

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, October 8, 2018 at 6:30 PM

The Washington Township Trustees met in regular session on October 8, 2018 at 6:30 PM at the township hall with Trustees Rick Beck, Tucker Berg and Jason Faulder present. Also present were: Fiscal Officer, Lisa Miller, Zoning Inspector Gary Bias, Police Chief Rick Core and Road Supervisor, John Newland. Others Present: Sharon DeVault, Carlotta & Butch Jones, Pam Rogers, Melissa Miller, Ellie Mouser, Connie Cathcart, David Wallace, Dave Rogers, Don Lewis and Robin Reames.

The meeting was opened by Trustee Beck with the Pledge of Allegiance to the flag. Fiscal Officer, Lisa Miller read the roll call – Trustee Beck, Trustee Berg, Trustee Faulder, Chief Core, Gary Bias and John Newland all present. Trustee Faulder made a motion to approve the minutes from the September 10, 2018 regular meeting and accept them as written. Trustee Berg seconded the motion. All answered “Aye” – motion passed 3-0.

**Financial Obligations** - The Fiscal Officer presented financial obligations to the trustees. Trustee Faulder made a motion to pay all financial obligations. Trustee Berg seconded the motion and all answered “Aye” – motion passed 3-0.

**Financial Reports** - the Fiscal Officer also presented the Trustees for the period of 9/1/2018 -9/31/2018 a Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, Payment Register, and Bank Reconciliation for their review and signature. Trustee Faulder made a motion to approve the financial reports. Trustee Berg seconded the motion and all answered “Aye” - motion passed 3-0.

#### **Police Department – Chief Rick Core**

- **Calls for Service** - This report is not accurate as we had equipment problems - Lisa came in and worked on the computer. We would have been in deep, deep trouble if it weren't for Lisa but she got it fixed and it's running now. So, we were in manual mode for awhile. This report says 237 CFS – last month we had 351.
- **Coffee with a Cop** - Sharon thank you for that we had quite a nice conversation. I thought the focus of what I was there for was why the anti-police sentiment exists throughout this country. But we ended up talking about national politics. Sharon asked me what's the answer? I said what we are doing right now, talking it out. We're on opposite end of the spectrum politically but we had a nice conversation and both took away things from the other so will have to do it again. Sharon: Yes, we will. It was great. Thank you.
- **IL Elementary School** - Parade went well. Don't know how to out-do what he (Trustee Beck) did. I soak money into my wife's classroom and Lisa, trustees, and myself have sunk a lot of money in candy. Lisa went to the levy meeting at Pirates Cove and mentioned to some of the ladies there who had asked her if there was anything they could do to help that yes, there was! She explained it gets pretty expensive for Trustees, myself and Lisa to purchase all of the candy for the Homecoming Parade, Beggar's Night, and IL Elementary School Trick or Treat. Lisa said we could use some help purchasing candy. And, that's where Jeanette and Nancy so graciously and enthusiastically came through (on very short notice) with more than enough candy for each of those events. The first round of candy I picked up in my cruiser and that was for the parade. They called again for the IL Elementary Trick or Treat candy and told me I better bring a truck. Just look in my office, it took my truck to get all of this. Again, due to the gracious support of those ladies and this community those events were taken care of and it was a tremendous help to us!
- **New Reporting System** - Have a new system (PMI), the old was Cisco. Too many components Sherriff's Dept. didn't like so they wanted to switch - we have to switch with them. There's always some bumps along the way but they are very good at supporting us.
- **Active Shooter Drills** - You will see cruisers at the school from all over - two active shooter drills - one is tomorrow starting at 8:00 AM and the other is not public, we're keeping that one quiet. Dave W: Involved with new tactical people, too? Chief Core: Yes, one of the facilitators is Brigade Chief from White Hall who will be there. It makes people nervous when they see that many emergency response units there. We're going to do this training, but hopefully, we'll never have to use it. Questions anyone?
  - Dave Wallace: How's it going on the new system (compliance)? Chief: Washington Township Police Department already have procedures and policies in place. And with the new reporting system, I focused my time there. I'll circle back to it later.
  - Don Lewis – Thank you for keeping an eye on things while we were gone. Chief Core: You're very welcome, glad to do it.

