

# Washington Township Board of Trustees Record of Proceedings

**ENTITY NAME:** Washington Township / Logan County

**MINUTES TITLE:** Minutes from the Regular Meeting held on September 12, 2022

**BOARD NAME:** Washington Township Board of Trustees

**TYPE OF MEETING:** Regular

**VOTING SESSION:** Yes

**DATE:** 9/12/2022

**START TIME:** 6:30 PM

**END TIME:** 7:28 PM

**MEETING LOCATION:** Washington Township Hall, Lewistown, OH

**RECORD OF PROCEEDINGS:** Fiscal Officer, Lisa Miller

**CALLED TO ORDER BY:** Chairman, Jason Faulder

**BOARD MEMBERS / FISCAL OFFICER / DEPT HEADS ROLL CALL**

NAME	PRESENT
Trustee Lewis	Present
Trustee Faulder	Present
Trustee Berg	Present
Fiscal Officer Miller	Present
Chief Rick Core	Present
John Newland, Road Supervisor	Present
Gary Bias, Zoning Inspector	Present

**MINUTES**

MOTION TO APPROVE MINUTES OF	THE 9/12/2022 REGULAR MEETING
MOTION TO APPROVE BY	Trustee Berg
MOTION TO APPROVE SECONDED BY	Trustee Lewis
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
VOTING RESULTS - Approved	YES: 3 NO: 0

**FINANCIAL OBLIGATIONS**

MOTION TO APPROVE PAYMENT OF FINANCIAL OBLIGATIONS	
MOTION TO APPROVE BY	Trustee Lewis
MOTION SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
VOTING RESULTS - Approved	YES: 3 NO: 0

**FINANCIAL REPORT**

Representative's Name	Fiscal Officer, Lisa Miller
<b>FINANCIAL REPORT</b>	<b>Financial Report from 8/1/2022-8/31/2022:</b> Starting fund balance was \$1,657,465.27 on 8/1/22. We received \$86,440.62 and expenditures were \$47,519.82 leaving an ending balance of \$1,696,386.07 as of 8/31/22. We have reserved for encumbrance \$149,784.51 Our YTD revenue is \$840,884.03 (70.33%) and our YTD expenditures are \$409,147.71.
MOTION TO APPROVE FINANCIAL REPORT	Trustee Berg
MOTION TO APPROVE SECONDED	Trustee Lewis
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
VOTING RESULTS - Approved	YES: 3 NO: 0

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<b>DEPARTMENT</b>	<b>ADMINISTRATION</b>
<b>Representative's Name</b>	<b>Fiscal Officer, Lisa Miller</b>
<b>Mail</b>	<b>ILDC Annual Picnic</b> – Is Friday, September 16, 2022 at 11:30 AM. Please RSVP if you plant to attend.
<b>OTARMA</b>	<b>Seeking candidates to serve on the OTARMA Board of Directors</b> - If anyone is interested, must send a letter on township letterhead by Friday, October 14 <sup>th</sup> .
<b>PO Requests</b>	PAAR PO request from PD for purchase of three (3) vests in the amount of \$3439.13. State will reimburse \$2579.35 thru BWC so PD Budget will pay only \$859.78 for all three of the vests (\$289.59 each).  Stanley PO request from Road Dept for \$3,000 to sealcoat / stripe the Township Hall and Maintenance Building lots. Trustee Lewis made a motion to approve both purchase order requests and Trustee Berg seconded. A vote was taken and all answered Aye – motion passed 3-0.

### LEGISLATION

<b>NUMBER</b>	<b>Resolution 2022-017</b>
<b>TITLE</b>	<b>Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>DISCUSSION</b>	This is our annual amounts and rates to be collected in 2023 determined by the Budget Commission and also authorizes the necessary tax levies and certifies them to the county auditor.
<b>VOTING ROLL CALL</b>	Trustee Lewis made a motion to approve Resolution 2022-017 and Trustee Berg seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
<b>VOTING RESULTS</b>	YES: 3 NO: 0; Resolution 2022-017 was Approved

<b>NUMBER</b>	<b>Resolution 2022-018</b>
<b>TITLE</b>	<b>Resolution Approving Police Department Noise Ordinance #2022-001</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>DISCUSSION</b>	The Board of Trustees of Washington Township, Logan County, moved to adopt the Police Department Noise Ordinance #2022-001.
<b>VOTING ROLL CALL</b>	Trustee Lewis made a motion to approve Resolution 2022-018 and Trustee Berg seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
<b>VOTING RESULTS</b>	YES: 3 NO: 0; Resolution 2022-018 was Approved

