John should drop the form off to the Engineer's office). Lisa will be out of town on Oct. 30th so please ensure this paperwork gets turned in on time.
 - **Logan County Commissioners** are discontinuing monetary support of the Emergency Service Agreement starting in 2021, due to these "challenging times with decreased revenue".
 - **The Shelly Company** regarding aggregate pricing increase in 2021.
 - **OTARMA** seeking nominees for the upcoming Board of Directors election. Due no later than Friday, October 30th.

Police Department – Chief Rick Core

- **Technical Update** - First of all we have worked thru the computer problems.
- **Foreign Language** - We as a PD are dealing more and more with people from South America, Mexico, Honduras, etc.. This past Friday, two illegals couldn't speak a lick of English (at least they appeared not to, but could be pretending). The possible stolen car came out of a cleaning company in Hilliard. We used an app on our phone to communicate with them. I was going to ask the Board if I could take training to learn Spanish from Rosetta Stone or Babble.com both are \$200-\$300 depends on the program you get. One is monthly, one is \$200 up front and take as long as you need to learn and there's a 6 month one, too. I need this when I have stopped a person/s and they communicate in Spanish and I have no idea what they are saying. Trustee Lewis: Are you a good learner? Chief Core: Yes, and I've asked others if they want to take it and they said no. Trustee Lewis made a motion to allow Chief Core to take Spanish classes and Trustee Faulder seconded. All Aye 3-0. Chief Core: I'll get quotes and make a decision.
- **Vest for Officer Wisener** – Chief Core: Office Wisener needs a new gun belt one with a load-bearing vest. All I need is a carrier as our panels will fit in there. Trustee Lewis: All of this goes on his vest? Chief Core: Yes, takes weight off back and uses entire torso. Anyway from \$288 to \$500+ dollars. I told him I would present that to the Trustees. Trustee Lewis made motion for the purchase of a new gun belt with a load-bearing vest for Officer Wisener. Trustee Faulder seconded the motion. A vote was taken and all answered "Aye" – motion passed 3-0.
- **Potential New Hire** - Almost a year ago I proposed to offer deployment to Travis Davidson pending his successful graduation from the Academy. He still has to pass the state testing, Field Operations Training Manual, etc.. but I want you to know his name. He has a lot to pass in order to get employed here.
- **Cruiser** – We budgeted for a cruiser this year but due to COVID got scratched for this year. Too late to start that process now anyway but we'll take another look at it in January.
- **Calls for Service** - 270 CFS in September; no glaring changes.

Zoning – Gary Bias, Zoning Inspector

- Handled approximately 70 calls last month
- Three (3) zoning permit issued for: (#1-new house on Walnut St in Waterbury) (#2-Demo awning for family Dollar) (#3 Accessory bldg. on Allen Dr. in Five Parks)
- I will be filing a copy of our Zoning Resolution changes approved by the Trustees in the Sept. 14 Township meeting after October 14, 2020 at the recorder's office and will put that fee on my expense report
- Talked to a person that works for the owners of the original Tinsley's property at Waterbury to let them know their permit to build expires in March 2021. He said he check with the owners & get back to me, haven't heard from them.
- Worked with the resident back on Walnut St in Waterbury to get a mailbox installed. The map room said the street & ROW was 25' which resolved this issue.
- I've emailed Chelsea Brown from the Logan County Prosecutor's office about a couple of things listed below:
 - There is a triangular parcel, 51-019-17-01-003-007, at the cul-de-sac on TR 292 that Tim Hagedorn says his mother gave to the Township back around 1977. It is still in Tim's name. What needs to be done in order for him to turn this parcel over to Washington Township?

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Zoning – Gary Bias, Zoning Inspector (Cont'd.)