#### **Zoning – Gary Bias**

- 75 calls last month and 3 zoning permits written (demo, new house, accessory building)
- Two (2) variance requests: One for old Tinsley building and second for Jim Reed for conditional use of permit of two lots – wants to use for storage.
- Zoning Commission Board – Sent to trustees for map changes. Swimming pools fencing 4' changed to maximum of 6. Posted at post office, web site, at the township hall to hopefully answer people's questions.
- Issued a number of zoning violation – one went off on me. My question: Are we still using the nuisance requesting system? I have them on letters. Chief Core: Consider yourself covered – call me any time you need assistance, we would be happy to help.
- Gary: I sent letter: about a shed on Maple Street, another on Maple regarding mowing, move pontoon, must show registration of pontoon, another on Maple Street – grass, 366 Allen letter of complaint regarding grass and general cleanup (advised he was out of town and will have cleaned up by end of October), another property on Maple was mowed, by Woody's someone is demo'ing a shed and they have a motorhome with sewer hooked up. He's sending money for permit, permit on 61 down here and I stopped tonight to pick up the variance. Trustee Beck: Survey stakes are there.
- Emailed Howard Traul for variance on Walnut St - told him once he receives I will send to Eric Stewart.
- Dispute on Mingo Way – Two (2) residents disagree > that will go to Eric Stewart too.
- Chief Core: Anyone said anything to you about the lot at 366 / Park St. Gary: That would be in his best interest to move those boats out of there. That was one of the promises they made to get rid of those pontoons.

#### **Road Department - John Newland, Road Supervisor**

- Culvert replaced on 213 by 33 where sink hole was in the road. One more on 215.
- Two trees down and one by Pirates Cove and Mauger
- I don't know if you got the bill from Dink for the signs? Lisa: No, I haven't received it.
- Pulled fence out of Lewistown Cemetery - left every 4th pole so it can be mowed all the way around.

#### **LUC Board – Trustee Berg**

- ODOT Section they are doing construction 33 to Dublin and push it to IL so submitting that to ODOD for revision.
- Passed 2019 budget. Approved 2.5% raises to LUC employees
- Building is another fiasco - lack of communication between building committee and builder... sewer line. Prior to this, buyer hasn't paid as he wants to purchase both. But, he can't get ahold of them. Going to give a 30 day timeline to cough up and buy it or they will resubmit for bids.

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#### **EMS Board – Trustee Faulder**

- Building - Started construction, that's great and a huge accomplishment by EMS District. Hoping completed by April, 2019.
- Purchased MARCS radios last couple weeks.
- Reviewed Policy Manuals and ready to put in effect now. Making great strides there and being completely reviewed and implemented.
- Audits - 2016 audits there were some discrepancies; couple things they couldn't find. Mike Yoder is looking at that to hopefully get a favorable outcome; would affect grants if we don't. Trustee Beck: Sounds like things are pretty positive. New squad? Trustee Faulder: Expected first of the year - Dec - Feb.

#### **Fire Board – Trustee Beck**

- We met and Steve Spath was there - went over the new truck. There is some stuff that went on with Fire Safety and the company that puts those trucks together. We are 3 months behind. So, they pay us \$200/day they are late and that is adding up. Talking sometime in March. And they are already 90 days behind, could be longer. Not good.
- Three new firefighters on the Fire Department now. Some younger people now. They will be responding with you guys on active shooter. I met the Battalion Chief. He knows his stuff. I think he will be taking part in that. Everything appears in good standing financially.