<b>NUMBER</b>	<b>Resolution 2022-019</b>
<b>TITLE</b>	<b>Resolution Approving the Adoption of Zoning Resolution changes recommended by the Washington Township Zoning Commission Board to Sections 571-Solar Energy Systems and 572-Medical Marijuana.</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>DISCUSSION</b>	The Board of Trustees of Washington Township, Logan County approved the recommendations of the Washington Township Zoning Commission Board. The ZCB created and approved on May 18, 2022 and again on August 29, 2022 the verbiage that M-1, M-2 Districts will have no solar energy systems with a production output of more than 5MW and that a medical Marijuana dispensary shall be located within one thousand (1,000) feet of the boundaries of a lot having situated near a school, church, public library, public playground or public park.
<b>VOTING ROLL CALL</b>	Trustee Lewis made a motion to approve Resolution 2022-019 and Trustee Berg seconded. A vote was taken and the results were:
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
<b>VOTING RESULTS</b>	YES: 3 NO: 0; Resolution 2022-019 was Approved

## Washington Township Board of Trustees Record of Proceedings

DEPARTMENT	POLICE DEPARTMENT
<b>Representative's Name</b>	<b>Police Chief, Rick Core</b>
<b>Introduction of New Police Officers</b>	One of the best parts of my job is leading new recruits into this job. So, with that I would like to introduce everyone to Bradley Fleck. He's good friends with Officer Earl Wisener who introduced Officer Fleck to me. His family is here and I am going to swear him in right now. Please raise your right your right hand. Officer Fleck's effective date of hire is: 9/12/2022
<b>Retirement of Police Chief Rick Core</b>	Here's a letter Lisa said she needed letting the Trustees and all of you know that this is my last Township meeting as Police Chief. Yesterday (9/11/22) was 33 years for me and the greatest honor of my life. As of Sept. 30th, of this year I'll be officially retired as Police Chief for Washington Township. I propose to the board to promote Lt. Thompson to Chief as I've been grooming him for that job for 7 years. He has a military background and is fine, wonderful human being. I've been looking for someone and 15 minutes into it, I thought this may be the guy. I've been very gradually introducing him to my responsibilities here and but I'm very, very grateful for what I've been able to share with all of our Officers and all of you. Seven levies have passed and without them and the community's support, we wouldn't be here. They always rally behind us. One of the hardest decisions I've ever had to make is to retire. I know our Officers have all been offered jobs somewhere else but are here because they want to be here. I've trained many - but I can't teach passion and these gentlemen have a passion for this job. They are the best group of people that I've ever worked with. Then there's this board and since these four have been together, we have grown leaps and bounds due to them. Thank you for the wonderful opportunity and I know I'll miss it and all of you but am also looking
<b>Calls for Service (CFS)</b>	252 CFS last month and 296 this month - and every one of those CFS is different depending on the incidents. There are 44 different categories on this CFS and of those 296, there were 68 that were a high priority. It might not sound like a huge amount to you, but, that's a lot!
<b>BWC Grant for Vests</b>	BWC Grant for three (3) new vests is being worked on by Lt. Thompson and Fiscal Officer Miller.
<b>FO Miller to Trustees and Chief Core</b>	I recommend we keep Chief Core on a part-time basis as a drone operator and trainer beginning October 1, 2022. It can even be on an as-needed basis so that he can keep his Police Officer certification. We used to change Officers who quit or retire to auxiliary status but the BWC charges \$4500 for between 1-10 auxiliary officers. As a part time or as-needed Police Officer we would save that additional \$4500 charge from being taken out of the Police Department budget. Trustee Faulder made a motion to keep Chief Core on as a Drone Operator and/or Trainer as needed beginning October 1, 2022. Trustee Lewis second. A vote was taken and all answered Aye – motion passed 3-0.
<b>Interim Chief</b>	Trustee Faulder also made a motion that Lt. Thompson take the role of Interim Chief beginning October 1, 2022. Trustee Berg seconded and the motion was passed. A vote was taken and all answered Aye – motion passed 3-0.  Trustee Lewis did ask for an Executive session to discuss personnel after the other department reports and public have spoken. All Trustees agreed.

