

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, August 14, 2023 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, August 14, 2023 at 6:30 PM at the Washington Township Hall.

The meeting was opened by Trustee Berg with the Pledge of Allegiance to the flag and Fiscal Officer Miller read roll call. Present were: Trustee Berg, Trustee Lewis, Trustee Faulder, Chief Thompson, Gary Bias, John Newland, and Lisa Miller. Trustee Faulder made a motion to approve the minutes from the July 10, 2023 regular meeting. Trustee Lewis seconded the motion. All answered "Aye" – motion passed 3-0.

Financial Obligations - Fiscal Officer Miller presented financial obligations to the trustees. Trustee Lewis made a motion to pay all financial obligations. Trustee Faulder seconded the motion and all answered "Aye" – motion passed 3-0.

Financial Reports - Fiscal Officer Miller presented to the Trustees for the period of 7/1/2023 – 7/31/2023 a Bank Reconciliation, Fund Status Report, Fund Summary Report, Receipt Register, Revenue Status, Appropriation Status and Payment Register for their review, approval and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Lewis seconded the motion. All answered Aye – motion passed 3-0.

Fiscal Officer Business – Lisa Miller

Financial Report - Starting fund balance on July 1, 2023 was \$1,826,511.93... Total revenue deposited in July, 2023 was \$18,183.64. The year to date revenue is \$752,416.22. Our monthly expenses were \$48,881.33 and our year to date expenditures are \$435,147.47. Leaving a month ending balance on July 31, 2023 of \$1,795,814.24.

Janice Rogers Property – Received a **Statement of Annual Apportionment** for payment in the amount of \$138.24 on the \$4,000 tax lien for structure demolition.

Police Department – Officer Logan Miller (filling in for Chief Thompson who is out of town)

Updates

- 396 calls for service in July.
- 2016 Dodge Charger – Engine was installed, and a few other repairs were completed. Since the motor was already out, they only charged us for the parts and not the labor.
- CPR – Officer Miller is now certified to instruct CPR. Any township employee that wishes to become certified can see Logan and we can schedule a class. PD will be 100% recertified in September.
- SRO Grant – we were awarded \$26,500 for the 2023/2024 school year.
- Donations - \$1250.00 in donations. They were intended to go to the association but checks were cut directly to the PD. Either way, the association was going to turn around and cut a check to the PD. Lisa will give checks back and advised against mixing WTPOA with Township money. Lisa said the WTPOA will deposit the checks in their own account and make the purchases through the WTPOA for the request made.
- WTPOA – Golf Scramble August 27th at 0800. Still looking for teams
- WTPOA – Free event on September 13th from 1800-2030 at Indian Lake Rollarena. I encourage all of you guys to attend.

Requests

- Galls - \$750 purchase order out of the above donation for cruiser equipment. Measuring wheels, raincoats, etc.
- Miller Graphics - \$500 purchase order out of the above donation for PD polos, etc.
- Govdeals Auction – September 4-13. Lisa can you post this in the newspaper? I will email you a list of vehicles. Lisa will put it in the paper but needs a list.

Road Department – John Newland, Road Superintendent

- A lot of storm clean up trees and brush –tree fell completely down by the drive thru on Delaware, got out of street on Saturday. Some trees down at the cemetery in Lewistown and some down at Plum.
- Big tree back at Plum that is split in half, will keep an eye on it. Same kind of tree that Tyler had to take out, this tree is huge and John does not want to take down at least 4-5 feet around.
- Started mowing another round, then take mower off tractor.
- Mowed property at 366, we were supposed to get a couple of prisoners they did have any available and then the next day it was raining. Trees cut and chipped around garage, back and shed.
- 550 possible has a head gasket out, Leonard's quote is \$5800.00, going to get another quote from a place in Waynesfield. Hoping it is just EGA valve cooler
- New truck is at Henderson for body components, talked to Brian and it is in line to go in. It could be here in the next month and next 2-3 months. Trustee Berg asked if we are safe to sell the old one? John is not sure, he thinks we will need to fix it and keep it till the new truck comes. John will hold on fixing it.
- Eeled out the drain on Poplar street on Orchard Is, it is not a big enough tile but it is clear so it should take water.
- May want to get a sign for out back for dumping yard debris. John said it has happened 4 times. Do the cameras see that far? John said no. Trustee Faulder said go ahead and order that sign. We could go with the new sign place. John will call tomorrow and Lisa will pick up with the other signs this week. John said we have a lot of faded ones, he will check about the warranty.
- Hiring a part-time employee as needed. We need to place a newspaper ad. Don will take care of; Lisa will send what she has from a past ad. Will not need a CDL.