#### **Old Business – Trustees**

- **Chip Seal Roads** - Trustee Faulder: Met with Hensley's to discuss chip-seal - we discussed last month. They stated we have some of the best roads in the State of Ohio. All of our roads have a good base -- even in residential areas. Using the MC-3000 versus the emulsion they use. Trustee Berg: I spoke with Scott Coleman who said that if structure is sound then less money is spent to preserve that and not put more asphalt on top of it. Trustee Faulder: Trustee Beck has a much better knowledge of so I will defer to him on this if he thinks chip/seal on Waterbury is the best option as I am still not completely convinced until I see how it works out in person. John: He also specified that they would come back and sweep that. Much discussion over this. Trustee Beck: For every mile of blacktop you can get three miles of chip seal. I think it's the best way to go and there's still time to do it this fall. Fiscal Officer Miller: How much? Trustee Beck: Not sure but the bid included Waterbury, Five Parks, Woody's and I think Moundwood. Fiscal Officer Miller: But, we're just doing Waterbury, right? Trustee Beck: No, that's everything. Trustee Faulder: I was under the impression we were just doing Waterbury like we discussed to see how it goes. Fiscal Officer Miller: I didn't know we were doing everything in the bid either the discussion has always been just Waterbury in our public meetings. Trustee Beck: I've got the bid right here – Waterbury is \$27,919. Fiscal Officer Miller: I have that amount appropriated, just need to create the PO once trustees approve the work. How much are the remaining bids in residential areas for? I think when you add the rest of the roads we haven't discussed, you'll have to bid it out. Trustee Beck What is that magic number? FO, Miller: \$50,000 per ORC. Trustee Beck: I don't know what kind of money we have left but... Trustee Faulder: That's not what I'm saying – you and John got the bid and it was tabled. Even after that, when we discussed, it and it was still only Waterbury. Much discussion amongst everyone – many people talking at once. Trustee Faulder: Why don't we just table it tonight so that it can be discussed because if we're going to do two, we're going to have to bid it any way. Trustee Beck Can we split it up to make it into separate jobs? FO Miller: No, an auditor would easily see that you split the bid to get under the ORC requirements. Remember the truck that two prior trustees tried to do that with – I called the Auditor's office who advised if you split a bid to get around ORC bidding requirements then you are not following ORC which will be noted in an audit. So we bid the truck out which is the correct way to make the purchase. This is the same thing...only it's a chip seal bid. You have to follow ORC bidding requirements. If doing just Waterbury, no need to bid out – the Hensley bid would be fine because Waterbury is under the \$50,000 ORC requirement to bid. Trustee Beck: Anyway, let's just table this for now. Don: What was on 130? Many answered: chip sealed and fogged. Trustee Beck: We still have one item old business – we got one thing employment wise. Trustee Faulder: That would be new business.

#### **New Business - Trustees**

- **Part-Time Position Change** - Trustee Faulder: Our part-time guy Jack is allowed 83 hrs per month. I would like to make his position seasonal (Mowing / Plowing). I talked to John and discussed briefly with Lisa. Is seasonal a little over 500 hours? Fiscal Officer Miller: No, 500 or less. Trustee Faulder: I think it would save the township a lot of money. Even during spring / summer that would be an on-call basis. Trustee Beck: If he's not mowing, he's gone. It's as simple as that. Fiscal Officer Miller: You can't change his position from part-time to seasonal this year (2018) as he's already worked more than 500 hours. You can make him seasonal next year and as road supervisor, John would be responsible for watching Jack's hours so that they are 500 or less for the year (2019). Using him just to mow/snow plow if that's what the Trustees want this position to be, that's how you would do it. Trustee Faulder: Rick brought this up to me as he said he has observed Jack not working or mowing. There's a lot of time we don't need that second guy. Does that mean we have to let him work 83 hours / month the rest of this year? FO Miller: No, you don't have to work him any hours the remaining two months, that's up to the Trustees and John. He's already exceeded seasonal hours and being part-time he's not allowed to work full time hours so the hours he has worked meet part-time status (less than 1500 hours per year) and if you don't need him the rest of the year, that would be John and the Trustees call. I'm assuming John and/or the trustees would sit down with Jack and explain the change in this position for next year? Trustee Beck: Yes, John will talk to him about it. Trustee Berg: Is Jack good with this? Trustee Beck: Probably not. Melissa: When do bids go out for mowing? Trustee Beck: We just use the same company each year – he's really reasonable. Melissa: How much? Trustee Beck: \$314 and that includes mowing / trimming both cemeteries. All: Trimming has to improve! Trustee Beck: He had a girl on the mowers the other day so he's got new help. Pam: My Jason pulled all of the weeds where they haven't been doing the weeds. Trustee Beck: I called him - he took responsibility for it and said his fault.
- **Police Levy Ad** – Trustee Faulder: Just to let everyone know the ads in the newspaper for the Police Department levy are created by a dedicated, amazing group of people who have volunteered their time and are working hard to get the levy passed. We are very appreciative of the work they have done as they too, want our police department to continue. However, there was a small error in one ad stating we would have a “full-time officer on duty at all times.” We will have one full-time officer but not 24/7, he will work during peak hours as determined by Chief Core ensuring we will have much more coverage than we do now. This ad was not placed by the township and Chief Core put in for a correction so that's been taken care of. If you have any questions, please feel free to ask us.
- **Zoning Resolution Change** - Trustee Faulder: I make a motion to approve the new zoning resolution changes. Trustee Berg seconded. All answered Aye. Motion passed -3-0.

