

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, August 12, 2024 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, August 12, 2024 at 6:30 PM at the Washington Township Hall.

The meeting was opened by Trustee Lewis with the Pledge of Allegiance to the flag and Fiscal Officer Miller read roll call. Present were: Trustee Lewis, Trustee Faulder and Trustee Berg. Zoning Inspector Gary Bias, Police Chief Michael Thompson, Road Supervisor John Newland, and Fiscal Officer Lisa Miller were all in attendance. Trustee Faulder made a motion to approve the minutes from the July 8, 2024 meeting, Trustee Berg seconded the motion. All answered "Aye" – motion passed 3-0.

**Financial Obligations** - Fiscal Officer Miller presented financial obligations to the Trustees. Trustee Berg made a motion to pay all financial obligations. Trustee Faulder seconded the motion and all answered "Aye" – motion passed 3-0.

**Financial Reports** - Fiscal Officer Miller presented to the Trustees for the period of 7/1/2024 –7/31/2024 a Bank Reconciliation, Fund Status Report, Fund Summary Report, Receipt Register, Detailed Receipt Report, Revenue Status, Appropriation Status and Payment Register for their review, approval and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Berg seconded the motion. All answered Aye – motion passed 3-0.

#### **Fiscal Officer Business – Lisa Miller**

##### ➤ **Financial Report**

Starting fund balance on July 1, 2024 was \$1,985,613.93. Total revenue deposited in June, 2024 was \$29,723.21. The year to date revenue is \$828,751.77. Our monthly expenses were \$58,645.79 and our year to date expenditures are \$603,096.15 leaving a month ending balance on July 31, 2024 of \$1,956,691.35. Our Revenue status is right on target at 58.31% average at the end of the 7<sup>th</sup> month.

➤ **STAR Ohio**- If you could turn right past the agenda you will see an Investment Journal. This is an additional monthly report I'll be giving each of the Trustees. It shows the dates/transactions/investment details/investment debits/investment credits and system investment balance at month end. Our current investment balance with STAR Ohio is \$400,892.75.

➤ **Required Fraud Reporting and Training** – I did present to Gary and the ZCB the required training for Fraud Reporting which was directed to us by Keith Faber, Ohio Auditor of State. A reminder I need the form signed by each employee and public official that you received the information from State Auditor Keith Faber and also your certificate showing proof you each took the course. I had a form for everyone at last month's meeting but not everyone took one so brought more of the forms today. If you have taken the course, please copy your acknowledgement form and certificate of course completion and email or bring to the September meeting. September 9<sup>th</sup> is the last day I will be collecting for our Township. After that the Dept. Heads and/or Trustees will be responsible for themselves and anyone working for those Depts. This training must be repeated every four years for employees and elected officials.

➤ **CIMS Cemetery Software** – Did not apply for grant as there was only two weeks and 8 pages of information on both cemeteries they requested for a \$2500 grant that would have taken John and Randy to complete and we would not have been able to finish it. I'll keep looking.

➤ **Playground Equipment for the Park** – has been ordered. Galen advised it would be 4-5 weeks and they will install it for us at no charge. Good news - I ordered first week of August, they had 10% off so total cost with all of the changes was \$9,200 instead of \$10,500 so saved some money there. We are responsible for getting the ground ready for it and I have those measurements.

➤ **Mail** - You will see a thank you from the historical society as well as an invite to a compost tour. That's it.

#### **Police Department – Chief Michael Thompson**

##### **Updates**

➤ Calls for Service – 359 calls for service in July.

➤ Dodge Durango – scheduled to be built at PARR next week. Hope to have it in service by the end of the month.

➤ Vests – new vests are in, finally. I will submit paperwork to state for reimbursement.

➤ Gov Deals Auction – August 30<sup>th</sup> – September 9<sup>th</sup>. 2004 Chrysler Sebring, 2001 Jeep Cherokee, 2010 Dodge Caliber, 2000 Chevrolet Camaro, 2006 Ford F150, 2001 Pontiac Grand Am, 2002 Chevrolet Silverado, 2006 Chevrolet Trail Blazer, 2002 Acura TL, 2006 Ford Taurus.