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Zoning – Gary Bias, Zoning Inspector

1. I handled approximately 200 calls last month.
2. Issued (4) zoning permits for:
 - a. Addition permit # 1611 on Walnut St.
 - b. Remodeling permit # 1612 for Amish house on TR 215
 - c. Fence permit #1613 on Artist Island
 - d. Zoning Amendment # 2023-003
3. There were some issues with the billboard variance that I turned over to the Logan County Prosecutors office to review. They determined that a variance that was approved back in 2000 had no time limits. So, after checking with the trustees in our last twp. meeting, a new zoning permit was written for those billboards based on the old variance approved back in 2000. **Any issues from Trustees on these billboards?**
4. I have been talking with the buyer's representatives, seller & realtor for the parcel on World Class Drive and they have given me their approval to proceed with the Zoning amendment. After talking with Mark Gibson, we have scheduled a ZCB meeting for August 21 at 6:30. With a one parcel amendment, ORC says I need to send it to the LUC for review before it goes to the ZCB to make their recommendation to the Trustees. I did that and they came back with another option. I discussed this with Mark, and we have set up a special meeting immediately following the August 21 one to review both. They will make a decision on which option to recommend to the Trustees for their October 9 township meeting. **Any issues from Trustees on this process.** Belinda cannot do this meeting, does anyone know of anyone that can do it? Otherwise, I will tape record it & will be dropping off the info packets to the ZCB members tomorrow. Lisa will do it.
5. Went to the July 13th training session at the Logan County Coop Building at 7:00 PM and forwarded the material they passed out to all the ZAB members.
6. Have driven by the demolition at the old school and have not received any reported issues with it to date. **Any issues from Trustees on this demolition?**
7. I gave Connie Francis the phone number for Bobcat Multi-Works to get an estimate from them for cleanup. He called to say their estimate was for \$8000. She said she couldn't afford that. She wanted me to check again with the trustees to see if they would pay the largest portion of it & put it on her taxes. I told her after checking with Tucker that the trustees weren't willing to do that. She has another court date tomorrow and they might give her an extension or maybe jail time. when I **Do the trustees have any input on this?** Don said it is a pig pen.
8. Have been trading emails Arie Pequignot from the Health Dept. on the status of the Connie Francis parcel. They considered releasing it but wanted my opinion. After driving by last week and today I'm not willing to release it. Connie Francis texted me today asking if I would release it. I replied that I would check with the trustees in tonight's twp. Meeting. I've called Tucker to let him know my thoughts. He will drive by tonight on the way to the twp. Meeting to let us know what he thinks? **Tucker, what are your thoughts about releasing this parcel?**
9. I sent two parcel owners of the copies of the LC Land Bank voluntary demolition forms with a cover letter to reply to me if they were interested and I'd work with them. Got back the one for Walnut St. was unopened and marked undeliverable. The other one is in Moundwood, and she called me to let me know she is thinking about it & will get back to me on it.
10. John has mowed the Anita Park parcel on SR 366 and will be working on the demolition as his work schedule allows. We update the current demolition estimate and John will be reporting to Lisa on labor & material used on this project. John will call to have all the underground utilities marked. **Do the trustees have any other input on this demolition?**
11. I have written 4 courtesy warnings for the police department that were complaints from residents on disabled or junk vehicles and copied the trustee on them: 1st one is Clavon & Chris Mees located at 2983 SR 235. They have cleaned up some but not enough for me. 2nd one is Dan B. Frail located at 8951 Maple St. He sold the motorhome but not the boat. Can the police department have a boat towed & impound it? 3rd one is M.E. LLC, has a red barn on it located at the corner of Williams St. & CR 54 in Lewistown, 4th is Stephanie Gammel's lots located on Williams St. in Five Parks, have not heard back the results of these 2 courtesy warnings? **Do I need to write certified warnings to send to these 4 residents? If yes, then I need a resolution from the trustees to send with these warnings based on our written nuisance procedure.**
12. Sent a certified warning letter to owner of the property at 9026 Parks St. informing them that he needs a conditional use permit to run a business out of his residence. I have not heard back from him or his mother. **Do the Trustees want me to check with Breanne on what needs to be done next?** Yes, Still shows undelivered.
13. Have the trustees contacted Breanne on the "Ohio Brownfields" that she said may pertain to the Curtis Martin parcel in Lewistown that may let the township acquire it. I also forwarded them the email from Breanne that the one sister was looking into maybe acquiring this parcel it. **What did the trustees find out on this?**
14. Sent Breanne a copy of the procedure we'll be using for nuisance procedure for both mowing/cleanup and for demolition. I believe she has reviewed it with Eric Stewart, and we are good to go. **Will the trustees, police department or zoning be responsible for implementing and documenting this procedure?**
15. Breanne replied about whether the tree on the path & ROW back on Park Ave is the township responsibility to cut down if it's damaged or dead and in the ROW. Based on her response it sound like these paths are the Township responsibility to maintain. She also stated that these ROW or paths could be vacated the same way as alleys are done. **I sent both the property owners on each side the procedure for doing this.**
16. Has a complaint about an RV hooked up back on Fairview. Checked into it and they were just bringing it home for camping and were cleaning out all the tanks. Told them they could park it in their driveway, but it can't be hooked up to utilities all the time. Told them they would have to take out a camping permit at a cost of \$200 to use it for 30 days out of calendar year. **Any follow-up for the trustees?**

