

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, September 9, 2024 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, September 9, 2024 at 6:30 PM at the Washington Township Hall.

The meeting was opened by Trustee Lewis with the Pledge of Allegiance to the flag and Fiscal Officer Miller read roll call. Present were: Trustee Lewis and Trustee Faulder. Also, in attendance were Zoning Inspector Gary Bias, Police Chief Michael Thompson, Road Supervisor John Newland, and Fiscal Officer Lisa Miller. Trustee Faulder made a motion to approve the minutes from the August 12, 2024 meeting, Trustee Lewis seconded the motion. All answered "Aye" – motion passed 2-0.

Financial Obligations - Fiscal Officer Miller presented financial obligations to the Trustees. Trustee Lewis made a motion to pay all financial obligations. Trustee Faulder seconded the motion and all answered "Aye" – motion passed 2-0.

Financial Reports – No financial reports as township had not received bank statements prior to this meeting. Will present both August and September financial reports at the October 14th regular meeting.

Fiscal Officer Business – Lisa Miller

- **Required Fraud Reporting and Training** – A reminder I need the AOS form signed by each employee and public official that you received the information from State Auditor Keith Faber and also a copy of your certificate showing proof you each took the Fraud Reporting course. I had a form for everyone at last month's meeting but not everyone took one so brought more of those to tonight's meeting. I also ran the training for the ZCB after their meeting so got quite a few of our employees taken care of at that meeting. Any remaining employees or elected officials' who have not taken this required course are responsible for taking it prior to the September 29th deadline to ensure that both the signed form and a copy of your certificate showing your name and the date you completed the course. The completed paperwork must be turned in by the deadline of September 29, 2024. Trustees will be responsible for themselves and any employees working for the Departments they act as a liaison for and who have not yet had the training. This training must be repeated every four years for employees and elected officials.
- **Playground Equipment for the Park** – was just installed on Saturday, Sept. 6, 2024 and looks awesome! Thank you to everyone who helped with this project, it was much needed and I'm sure will be enjoyed by many, many children.
- **Charge to Logan County Sewer District** – John, I was able to get the checks out to the vendors using the invoices you provided for work they did on the drain behind Spend-A-Day. I have an invoice here in the amount of \$6,984.82 ready for you or Trustee Berg to drop off to the Logan County Sewer District for their payment to reimburse us. John: There may be a few more. Fiscal Officer Miller: I would need them this week then as we are almost in the 4th quarter of the year and will want to get those charges received back into the road fund as soon as possible so that funds are reimbursed in the same year they were expended.

Police Department – Chief Michael Thompson

Updates

- Calls for Service – 302 calls for service in August.
- Dodge Durango – will be picking it up this week and will have it in service as soon as it is decaled.
- Gov Deals Auction – Ends at 8 P.M. September 9, 2024. Appears to be doing well.
- Citizens Police Academy – Sign ups went live on Friday and I already have five of the fifteen spots filled.
- WTPOA – Golf Scramble was a huge success! Thanks to everyone who supported the event.
- WTPOA – Beef, Gun and Hog raffle is ongoing and will be drawn on Christmas Day. All PD Officers have tickets.
- WTPOA – purchased (5) 300 blackout SBR's for the police department from Patriots Attic. These SBR's will replace our current outdated patrol rifles. Will be purchased by WTPOA but registered to the PD.
- WTPOA – purchased gear and uniforms for Officer Wirick as well as winter uniforms for all PD Officers.

Requests

- Patriots Attic - \$1000 for ammunition and magazines for new 300 blackout rifles (Need PO)
- Traffic Logix (Speed Sign) - \$500 for yearly subscription (Need PO and will get vendor packet to them)
- Miller Graphics - \$750 to decal new Dodge Durango (Need PO)
- Trustee Lewis made a motion to Patriots Attic for \$1,000.00 for ammunition and magazines Trustee Faulder seconded the motion. All answered "Aye" – motion passed 2-0.
- Trustee Faulder made a motion for \$ 500.00 for yearly subscription for the speed sign Trustee Lewis seconded the motion. All answered "Aye" – motion passed 2-0.
- Trustee Lewis made a motion for \$ 750.00 to Miller Graphics to stripe the cruiser Trustee Faulder seconded the motion. All answered "Aye" – motion passed 2-0.

Resolutions

Resolution for Rogers property and a Resolution for 8869 Orchard Is. \$ 750.00 each and John will do a work order and Resolution for 8951 Auditorium. Trustee Faulder made a motion to approve the Resolutions presented by Chief Thompson and Trustee Lewis seconded the motion. All answered "Aye" – motion passed 2-0.

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Road Department – John Newland, Road Superintendent

- Removed old playground and new one is in. Put more pea gravel in.
- Dug out the road cut at Wolf Island and Shelley paved it. Someone stole the cones.
- Dug out sink hole on 285 before they paved it.
- Did a footer at Lewistown cemetery and repaired 5 head stones?
- Mowing is just about done. Tractor quit running needs a fuel pump. Will put chopper on to cut brush around roads.
- Would like to shut water off at the park. Trustees would like him to wait.
- Need a trailer for the cement mixer. John will search for something around \$ 3,000.00. . Trustee Lewis made a motion to purchase a trailer Trustee Faulder seconded the motion. All answered “Aye” – motion passed 2-0.
- Spend A Day cuts are done. Robson did a good job. Drain is fixed
- Road cut on 214 to replace a culvert
- Sink hole needs repair on 213
- Need to put a catch basin at Woodlawn and Maple will be around \$ 2,000.00 to repair. John will do the work. Trustee Faulder made a motion for the \$ 2,000.00 Trustee Lewis seconded the motion. All answered “Aye” – motion passed 2-0.
- Logan Construction in next 2-3 weeks they are going to do the tile from Court St. down Mauger to the lake. Greater than \$6,000 passed a couple meetings ago (per John and Trustees). Fiscal Officer Miller: I still need a copy of the quote so that I can create a purchase order. Will also need to confirm I have a copy of Logan Construction’s Workman’s Comp and Insurance Liability naming Washington Township down in the lower left corner of the insurance form.
- AES - Street lights, I’ll call in tomorrow. These, good luck. They are reviewing. One part of Orchard Island over by Spend-a-Day / Waterbury has one light out but the rest are on.

