

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, July 10, 2023 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, July 10, 2023 at 6:30 PM at the Washington Township Hall.

The meeting was opened by Trustee Berg with the Pledge of Allegiance to the flag and Fiscal Officer Miller read roll call. Present were: Trustee Berg, Trustee Lewis, Trustee Faulder, Chief Thompson, Gary Bias, John Newland, and Lisa Miller. Trustee Faulder made a motion to approve the minutes from the June 12, 2023 regular meeting. Trustee Lewis seconded the motion. All answered "Aye" – motion passed 3-0.

Financial Obligations - Fiscal Officer Miller presented financial obligations to the trustees. Trustee Lewis made a motion to pay all financial obligations. Trustee Faulder seconded the motion and all answered "Aye" – motion passed 3-0.

Financial Reports - Fiscal Officer Miller presented to the Trustees for the period of 6/1/2023 – 6/30/2023 a Bank Reconciliation, Fund Status Report, Fund Summary Report, Receipt Register, Revenue Status, Appropriation Status and Payment Register for their review, approval and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Lewis seconded the motion. All answered Aye – motion passed 3-0.

Fiscal Officer Business – Lisa Miller

Financial Report - Starting fund balance on June 1, 2023 was \$1,872,402.22. Total revenue deposited in June, 2023 was \$24,318.74. The year to date revenue is \$734,232.58. Our monthly expenses were \$70,209.03 and our year to date expenditures are \$386,266.14 leaving a **month ending balance on June 30, 2023 of \$1,826,511.93.** **Audit** - Is completed and all Trustees should be receiving an electronic version of it. AOS will also post to their web site.

Washington Township Policy Manual: Working on updating our policy manual. Once completed, I will copy enough for all Trustees, Dept. Head and employees.

Mail (Reminder from last month):

Logan County Engineer's Office – Invite to the 2023 Annual Meeting with the County Engineers on **Wednesday, August 2, 2023 at 10:00 AM** and the Logan County Highway Department. Trustee Berg: I will be attending that meeting.

Resolution 2023-008 Structure Abatement – ordering abatement through demolition of nuisance structure on the property located at 7621 SR 366, Russell's Point, OH 43348. Parcel #: 51-033-00-00-046-000 and Owner: Anita Parks.

Trustee Lewis made a motion to approve the ordered abatement and Trustee Faulder seconded the motion. A vote was taken and all answered "Aye" – motion passed 3-0.

Resolution 2023-009 Increase Appropriations in the Police Dept - Trustee Faulder made a motion to approve increasing the appropriations in the Police Dept. and Trustee Lewis seconded the motion. A vote was taken and all answered "Aye" – motion passed 3-0.

Police Department – Chief Michael Thompson

Kylie Eshelman Oath of Office

- 370 calls for service in June; (6) thefts, (9) domestics, (8) 911 hangups
- Officer Kylie Eshelman – she is currently in week three of her training. I anticipate she will be on her own the first week of August.
- Junk motor vehicle paperwork - For those that don't live in the township, they will need mailed by certified mail. Can these be served on the person occupying the home or does it have to be the actual owner?
- SRO Contract - was approved by ILS. (Trustee Berg was provided the contract to sign)
- Govdeals Sale – I have letters sent out for our next vehicle sale. I anticipate the auction will take place the first week of August. Will have Lisa post in the paper once I get confirmed dates.
- MARCS grant – I will be applying for a MARCS radio grant that was included in Ohio's new budget. If awarded, it would be significant savings to the Township.
- CPT Reimbursement – I will be applying for hourly reimbursement for officers for CPT which was approved in Ohio's new budget. 24 hours per officer at their hourly rate.
- WTPOA Beef Raffle – I was approached by a company that wanted to donate a cow to WTPOA for the purposes of a raffle. We currently have tickets on sale and expect to have them all sold by mid-August. \$20 for one or \$50 for three.
- WTPOA Golf Scramble – August 27th at 0800. We are currently looking for local companies that wish to sponsor the event and teams that wish to participate.
- WTPOA Event – We will be hosting a free back to school event in August. Time and location to be announced soon. This is one benefit of the WTPOA.