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17. Sent a courtesy warning to the owners of the yellow house on Auditorium. She called to say her husband cleaned it up. Drove by to check it & they mowed about 6 ft of front yard & the rest looked like a jungle. Called her back to tell her the whole yard need cleaned up. Will go back this week to check it.
18. I will start cleaning up the area & setting up shelves for my old zoning documents in the next 2 weeks out tin the building next door.
19. Got a call from the parcel owner out on TR 247 that the neighbor was trespassing and harassing them. Told them to call the police department to file a complaint. She asked for the police department number & I gave it to her.
20. Sent the owner of the parcel a courtesy letter concerning the brushes at the corner of Maple & Fairview. He called me to say the township usually cut them. Followed up with John and they were going out to look at them.
21. Sent Janice Rogers a courtesy warning about cleaning up her parcel back in Five Parks. She called me to say she would get it down in the next 2 weeks. Will get out this week to check it.
22. The LC Land Bank has extended the Voluntary Demolition Grants applications until Sept. 31. **Do want any more applications sent out & if so to who?**
23. The new property owners mowed the 2 lots back on Pontiac that were recently sold to them by Stars homes, who I issue a warning letter to them and talked to them.
24. I have not had a chance to try the drop box on our website that Lisa set up but hope to next week.
25. Any questions or follow-ups for me?

LUC Board – Trustee Berg

- Reviewing township zoning for Bloomfield.

EMS Board – Trustee Lewis

- Money market is \$1,217,762.90
- Checking \$ 30,855.87
- Over the last couple of meeting discussion of Bereavement policy, Josh got information from several places.
- 141 runs
- Pleasant Township 44 calls, they sent us a letter and want a quote to cover them.
- Lacey Strayer was hired (chief's wife) but should be no conflict because they don't sign checks together and he does not sign anything. She replaces Susan. Lacey is expecting in December and Susan will take care of it while she is gone.
- Monitor still has not come in for the squad.
- Dave Wallace took Robin's place on the EMS Board.