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**Public Comments**

- **Pam:** Gary - there is a motorhome up at Fun-n-Sun parked on back side of the building. The people could be living in it and it's been there at least a month. I presume they have not bought a permit. They are living in it or the factory. Chief Core: I have a question - that zoned commercial right? Gary: yes Chief Core: He is renting out work space there and they spend the night and live there. Pam: They have electrical cords running to the Motorhome. Gary: I'll check it out and let you know. Melissa: They have a dog that runs loose.
- **Connie:** Thank everyone for getting rid of the old green trailer I was so happy! Is she still in jail? Trustee Beck: Don Lewis put up a good fight until it was taken care of. He went to a lot of court dates, judges, health dept., etc..so we thank him for taking care of that. Every time he went to court and came back he would say "you won't believe this" but kept at it until the job was done.
- **Janice Rogers Property** - Trustee Beck: It was an improvement and will bring up property value. Connie: she won't be building something, will she? Pam: She owes back taxes so I don't think so. And Chief Core had to sit there all day and watch her! Trustee Faulder: I think they are re-doing the sewer cap if you are seeing activity there.
- **Robin Reams** - Yes, I'm wanting to apologize for not being able to meet with you on TR 52. Trustee Beck: You gave me a time and I said I'll take it but know it's hard to break loose. Robin: Can you update me? Trustee Beck: We started at the stop sign and originally at the top of the hill. One area will take about 5' and checked clear back to 60' past the fence in the back. Most of it is right in front - 5' deep then 3' and down to 2' high clear back. So you guys may have to raise that at the building. Believe it or not, Hurley's gave us an ungodly cheap price. Trustee Berg: \$40,386 Trustee Beck: No asphalt but that is the gravel, if that's got any clay they can use that. I thought that was very cheap. I can't believe that. Robin: Linear measurement there? Trustee Beck: 300 yards total. Still waiting on a quote from Reicharts. Be Wednesday or so. Robin: When you receive that will you get that over to us? Trustee Berg: We need to get with Scott Coleman to see if we can use the asphalt grindings from 33 as he had suggested to keep cost down. Robin: After looking at Hurley and Reichert quotes we can go to next step. Trustee Beck: We need to get Scott Coleman involved again to see if he can do it cheaper. We can show him what we got from the other guys and see what he says.
- **Road 52** - Trustee Beck: Also, not start at the stop sign but start right after the first residence. If you go 100' up the road that's where it really starts with water problem - from there up beyond the drive. Dave W: what about storage barn back there? Trustee Beck: That's Duffs - we would just taper his lane a little bit. Dave W: Flooding made his boat float away. Trustee Faulder: that will still happen - this doesn't take care of floods. Robin: I'm not expecting it to take care of flood conditions - just heavy rains. Trustee Beck: I think between Hurley, Reichert, or School Coleman that should be. Any place we can store those grindings? Maybe behind the building. Robin: I think we can figure it out. I will need you to speak to Scott about that because it's low there and asphalt is a petroleum product but maybe we can figure it out. Trustee Beck: I don't think it will be any worse than new pavement. Trustee Berg: I will call Scott. Robin: Thank you. Trustee Faulder: I would like to see an overall cost before we make any commitment to proceed. I want to make sure it makes fiscal sense to do this.

With no further business to come before the group, Trustee Berg made a motion to adjourn at 7:33 PM. Trustee Faulder seconded. All answered "Aye". Motion carried 3-0. The next regular board meeting is scheduled for Monday November 12, 2018 at 6:30 p.m. at the Washington Township Hall.

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Lisa A. Miller, Fiscal Officer

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Rick Beck, Chairman

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Tucker Berg, Vice Chairman

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Jason Faulder, Member