➤ Citizens Academy – January 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup> and February 4<sup>th</sup>.

➤ WTPOA – community event at the park was a huge success.

➤ WTPOA – Golf Scramble is set for August 25<sup>th</sup>.

➤ WTPOA – Purchasing winter long sleeve uniforms for all PD guys.

##### **Requests**

➤ K & M Tire - \$705.00 for (5) tires for cruisers. Already have PO in place.

➤ Miller Graphics - \$750.00 to stripe Dodge Durango. Will need a new PO.

➤ New Employee (Chuck Wirick) – no more than 24 hours a month position at the rate of \$20.00 per hour. This new employee will replace retired Chief Core's paid position. Chuck brings a wealth of knowledge and experience. WTPOA will purchase uniforms and gear for him.

##### **Nuisance Properties (Officer Logan Brown)**

➤ (19) Properties / complaints investigated and followed up on.

➤ 9614 Cottage Grove – several complaints on this property. Not a ton of trash and debris around the property. Neighbors are complaining of a large infestation of roaches coming from property. Owner of property has admitted to having a roach infestation. Health department says they can't do anything about the property. Is the township allowed to abate the issue by hiring someone to spray the property? We have completed all steps to pass a resolution if that is something we are able to do.

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**Road Department – John Newland, Road Superintendent**

- Spend A Day issue fixed total will be \$ 6984.82 total. Trustee Lewis asked if the township has to pay it and get reimbursement from Sewer District. \$ 569.22 gravel, Logan Construction \$ 3936.50, Robison Asphalt \$ 2251.10, and Fuel and hauling \$ 150.00 for the \$ 6984.82 total. We will do the concrete repair ourselves. Tucker will send to Brian.
- Mauger and Chestnut to repave from the road cut will be \$ 602.75. Trustee Faulder made a motion to have Robinson to repave and Trustee Lewis seconded the motion. All answered Aye – motion passed 3-0.
- Other tile will not be done until the fall.
- Removed tree at Maple and Fairview had it surveyed and ¾ ours and ¼ his.
- Removed a tree at Delaware in the alley and that was ours too. John did some rough estimate on that alley, would be about \$ 30,000 to gravel alley. Trustee Faulder says it does not make sense to do that.
- Still mowing and spraying
- We got cement mixer, so we be working on footers at the cemeteries. Trustee Faulder asked about trees, John will take it down.
- Got a call about some trees on 247. John is going to have it surveyed but does not think it is ours.
- We need to buy a scanner for the vehicles. Trustee Faulder asked John to check into it.
- Made several calls about the lights, cannot get any further.