Fire Board – Trustee Faulder

- 0 gallons of water used.
- Checking and CD's balance \$ 540,000
- We had a fireman break a portable radio, filed a insurance claim \$ 100.00 deductible. The cost of the radio is \$2,200.00.
- Chief spent a week at a conference doing training.
- Fireworks went off, multiple issues they had never had before with the new company, things did not go as smoothly as what they would have liked. They were supposed to have a meeting with the state to determine what they were going to do moving forward.
- Jack Reser to sign the paperwork to put the new levy on the ballot. It would be the 2.5 mil continual levy that will replace 2 1 mil renewable levy. It is an increase of a .5 mil., the cost of that homeowners about \$ 75.00 per year for \$ 100,000 valuation.

Old Business – Trustees

- Headstone footer repair, John was going to get a hold of guy to get a couple of quotes. John did leave a voicemail, if he does not hear back from him he will call again.
- The mower banged up a flat military marker at Plum by the down tree close to road. Lisa will take a look. Don has pictures of the ripped-up corner. Can we get that replaced? It is okay right now.
- Eicholtz funeral home Trustee Berg was dealing with them about a body. Trustee Faulder thinks we need to take care of this one. Moving forward we need a policy. Lisa gave them an example of a good indigent burial policy from another Township. We dropped the ball. They gave us several options, he emailed Trustee Berg but it was the wrong email. Trustee Faulder saw the email and did not reply, he thought Trustee Berg was taking care of it. After 6 weeks go by the guy was getting aggravated. He did reach out again to Trustee Berg. Moving forward we need a policy if someone contacts us. Trustee Berg asks if we want to contact some of our local funeral homes, no just contact one. Trustee Faulder will reach out to them. Trustee Faulder made a motion to take care of this one to pay Eicholz Funeral home and Trustee Berg will draw up the paperwork. Trustee Lewis seconded. All answered "Aye" motion passed 3-0.
- Orchard Island update. Putting up signs that got knocked down and replacing any that got damaged.
- Jeremy contacted last week Trustee Berg and John will do a final walk through sometime this week.
- They are finishing up berming and top soil on the sides of the roads. The only thing left will be pump stations, they are waiting on the electric to be ran and those will be closed up. We are hoping on a month or less, just waiting on the contractors. We will check on the striping.

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New Business – Trustees

- Waterbury Maple and Willow on the corner the front part of Waterbury Road, do the people on Waterbury Road own the back part with all the trees and brush, Gary believes he does own it. Trustee Lewis would like Gary to contact. Gary will take a picture and send a warning.
- Paving for next year we are going to have approximately \$ 210,000 estimated carryover 23/24. Estimated \$ 67,196 on September 1st, 2024. Total available funds \$ 276,872 after Sept 1, 2024. Request due September 29, they go through it and send it back for us to look at it after they get the bids out. Will look at Orchard Island when they do the walk through. Fiscal Officer Miller: I still don't have the original paperwork you picked up at County Engineer's meeting, can you get that to me as soon as possible for budgeting purposes? Trustee Berg: I forgot, I'll drop it off this week.

Public Comments

- Aspen Energy – gave an overview of their company.

With no further business to come before the group, Trustee Lewis made a motion to adjourn at 7:51 pm Trustee Faulder seconded. All answered "Aye". Motion carried 3-0 and meeting adjourned.

The next regular board meeting is scheduled for Monday, September 11th, 2023 at 6:30 PM. at the Township Hall.

Lisa Miller, Fiscal Officer

Tucker Berg, Chairman of the Board of Trustees

Don Lewis, Vice Chairman of the Board of Trustees

Jason Faulder, Member of the Board of Trustees