- Eric Stewart issued a process for townships to be able to clean up nuisance properties. If we follow this procedure and the residents don't respond can we hire someone to go clean up these parcels, scrap mobile homes, recreational vehicles and any other debris as part of their payment and then put these charge on their taxes.
- Violation letter status update:
 - Do the Trustees want me to mail a second certified letter to Ruby Stroud about cleaning up 7694 & 7706 CR 91? They cleaned up some of the stuff but there is still more to be done. I have not got a reply from her.
 - Haven't heard back from the courtesy letter I sent to BBT Investments for the rental property at 8976 Crescent St. Did a drive by & it looks like the furniture in the yards & all the trash inside the parked cars out back is gone.. Do the Trustees think any follow-up is needed?
 - I heard back from the courtesy letter I sent to Gerald Levan for the property at 7974 CR 54 about the debris, trash & parking cars in the ROW. He says he get the property cleaned up & move the parked cars out of the ROW. Do the Trustees think any follow-up is needed?
 - a. Heard back from Dave Miller about the nuisance complaint I filed with the Logan county Health Dept. for the rental property at 7640 Williams St. He was out there last Thursday. The basement was full of sewage & they had no water. He gave them 3 days to get it all fixed or he was going to ask the health dept. to condemn the property in Wednesday meeting. Do we need follow-up with the Health Dept.? What happens if the property is condemned? Trustees: Yes
 - b. Sent two nuisance violation letters to 9614 Cottage Grove (Nancy Niebuer). I've also filed a nuisance complaint with the health dept. but have not heard from them. Her neighbor keeps emailing me about an update. He's asking if I've made the trustees aware of this & does anyone care? I told him we do the best we can with the decreasing funds we have. I also told him to file a complaint with the health dept. He says she hasn't cleaned up and the smell, bugs & animals feces are terrible. I've driven by but it looks like she cleans up some then the next time I see more stuff out there. Do the trustees want me to follow up a certified letter or contact the Health Dept.? Trustees: Yes
 - c. Drove by the two (2) parcel at 7747 Main St. (CR 91) Lewistown & 7652 CR 91 Lewistown. They hadn't been cleaned up. Talked to Don & he said to contact John to get them cleaned up, which I did. Do the Trustees think any follow-up is needed? Trustees: Yes
 - d. Bob Rose called me to complain about the owner of the house at 8951 Maple St. adding on an addition to the back of his house without a permit. This was the same guy that had the boat parked in the ROW that he moved & motorhome on the lot next door that he mowed & moved the motorhome. I had also mentioned when I talked to him that he needs a permit to add on. He said he was adding on that he was just repaired the structure that was already there. Bob says it's a new addition. Do the Trustees want me to follow-up with a letter stating the neighbors says this is a new addition not a repair? Trustees: Yes
 - e. Will be mailing a violation letter for a camper back on Center St. that the guy said he would mail the money for a camping permit that I never got.
 - f. Are there any other violation letters I need to issue or follow-up on? None