DEPARTMENT	ZONING
<b>Representative's Name</b>	<b>Zoning Inspector, Gary Bias</b>
<b>CFS</b>	I handled approximately 130 calls last month
<b>Zoning Permits Issued</b>	Issued Zoning permits for: Fence at 8907 College St.-permit #1569 Adding 2 <sup>nd</sup> FL addition at 8941 Blue Heron Cove-permit # 1570 Adding roof over an existing back patio at 8801 Chautauqua Blvd.-permit #1571 Adding roof over an existing side deck at 8908 Walnut St.-permit #1572 Shed permit at 2908 TR 214-permit #1573 Building new house at 1048 S R 235 N-permit #1574
<b>ZAB Meeting</b>	Zoning Appeals Board will be meeting Sept. 26 at 6 PM to review 2 <sup>nd</sup> variance application to set a permanently Sited Manufactured home on Crescent St.
<b>ZCB Meeting</b>	The ZCB met on August 29 to review the changes the LUC presented to the trustees, which they approved in the June 13 township meeting. Their recommendations are being presented tonight for the trustees to vote on. See ZCB recommendation sheet emailed yesterday. We also added a new alternate for the ZCB, thanks to Cynthia Defibaugh for filling that position. I then sent that zoning resolution that the Trustees approved in the June 13 meeting to Chris to post on our Washington Township website. If any changes are made tonight, then I will send him a revised copy after 30 days are up.
<b>Noise Ordinance</b>	I worked with the Police Department to put together a Noise Ordinance which I believe was already presented today for the Trustees to vote on.
<b>Nuisance Properties</b>	I'm working on updating my 2022 list of nuisances' properties which contains approximately 37 properties. I will list my recommendations on it & also create a column for the trustees to list their priorities and send it back to me.
<b>Violation Letters</b>	I will be issuing violation letters as per my recommendations until I get the prioritized nuisance list back from the trustees. Violation letter issued since last township meeting:  Issued 1 <sup>st</sup> Class Courtesy Warning to Griffith's at 8946 Maple St. for a nuisance. They have until Sept. 19 <sup>th</sup> to respond.

# Washington Township Board of Trustees Record of Proceedings

DEPARTMENT	ZONING (Cont'd)
<b>Representative's Name</b>	<b>Zoning Inspector, Gary Bias</b>
<b>Violation Letters (Cont'd)</b>	<p>Issued 1<sup>st</sup> Class Courtesy Warning to Connie Francis at 7694 CR 91 concerning the use of a camper without a permit. She called me and will call back this week to get a permit. I have not heard from her so I will be sending a certified letter this week tell her to move the camper to the back yard &amp; that no one is allowed to stay in it</p> <p>I'm trying to get the health department to respond back to my nuisance complaints that I file on their website</p>
<b>Zoning Procedure</b>	<p>I emailed Eric Stewart last week to ask him if the procedure I've been using is OK versus the one he wrote a while back. I email the trustees my meeting notes for each meeting in advance. These contain a list of the violation letters I've issued and if they are sent 1st class or certified. I tell them how I would like to proceed and answer any questions they may have. I do mention in the letters I send if they are a courtesy letter or if I have gotten the trustees approval to declare them a nuisance.</p> <p>Any questions or follow-ups for me?</p>

DEPARTMENT	ROAD DEPARTMENT
<b>Representatives Name</b>	<b>John Newland, Road Supervisor</b>
<b>EPA Inspection</b> <b>Road Turned In</b> <b>Signs</b> <b>Tires</b> <b>Alleys</b> <b>Mowing</b> <b>Roads</b> <b>Limbs</b>  <b>Water Shutdown</b> <b>Sealcoating</b>  <b>Alley</b> <b>Berm Work</b> <b>Cut down tree</b>	<ul style="list-style-type: none"> <li>- EPA inspection went good out back; they came and we had statement ready.</li> <li>- Turned in roads for paving in 2023 into the county. Talked to Tucker if we want to get them done we can.</li> <li>- 215 changed the sign out there; on post I put TR215 but on top I put VanGorder road - I put both on there</li> <li>- Replaced tires on two cruisers</li> <li>- Trimmed alleys on orchard island</li> <li>- Mowed south end roads; Guess we'll have one more round of that.</li> <li>- Bermed on south end but more needs done</li> <li>- Cut back limbs on Moundwood; at some point they will be paving that.</li> <li>- Trimmed limbs in Lewistown (Council)</li> <li>- TR 61 mowed last week</li> <li>- Shutting water down at the park at end of Sept</li> <li>- Stanley will reseal parking lots same price as last year even \$3000. Trustee Lewis made a motion to accept the bid to reseal the parking lots and Trustee Berg seconded. A vote was taken and answered Aye – motion passed 3-0.</li> <li>- Alley approach done in Lewistown so taken care of</li> <li>- Put berm stone down the side of it to build it up</li> <li>- Tree cut down at orchard island. Trustee Lewis: Does everyone ignore the road closed sign back there? John: He just about got hit. And, Jeff had his truck across the road. Cheryl: It's like the boy that called wolf - there are road closed signs everywhere and people are confused about how to get around. Chris: do you have any signs that say cutting tree down? Trustee Lewis: No, we have road closed signs up. John: And, we had a backhoe and everything. We ran out of time but will go clean up tomorrow. It was a very solid tree. We have another one to do back at Waterbury.</li> <li>- I'll need to get a ton of cold patch for Waterbury, Moundwood, Cemeteries ,Park, 269/Waterbury, to fill those huge holes</li> <li>- Lt. Michael Thompson: The wireless at the park - we talked about something more permanent for an internet. Maybe a Wi-Fi extender is needed.</li> </ul>