**Zoning – Gary Bias, Zoning Inspector**

- I have had approximately 150 calls that I have logged.
- Issued (14) zoning permits for:
  - Variance 2024-V011 for front setback on Orchard Ave
  - Permit #1704 for disaster permit for siding/roofing on Hickory.
  - Permit #1706 for disaster permit to replace deck on Park.
  - Permit #1705 for building a room & porch on Walnut.
  - Permit #1707 for disaster permit for rebuild of barn on 720.
  - Permit #1708 for disaster permit to replace a shed at Spend A Day
  - Permit #1710 for disaster permit to replace siding, roofing & porch on Willow Isle.
  - Permit #1715 for zoning permit to add fence on rear of parcel on Auditorium.
  - Permit #1712 zoning permit for new addition on ?
  - Permit #1711 for disaster permit for demolition on Maple St.
  - Permit #1713 for new storage building across from HTM.
  - Permit #1714 disaster permit to repair damages to house on Poplar St. & to use an RV while rebuilding.
  - Permit #1719 disaster permit to replace siding, roofing & windows on Rose Path.
  - Permit #1709 disaster rebuild to rebuild a garage on Willow Isle
  - Permit #1717 to construct an accessory building on SR 235
  - Permit #1716 for an accessory building Cottonwood.
  - Void permit # 1666 as the owner needs called back for it.
  - Permit #1721 disaster relief permit to rebuild on Polar St.
  - Permit #1718 disaster relief to replace the roofing, siding & window at Spend a Day
  - Permit # 1720 to build the poof oner the front walkway on Orchard Ave,
- I have not heard back from the company that filed the CU for the data storage building addition at TR 61 & S R 274, but Breanne let me know they had filed for a PUCO for the property which means they will not; need the CU if approved. according to the LUC.
- Had a training session lead by Brad Bodenmiller & Arron Smith from the LUC & Breanne Parcels for the LC Prosecutors office for both the Zoning Commission Board and the Trustees on July 29.
- Has the variance meeting for the roof over the front walkway on Aug. 6 that was unanimously approved by the ZAB.
- Logan Brown has issued a report on nuisance work he done in the past month.
- Would like to get some training on how to use the drop box on our website if we are going to use that to store nuisance, zoning, and township documents.
- I will be starting to ask residents that will be using RV to stay in while rebuilding to fill out the paperwork for the RV Waiver that the county commissioners put into their Disaster relief Ordinance.
- I wrote the permit for the rebuild permit for a house on Park Dr. In Waterbury that has part of the garage sitting over the property lines on an easement that is controlled by the township. I have not heard any back from the prosecutor's office or the trustees, so I am assuming that this is, OK?
- Any questions for me?

**LUC Board – Trustee Berg**

- No Meeting

**EMS Board – Trustee Lewis**

- CD's 1,575,168.91 / \$49,399.24
- Grant \$230,000
- Riverside is working hard and about to get their own business over there again
- New squad coming March 25, 2025
- Three different employees taking medical training for their EMS
- Discussion about collections; doesn't go anywhere

**Fire Board – Trustee Faulder**

- Water consumption was 2,000 gallons
- Total balance in checking is \$575,1392
- Completed electric vehicle training
- Received tornado reimbursement check for \$16,458.79
- Trustee Dave Leonard resigned due to moving out of the area. The Board will look into a new At Large Trustee replacement.

**Old Business – Trustees**

- None

**New Business – Trustees**

- **Engineers Office -** Paving request due Sept 26<sup>th</sup>. Getting \$69,826 from sales tax revenue so total will be \$248,103.90. 2026 we will receive the OPWC funding and will need to put in request for paving. Trustee Faulder: Do you know of anything to pave using the OPWC funds in 2026? John: 212 but a lot of Amish. Really 33 should probably be paved, 215 should be paved. Also, chip/seal maintenance on 61 and 247 should be done in 2026. Trustee Faulder: Can you check on all those roads and let us know. Nothing for 207 then? All answered: Correct. Mike – I think they are modernizing or something because we are transporting them (Amish) 10 in the last few months and they’re actually going to the hospital.

**Public Comments:**

- **Dave Rogers** - on Forest Ave. before bridge there is some work not finished after sewer work. They need some blacktop. Trustee Lewis: You need to contact the sewer dept. Trustee Berg: I’ll add that to my list. They need to finish it. It’s rough. Trustee Lewis to Dave: Tucker will have a chat with them tomorrow. Dave: It’s been 6 months. Also, on 239/33 there was a mobile home parked there. Is that Washington Township? Trustees: Yes Dave: That is an eyesore some of the stuff is getting torn up really bad, grass is growing. Chief Thompson: Class action lawsuit so I think there is a class action lawsuit against the owner.

With no further business to come before the group, Trustee Faulder made a motion to adjourn at 7:42 PM; Trustee Berg seconded. All answered “Aye”, Motion carried to adjourn 3-0.

The next regular board meeting is scheduled for Monday, September 9, 2024 at 6:30 PM. at the Township Hall.

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Lisa Miller, Fiscal Officer

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Don Lewis, Chairman of the Board of Trustees

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Jason Faulder, Vice Chairman of the Board of Trustees

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Tucker Berg, Member of the Board of Trustees