Road Department – John Newland, Road Superintendent

- **Five Parks** - He's building a house and is running a drain down to the culvert; which is fine but he has to dig across two properties. So, he will have to get permission for them to cut through. As far as I'm concerned, it's not a problem.
- **Road Signs**- talked to company as we spent \$10,000 on those new signs and the old ones look better. She was to call back, but didn't. I called her today and the company is going to send a representative down to replace all of those that are bad. They have a 10-year warranty and we have had them 9 years. It's the ones going North and South that are badly faded.
- **Quonset Building** is winterized and took all supplies out.
- **Park Fence** - The fence is up; but a problem. Here's a picture of it – needs fixed before you pay the bill. Trustee Lewis: Lisa can you hold that payment until this is fixed? FO Miller: Yes, I can do that.
- **Park Fields** – I'm going to drive a post in and close off areas so cars don't go out and drive in the fields
- **Mowing** - Going to mow it tomorrow so that will be it for the year
- **Tree at Orchard Island** -this is my opinion. The tree is completely in our right of way but their porches are in our right of way too and it truly is a street. The first house blocked it off with concrete barriers. \$2200 to take care of it. What benefit do we get from that? Trustee Lewis: None. John: Why don't they vacate as they are in our right of way? Or, have them pay for half the cost since they are in our right of away. Location is Walnut and Pine tree is 60-65' tall. Trustee Lewis: Is that the new house? John: Yes, but part of theirs is in our right of way. Trustee Lewis: How can that have happened? John: It's all grass there's no street there. I would either have them pay half the cost of taking the tree down or make it a street – put gravel in. We aren't using the street and he's got it blocked off, then why do we want to pay to take down the tree? Trustees: We don't. John: Advise they each pay a quarter and we'll pay half to take the tree down (\$550 each / we cover the rest to make it safe). From that point on, I could take it down. Trustees: Offer that, if they don't want to do that – it will be a street. John: They jumped all over Curt when he surveyed it and put the stakes up. They didn't want the stakes up. I went to him and told him I needed the stakes up so he did put them up.
- **Lots that were Mowed in 2020** – We mowed two lots. I'll give Lisa two invoices to put on their taxes.
- **Equipment** - Trustee Faulder: Backhoe fixed. John: No. Trustee Faulder: Trucks are ready for winter? John: working on that and getting the salt bin filled. Tucker: Dave from my shop is going to get with you at the end of the week for the clutch / steering.
- **Road Discussion**: Trustee Berg: Jordan got back to me on 208 – it's cracked badly but mostly on the berms. Rather than do that he said scratch pave it or hold off and do a chip/seal next year.
- **Urn Grave**: Trustee Lewis: John is coming in on Saturday to open up an urn grave. Dig hole on Friday and cover on Saturday.

LUC Board – Trustee Lewis

- Nothing to report; minutes are on the web site.

EMS Board – Trustee Berg

- As of September meeting there is \$794,214.00 in the money market account.
- In the month of August there were 156 runs; two appraisals done 1-2 wks. ago; will be reviewed on Wednesday.
- Trustee Lewis: Are meetings still closed? Trustee Berg: yes. Trustee Lewis: Is Adam still there? Trustee Berg: Yes

Fire Board – Trustee Faulder

- Did a dive for Sheriff’s Dept. and retrieved a firearm out of the lake.
- Sending our clerk to public records training

Old Business – Trustees

- Trustee Berg: What about the insurance call to review buildings for OTARMA? Trustee Faulder: I have a meeting with OTARMA on Friday, October 16th; at 9:30 AM. Trustee Berg: Thank you.

New Business – Trustees

- Trustee Berg: Dealing with Brandon Jackson on property that floods. Trustee Lewis: All the time. Trustee Berg: Tried his insurance and they said no. He called OTARMA and they sent a denial letter. Hold tight on the test. Trustees: Do nothing at the present time.

Public Comments

- Sharron Klahr: The first thing I was talking about on Hickory – Gary tell if I’m not wrong. We did a variance on that house to the porch that says we agreed to it. We knew that wasn’t a street. Look at that so you don’t get in trouble. Trustee Lewis: Yes, it is a street and it has a name. Gary: There was a new house built on Hickory Street – but not in our right of way. I’ll take a look at it just to confirm. Sharron: No money to EMS? FO Miller: Correct. The ES Agreement from 2012 will be discontinued in 2021. Sharron: Brian Jones is the new Neighborhood Watch Coordinator. And, as far as Rick and learning Spanish I have used a system called Memorized he may want to look into. It’s really reasonable.

With no further business to come before the group, Trustee Lewis made a motion to adjourn at 7:38 PM. Trustee Faulder seconded. All answered “Aye”. Motion carried 3-0. The next regular board meeting is scheduled for Monday, November 9, 2020 at 6:30 PM via teleconference at the Township Hall. Notice to the public is on the township web site (Washtwp.net) that all public meetings are currently being held via teleconference call and the information for dialing in is on the web site as well.

Lisa A. Miller, Fiscal Officer

Tucker Berg, Chairman

Don Lewis, Vice Chairman

Jason Faulder, Member