Zoning – Gary Bias, Zoning Inspector

Washington Township Zoning Report for Sept 9., 2024 Meeting:

- I have had approximately 130 calls that I have logged for the past month.
- Issued (15) zoning permits for: 11 Disaster, 3 regular & 1 school
 1. Permit #1722 for disaster repair on Chautauqua.
 2. Permit #1723 for disaster rebuild on Poplar.
 3. Permit #1724 for disaster rebuild on Poplar.
 4. Permit #1725 for disaster demolition on Beech.
 5. Permit #1726 for a replacement deck on Park.
 6. Permit #1727 for disaster deck rebuild on Maple.
 7. Permit #1728 for accessory bldg. on college.
 8. Permit #1729 for disaster rebuild of a shed & deck in Tracy Farm Addition
 9. Permit #1730 for a fence build on Virgil.
 10. Permit #1731 for disaster rebuild on a garage on Court.
 11. Permit #1732 for disaster rebuild of a shed on Hancock.
 12. Permit #1733 disaster rebuild on a garage on college.
 13. Permit #1734 IL School for a new bus maintenance build, fuel island 7 storage bays.
 14. Permit # 1735 disaster rebuild for the fence in Prates Cove
 15. Permit # 1736 disaster demo & rebuild on Willow Isle
- I am working to create, assemble, print, and distribute the paperwork for 2 Variance applications. My goal is to get the public notices in the Examiner, on our website, and posted in the Twp. Bulletin Board outside this week. I have contacted the ZAB members to schedule a meeting Sept. 23.
 1. 2024-V04 for an accessory bldg. on Indian Dr
 2. 2024-V05 to split up 1 parcel on SR 366 into 4 separate parcels
- Heard from Heather Martin from the LC Land Bank that the Curtis Martin structures were removed from the Voluntary Demolition Program. This was because when they inspected the structures for asbestos it was determined that there was never a residence at this site. It is still be foreclosed on, but the trustees will need to contact the Land Bank if they are still interested in it. They will have to do the demolition & asbestos removal.
- I’ve notice that some people have already been using these RVs with filling out the required paperwork that the LC Commissioners are requiring, I will be posted Warning notices & issue letters that they must fill out these documents in order to use these RVs and they can only use them if they are rebuilding.
- Do the trustees have a Washington Twp. procedure and documentation that they want our residents to use for vacating alleys, easements, or paths in our township? Or do I contact Logan County Commissioners office or prosecutors’ office for this procedure?
- Current parcel owner is Kenny Cooper’s grandson who says there was a mobile home on this parcel years ago. He also thought this was always classified as a residential district.
- Don’t expect quick responses to the calls, emails & texts in the next week as I’ve got to take some time off from zoning to work on my own repairs & properties next week

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Zoning – Gary Bias, Zoning Inspector (cont'd)

- Any questions for me?

Trustees, please answer my questions referenced by the item number above in Monday's Twp. meeting.

- Will the trustees follow up with Heather Martin about the Curtis Martin parcel?
- Are the trustees OK with be following up on the RV permits as per the LC Commissioner's procedures?
- Do the trustees have a procedure & documentation that I need to use to vacate, or do I contact the Commissioner's office?
- Do the trustees have any idea when & why this was classified as an M-2 heavy manufacturing district?

LUC Board – Trustee Berg

Absent

EMS – Trustee Lewis

- Aug 14 checking Balance \$2,040,148.18 / MM \$50,454.96
- 158 runs in July
- Quotes for building - \$156,076
- Quotes on fencing replacement
- Received a grant for 2 night shift employees

Fire Board – Trustee Faulder

- No water usage
- Checking and CD balances \$ 547,000
- Open seat is going to be filled by Jim Reed; starting at next mtg
- New FT build has started – Dec 2026 should be done
- Insurance is paid up to date.

Old Business – Trustees

- Tree on 247 is on ¼ ours. Property owners want to split cost. Trustee Lewis says no.

New Business – Trustees

- None

Public Comments:

- **Bob & Diane Steckham** – complaining about the dogs howling. This dog has dug under the fence a number of times. Our dog is in heat and we don't want him here. 7484 Foster – Brandon VanHorn. Trustee Faulder: Can you contact Chief Thompson when he's running around? Diane: Yes, Trustee Faulder: If he gets a ticket he'll get tired of paying for the tickets. 7452 Foster – the brown trailer. We got rid of that stuff and now it's heaped with trash. Chief Thompson: Logan Brown got it cleaned up. Diane: Go look again, it's a mess.

With no further business to come before the group, Trustee Faulder made a motion to adjourn at 7:33 PM; Trustee Lewis seconded. All answered "Aye", Motion carried to adjourn 2-0.

The next regular board meeting is scheduled for Monday, October 14, 2024 at 6:30 PM. at the Township Hall.

Lisa Miller, Fiscal Officer

Don Lewis, Chairman of the Board of Trustees

Jason Faulder, Vice Chairman of the Board of Trustees

Tucker Berg, Member of the Board of Trustees