Requests

- Leonard's Automotive - \$9,300.00 for a brand-new replacement engine for the 2016 Dodge Charger. Engine will come with a three year/ 100,000 mile warranty. As I have mentioned in previous meetings, our cruiser inventory is struggling.
- PARR - \$1,653.09 for body armor for Officer Eshelman. If approved, I will apply for a grant through the Ohio AGO that will reimburse \$1,239.81 and will ultimately cost the Township \$413.27. We have applied for and received this grant several times in the past. We have over \$33,000 available to use still through this grant.

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Road Department – John Newland, Road Superintendent

- Spraying
- Cleaning catch basins
- Tucker one on poplar - put the camera in and blockage at 0-30 ft . Tucker; that's the top right there? John: yes, but it's a shallow tile and then rip rap in there. I think it runs into the riprap. We're going to take the eel up and try to run it thru. If not, we'll have to dig it up. So, we'll try to eel it first. Only about 6" so small. If we end up replacing it we'll make sure it's 6". You can see where they dug the road out but I don't know yet.
- Replaced hydraulic hose on big mower
- Talked about the cruiser what happened to the engine was it sprung a rod bearing.
- Headstone that was laying on its side at plum and went to set it up and the footer had disintegrated under it. I leveled it and set it back up. I did talk to Scott from Jefferson Twp. They have a guy that does those footers. I may give him a call.
- Had a big limb drop in front of mausoleum. Don told me about it. The trees going to have to come down, its hollow. There is one down on the other end looks as bad I would probably get those two out and I would like to cut them out and go rent a stump grinder and grind them out. I'd like to plant some trees for the ones I'm taking out.
- We sprayed walking track at park
- One week to get the one way signs
- Me and Don talked about paving roads today for the county. I guess I was thinking we should wait and see if there are going to be any roads that need paved. 212 maybe - wait to see how Orchard island looks.

Zoning – Gary Bias, Zoning Inspector

- I handled approximately 90 calls last month.
- Issued (4) zoning permits for:
 - Addition permit # 1606 on SR 235
 - Fence permit # 1607 on Crescent St on Orchard Island
 - Fence permit # 1608 on Orchard Ave on Orchard Island
 - Front porch permit # 1609 on Orchard Ave on Orchard Island
 - Zoning Amendment # 2023-003 changing district from M-2 to B-1
- Had two zoning appeals board variance meetings on July 8. First was for a road frontage variance to build a new home in the future at TR 247. This was approved unanimously by the board. The second was to install 3 billboard poles with 4 signs on each along the old railway along US 33 between TR 239 & SR 720, This was approved with the following changes: (1) allow 2 sign poles instead of 3 with 1000 ft. between them instead of the 500 ft. (2) Poles can be 33 ft. tall instead of the 30 ft. (3) Allow four signs on each pole, two on each side that measure 10 ft. by 24 ft. each. There was no acknowledgement from the applicants if they would accept these changes. I was asked after the meeting if they could file another variance. I told them yes or can file an appeal in Common Pleas court. Any issues from Trustees on these billboards? Trustees agreed three (3) poles was fine.
- I have talked to the buyer's representatives, seller & realtor for the parcel on World Class Drive and they have given me their approval to proceed with the Zoning amendment. I will begin the process of putting together all the documents that will to be reviewed and signed by the seller & buyer. The zoning district if approved will change the one parcel only from M-2, heavy manufacturing district to B-1, service business district. I will try to get this process done ASAP. Any issues from Trustees on the changing of this zoning classification? Trustees have no issue.
- I sent an email out to the trustees asking if one of them would like to attend the July 13th training session at the Logan County Coop Building at 7:00 PM. Never got a reply. Trustees not interested in training.
- I'm assuming the demolition of the old school is proceeded as required as I have not received any communications telling me otherwise. . Any issues from Trustees on this demolition? Trustees have no issue with demolition.
- Is anyone attending the Logan County quarterly township meeting on July 20 at 6:30 PM at the Belle Center shelter house?
- Emailed Arie Pequignot from the Health Dept. on the current status of Connie Francis parcel in the courts and when I will be able to ask the trustees for their approval on cleaning up this parcel. How do the trustees want to proceed with getting estimates for this clean up? How many contractors' estimates do I need? Do You want one from John too? Trustees advised to call Breanna Parcel to ask how many bids, if you can proceed, etc..I sent the two owners of the structures back on Orchard Island that they might want to check their places as there might be feral cats getting into them. One resident called me asking what could be done? I told him for now just make sure there are no opening that the cats can get into the structures. They can check to see if there any organizations that may trap & neuter the cats.
- I worked with John to update the current demolition estate for Anita Parks parcel at 7621 SR 366. Based on the current email from Breanne, Lisa will need to have a resolution for the trustees to sign in Monday Meeting. I think once we get that done then John mow the parcel then call to have all the underground utilizes marked. The he can begin the demolition when he ready.
- Do the trustees want John to start the demolition? If yes, John will have to call all the underground utilities, get them flagged and also get dumpsters needed for this demolition. What other documentation does Lisa need for her paperwork on this project? Lisa needs all quotes, approvals from Breanne, and at end of demolition a detailed spreadsheet of all charges including ads in the paper, work hours, rented equipment, etc...
- I have turned in four complaints from residents on disabled or junk vehicles and copied the trustee on them: 1st one is Clavon & Chris Mees located at 2983 SR 235, 2nd one is Dan B. Frail located at 8951 Maple St., 3rd one is M.E. LLC, has a red barn on it located at the corner of Williams St. & CR 54 in Lewistown, 4th is Stephanie Gammel's lots located on Williams St. in Five Parks. What is the status of these & is there any follow up from me required.
- Sent a certified warning letter to owner of the property at 9026 Parks St. informing them that he needs a conditional use permit to run a business out of his residence. He had previous said he was just working on a couple friend's mowers. But the sign advertising mower repair on the back of their van says otherwise. Do the Trustees want me to check with Breanne on what needs to be done? forwarded an email from Breanne to the trustees concerning the Renna Henkle parcel at 7078 TR 94 that Jason had also called me about. Asking the trustees to contact her about it. It' in foreclosure & she advised us not to mow it. She said they would need to do an assessment resolution to the auditors for costs ASAP. The neighbor was trying to buy it for back taxes but it's too late as it's in foreclosure. Do the trustees need any support to follows up on this parcel?