ENTITY	EMS Board
Presented By:	Trustee Lewis
Report/Discussion	<p>Current finances is \$1,850,293.11 / checking \$50,134.94</p> <p>Recently purchased a life pack from Huntsville as they weren't using it. Gave them \$5000 and we get grant money back to help pay for it</p> <p>First aid class for world class plastics</p> <p>149 runs last month – last year was 159</p> <p>Ordered a new squad which will take 24-26 months to get here</p>

ENTITY	Fire Board
Presented By:	Trustee Berg
Report/Discussion	<p>Total balance in checking is \$617,414.52</p> <p>Audit done and is good</p> <p>Renewed insurance premium</p> <p>1,000 gallons of H2O consumption</p> <p>Electric car training for firefighters to learn how to put out fires</p> <p>Johnson fire will be doing pump test on trucks this year</p> <p>Motion to purchase new thermal imaging camera - old didn't work any longer</p> <p>Level 1 class at the station have 14 people attending that.</p> <p>Water truck going to Columbus for some work.</p> <p>New firefighter passed physical getting turn out gear</p> <p>Sold the old boat lift station for \$2,200</p>

## Washington Township Board of Trustees Record of Proceedings

<b>ENTITY</b>	<b>LUC</b>
Presented By:	Trustee Faulder
Report/Discussion	Nothing for Washington Township

<b>OLD and NEW</b>	
<b>PRESENTED BY</b>	<b>Trustee Jason Faulder</b>
<b>OLD BUSINESS</b>	None
<b>NEW BUSINESS</b>	
Fiscal Officer Miller	Can I get approval for Taylor Thompson to clean the township hall at a rate of \$50 per cleaning? Since Jerry passed away it really hasn't been cleaned much except by the Police Dept. when they have time. And, it really needs a deep clean (windows, baseboards, etc.). The deep cleans may take two cleanings in one month but that wouldn't happen often. Trustee Lewis made a motion to hire Taylor Thompson to clean the township hall at a rate of \$50 per cleaning and Trustee Berg seconded. A vote was taken and all answered Aye – motion passed 3-0.
<b>PUBLIC</b>	
<b>NAME</b>	
<b>Sheri Walbright</b>	<p>If the school sells we need to do something about the land. You may have to purchase some so that you have parking at the park. The property line runs behind the bleachers over to the where the dumpster is and then up the hill. A potential buyer said he would just put a fence up.</p> <p>Discussions with multiple people talking at the same time. Trustee Faulder: Thank you for that information. We won't be deciding tonight because at this point the school hasn't sold yet. The Township will need to talk to their legal counsel should the school sell and we need to take a look at the parking.</p> <p>No other public comments.</p>

<b>DEPARTMENT</b>	<b>ADMINISTRATION</b>
<b>Representative's</b>	<b>Fiscal Officer, Lisa Miller</b>
<b>Executive Session</b>	<p>Trustees have requested an Executive Session to discuss personnel. No decisions can be made during an executive meeting, only when the meeting is re-adjourned and the public meeting continues can a decision be made.</p> <p>Calling roll of attendance into the Executive Session: Trustee Faulder – here, Trustee Berg – here, and Trustee Lewis – here. All present and going into Executive Session at 7:08 PM.</p> <p>Calling roll of attendance out of Executive Session at 7:20 PM. Trustee Faulder – here, Trustee Berg – here, and Trustee Lewis – here. All present and in regular session at 7:25 PM.</p> <p>Trustee Faulder: As approved earlier in the meeting Lt. Thompson will serve as Interim Police Chief effective October 1, 2022. However, this is the first time we have had to hire a new Chief of Police and want to do due diligence for the township. We feel we need to have a list of Roles &amp; Responsibilities and publicly advertise for the position including, of course, Lt. Thompson. The position will be advertised in the newspaper for two weeks and we will do interviews with anyone expressing an interest in the position. We will then hold a special meeting once the two weeks are up to decide who the permanent Washington Township Chief of Police will be. The new Chief of Police will be sworn in at our next public meeting which will be held on Monday, October 10, 2022.</p>

### ADJOURNMENT

MOTION BY	Trustee Faulder
MOTION SECONDED BY	Trustee Berg
VOTING ROLL CALL	VOTE
Trustee Lewis	Yes
Trustee Berg	Yes
Trustee Faulder	Yes
VOTING RESULTS - Motion Passed	YES: 3 NO: 0

### MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	10/10/22

### WASHINGTON TOWNSHIP BOARD OF TRUSTEE CERTIFIED

SIGNATURE	TITLE	DATE
Trustee Faulder -	Trustee and Chairman of the Board	10/10/22
Trustee Berg -	Trustee and Co-Chairman of the Board	10/10/22
Trustee Lewis -	Trustee and Member of the Board	10/10/22