

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, July 8, 2024 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, July 8, 2024 at 6:30 PM at the Washington Township Hall.

The meeting was opened by Trustee Lewis with the Pledge of Allegiance to the flag and Fiscal Officer Miller read roll call. Present were: Trustee Lewis, Trustee Faulder and Trustee Berg. Zoning Inspector Gary Bias, Police Chief Michael Thompson, Road Supervisor John Newland, and Fiscal Officer Lisa Miller were all in attendance. Trustee Faulder made a motion to approve the minutes from the June 10th, 2024 meeting, Trustee Berg seconded the motion. All answered "Aye" – motion passed 3-0.

Financial Obligations - Fiscal Officer Miller presented financial obligations to the Trustees. Trustee Berg made a motion to pay all financial obligations. Trustee Faulder seconded the motion and all answered "Aye" – motion passed 3-0.

Financial Reports - Fiscal Officer Miller presented to the Trustees for the period of 6/1/2024 –6/30/2024 a Bank Reconciliation, Fund Status Report, Fund Summary Report, Receipt Register, Detailed Receipt Report, Revenue Status, Appropriation Status and Payment Register for their review, approval and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Berg seconded the motion. All answered Aye – motion passed 3-0.

Fiscal Officer Business – Lisa Miller

- **Financial Report** - Starting fund balance on June 1, 2024 was \$2,125,769.54. Total revenue deposited in June, 2024 was \$83,439.38. The year to date revenue is \$799,028.56. Our monthly expenses were \$223,594.99 and our year to date expenditures are \$544,450.36 leaving a month ending balance on June 30, 2024 of \$1,985,613.93.
- **Resolution 2024-010 STAR Ohio Depository Designation** - to designate STAR Ohio is approved by the Trustees as a Depository for Governmental Funds, including Townships and requesting approval to move \$400,000 from Huntington Bank to STAR Ohio. First: Trustee Lewis Second: Trustee Berg A vote was taken and all answered "Aye" resolution passed 3-0.
- **Required Fraud Reporting and Training** – received from Keith Faber, Ohio Auditor of State. I'm giving all information to elected officials and employees to sign-up for the required training of Public Officials and Employees. I completed the training on 7/3/2024, it is approximately 8 minutes long and then you print your certificate of completion of the Fraud Reporting and Training which I will need a copy of for audit purposes. All Elected Officials and Employees must complete this training by 9/15/2024. Department Heads are responsible for ensuring the employees that work in their departments have taken the course. Training must be repeated every four years for employees.
- **CIMS Cemetery Software** – I would like to apply for a grant to help pay for the cemetery software that I learned about at the OTA Conference and Trade Show, if you agree. Trustees: All agreed.
- **Playground Equipment for the Park** – I found some playground equipment at the Amish Store on 68. Here is the book showing all of the different kinds of playground equipment we can purchase. The set on page 26 was voted #1 by 10 kids that I asked with a few modifications. It will be approximately \$10,500 and we budgeted \$15,000 so that leaves funds for any ground work, pea gravel, safety signs, etc. Trustee Lewis made a motion to approve and requested we place the order, Trustee Faulder seconded. A vote was taken and all answered "Aye" – motion passed 3-0.

Police Department – Chief Michael Thompson

Updates

- Calls for Service – 417 in June
- Fireworks – Two arrests, busy with calls but no major events.
- 2024 Durango – has been delivered to PARR and I am awaiting a build date from them.
- Public Records Request – we have seen an uptick in these from YouTube channels. I will be reaching out to a redaction software company for videos. That charge will be applied to the public records release fees.
- Homeless Gentlemen – we have received a lot of complaints around Lewistown about the gentlemen. We are working on solutions as all of the ones we have provided him he has not accepted. Would like to trespass and charge him if the trustees are okay with that. All agreed.
- SRO Grant – full amount requested of \$27,650 was awarded. SRO contact was approved by ILS and we should receive a check July 18th for the amount ILS owes. SRO Logan Miller received a \$1.00 per hour raise effective July 1st with the new contract.
- WTPOA – We will be hosting a summer ball league at Lewistown Park. The next four Friday nights and a double elimination tournament on August 10th. If the Trustees are okay with it, we would like to have a community style event during the tournament at the park. Bounce houses, etc.
- WTPOA – Golf outing fundraising and signups are in full swing.