Zoning – Comt’d

- I had also emailed the trustees some info from Breanne on the “Ohio Brownfields” that she said may pertain to the Curtis Martin parcel in Lewistown that may let the township acquire it. What did the trustees find out on this?
- Sent Breanne a copy of the procedure we’ll be using for nuisance procedure for both mowing/cleanup and for demolition. I believe she has reviewed it with Eric Stewart, and we are good to go. Will the trustees use this procedure to implement the requests made to get parcels mowed or cleaned up?
- Breanne replied about whether the tree on the path & ROW back on Park Ave is the township responsibility to cut down if it’s damaged or dead and in the ROW. Based on her response it sound like these paths are the Township responsibility to maintain. She also stated that these ROW or paths could be vacated the same way as alleys are done. Will the trustee’s follow-up on this with Breanne and let me know if I can share this vacate info with the property owners on each side?
- Want to thank Lisa for getting the copy paper & the office supplies when we need them.
- I have not had a chance to try the drop box on our website that Lisa set up but hope to next week.
- Any questions or follow-ups for me?

LUC Board – Trustee Berg

- Nothing

EMS Board – Trustee Lewis

- \$ 1,326,714.93 in MM and \$ 49,832.68 in checking account
- 150 runs
- Echo car and CPR machine ordered
- Test screens replaced
- New money market increased the interest rate.
- Clerk did not show for training
- Josh quit Degraff fire department

Fire Board – Trustee Faulder

- Water consumption was 4000 gallons
- \$550,772.73 in checking and CDs
- Discussion of levy to be placed on upcoming ballot

Old Business – Trustees

- Trustee Lewis: Items on order for park – Lisa: Not yet, will work on that next month.
- Trustee Berg: Orchard Island Repair of Roads - excavating should be done end of week, paving after parts for pump station come in, site restoration will continue throughout the end of the month and get ahold of him if we see a problem.

New Business – Trustees

- Is the flag pole light working? John: It should but if not, I’m taking it back.

Public Comments

None

With no further business to come before the group, Trustee Lewis made a motion to adjourn at 7:31 PM. Trustee Faulder seconded. All answered “Aye”. Motion carried 3-0 and meeting adjourned.

The next regular board meeting is scheduled for Monday, August 14, 2023 at 6:30 PM. at the Township Hall.

Lisa Miller, Fiscal Officer

Tucker Berg, Chairman of the Board of Trustees

Don Lewis, Vice Chairman of the Board of Trustees

Jason Faulder, Member of the Board of Trustees