Requests

- Government Forms and Supplies - \$1,610.00 for traffic citations and summons. Trustee Faulder made a motion to approve \$1610 go traffic citation and summons. Trustee Berg seconded. A vote was taken all answered "Aye" motion passed 3-0.
- Integrity Ford - \$705.90 for alternator for 2022 Explorer. Not under warranty – so Ford is sending. Trustee Lewis made a motion to approve \$705.90 for alternator for 2022 Explorer and Trustee Faulder seconded. A vote was taken all answered "Aye" motion passed 3-0.

Nuisance Properties (Officer Logan Brown)

- (24) Properties / complaints investigated
- (3) Referrals to Logan County Health District
- (1) Referral to Logan County Children's Services
- (10) Courtesy letters mailed

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Road Department – John Newland, Road Superintendent

- Everything is done at the park that we can do. Aubrey will get a tree for the park and we have a dead tree that needs to be replaced, will wait till fall to do that. The trees in the back are doing well.
- Hopefully will get some prisoners to get the fence painted around the basketball court done and then get the floor done. Paint will be around \$ 1500.00. Trustee Berg made a motion to approve the purchase of the paint Trustee Faulder seconded. A vote was taken, and all answered “Aye” – motion passed 3-0.
- Sprayed alleys in Lewistown going to spray Orchard Island this week
- Hope to get the tires on tractor this week from Triple R
- Big mower down parts should be here tomorrow had to order a yoke for it.
- John will get a hold of Russells Point we need work on drain at Spend A Day. We eeled it about 50 feet and we thought that we got it, but Don said it flooded again. We will have them jet it from the lake side.
- Signs need to be put up
- Don informed me they put some lights up, talked to AES about that, and they said they have a team working on that.
- Have a burial at Lewistown this week, waiting on information from funeral home.
- Cold patched several roads
- Sprayed around signs on south end
- Old historic sign by the bridge has been found. I will pull the post out and they will repair sign and put back in.
- Ohio Brick and Block looked at twp. hall roof and measured, to put tin on both ends of buildings. It will be \$ 5400.00. Trustee Faulder made a motion to approve \$ 5400.00 to put tin on roof, Trustee Berg seconded. A vote was taken, motion passed 3-0.

Zoning – Gary Bias, Zoning Inspector

- I have had approximately 170 calls that I have logged.
- Issued (14) zoning permits for:
 - Permit #1691 for disaster permit to replace garage in Moundwood.
 - Permit #1692 for new fence on Thorn in Waterbury
 - Permit #1693 for disaster permit to replace a fence Chautauqua.
 - Permit #1694 for disaster permit to replace accessory bldg.
 - Permit #1695 for disaster permit for rear deck on Walnut.
 - Permit #1696 for disaster permit to rebuild house on Park in Waterbury
 - Permit #1697 for disaster permit for front deck on Park in Waterbury
 - Permit #1698 for zoning permit to add on a mother-in-law suite on TR 215
 - Permit #1699 zoning permit for new roofs on IL high school & elementary buildings.
 - Permit #1700 for disaster permit for 7883 Park Dr in Waterbury
 - Permit #1701 disaster permit to rebuild house on Walnut in Waterbury
 - Permit #1702 disaster permit to replace deck in Tracy Farms Addition
 - Permit #1703 disaster permit to rebuild garage on Park in Waterbury
- I will be working to schedule a ZAB conditional use mtg. for the data storage building addition at TR 61 & S R 274 when I get back the application signed by the property owners.
- I’m also working with the LUC & Breanne Parcels to set up some training for both the Zoning Commission Board and the Trustees later this month. Target is 7/29/24 (Breanne will do the training)
- Haven’t heard back about a conditional use with a timeline variance on the parcel on SR 366 by the campground.
- Haven’t heard back about a conditional use with for an accessory building on TR 239 for a flower stand.
- Heather says she has all the paperwork for the Martin parcel in Lewistown from the trustees, **looking favorable**
- Need to verify the contact info I have on the new Zoning Boards members.
- Logan Brown has issued a report on nuisance work he done in the past month.
- Did the trustees hear anything from the FEMA rep that was here last month about funding to demolish the homes that had no insurance?
- No reply yet on the grant to turn our paper records to digital. Do the trustees have anyone that can apply for a grant on HB315 that would provide this funding?
- Would like to get some training on how to use the drop box on our website if we are going to use that to store nuisance, zoning, and township documents.
- I will be starting to ask residents that will be using RV to stay in while rebuilding to fill out the paperwork for the RV Waiver that the county commissioners put into their Disaster relief Ordinance.
- Have sent an email to the prosecutor’s office and LUC concerning writing a rebuild permit for a house on Park Dr. In Waterbury that has a garage that may be sitting over the property lines on an easement that is controlled by the township. Have the trustees been asked to have a survey done by the engineer’s office for this?
- OTA recently approved HB 315 which has 15 provisions that may alter township and zoning. Have the trustees had a chance to review it to see if we need to change anything? No reply yet on the grant to turn our paper records to digital.
- Do the trustees have anyone that can apply for a grant on HB315 that would provide this funding?
- Any questions for me?

LUC Board – Trustee Berg

- No Meeting

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EMS Board – Trustee Lewis

- Money market \$ 1,645,060.23 Checking \$ 40,071.49
- Renewed CDs interest last year was \$ 6,715.00
- Received three reimbursement payments from ARPA totaling approximately \$ 62,000
- 139 runs
- Getting closer to having new truck done
- Westerheide still needs to come look at roof and bay; waiving the \$ 100.00 fee if they are in district.
- Clerk received a raise.

Fire Board – Trustee Faulder

- 2000 gallons of water used
- Checking and CD balances \$ 624,018.06
- Received approval for the state of Ohio for the tornado relief money \$ 22,401.05
- Award for exemplary award from The State of Ohio Fireman’s Association for their response during tornado

Old Business – Trustees

- Trustees to Gary: Leather shop where is that going to now? Gary: The next meeting of the Land Bank will probably discuss it and make a decision but no guarantee.

New Business – Trustees

- None

Public Comments:

- Chuck – There is a tree that I would like you to look at. End of Delaware Drive part of the undeveloped road. Worried it might come down on my shed. Would like to put a pole barn in my back yard, what is the chance of getting the road developed? He’s been cutting the grass for 30 years. Might do an adverse possession. It has been a mess since Pirates Cove. The reason I am asking is because it is a dead-end road and congested worried about not being able to get out, wife is handicapped. Trustee Faulder: I doubt we have the funds to develop that. Mike: I will go out and take a look at it.

Next question is what is the feedback on the nuisance complaints? How fast do we get feedback? Do we get feedback?
Mike: If it’s put online Gary and I get a copy of it and will reach out to you and let you know we got this.

Chuck: One more, if you can’t develop it, let’s just make it grass.

- Chris – are you still having the auction this month? Chief Thompson: I’ll look at it.

With no further business to come before the group, Trustee Faulder made a motion to adjourn at 7:28 PM; Trustee Berg seconded. All answered “Aye”, Motion carried to adjourn 3-0.

The next regular board meeting is scheduled for Monday, August 12, 2024 at 6:30 PM. at the Township Hall.

Lisa Miller, Fiscal Officer

Don Lewis, Chairman of the Board of Trustees

Jason Faulder, Vice Chairman of the Board of Trustees

Tucker Berg, Member of the Board of Trustees