

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, June 12, 2023 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, June 12, 2023 at 6:30 PM at the Washington Township Hall.

The meeting was opened by Trustee Berg with the Pledge of Allegiance to the flag and Fiscal Officer Miller read roll call. Present were: Trustee Berg, Trustee Lewis, Trustee Faulder, Chief Thompson, Gary Bias, John Newland, and Lisa Miller. Trustee Faulder made a motion to approve the minutes from the May 8, 2023 regular meeting. Trustee Lewis seconded the motion. All answered "Aye" – motion passed 3-0.

Financial Obligations - Fiscal Officer Miller presented financial obligations to the trustees. Trustee Lewis made a motion to pay all financial obligations. Trustee Faulder seconded the motion and all answered "Aye" – motion passed 3-0.

Financial Reports - Fiscal Officer Miller presented to the Trustees for the period of 5/1/2023 – 5/31/2023 a Bank Reconciliation, Fund Status Report, Fund Summary Report, Receipt Register, Revenue Status, Appropriation Status and Payment Register for their review, approval and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Lewis seconded the motion. All answered Aye – motion passed 3-0.

Fiscal Officer Business – Lisa Miller

- **Financial Report** - Starting fund balance on May 1, 2023 was \$1,900,043.99. Total revenue deposited in May, 2023 was \$18,290.92. The year to date revenue is \$709,913.84. Our monthly expenses were \$45,932.69 and our year to date expenditures are \$316,057.11 leaving a month ending balance on May 31, 2023 of \$1,872,402.22.
- **Audit** - Started today with Levi doing Stokes and Maddison doing Washington Township's audits. Both are with Perry Company. We will be using the church to do the audit due to Police Dept training going on at the township hall.
- **Mail:**
Logan County Engineer's Office – are having their 2023 annual meeting with townships on August 2, 2023 at 10:00. They will:
 - **Give a current overview of the 2023 resurfacing and chip/seal township programs**
 - **2024 Projected Sales Tax and project funding**
 - **2024 program overview, timeline, required documents and general guidance**

Road Department – John Newland, Road Superintendent

- **Mowing** second round is just completed.
- Chief Thompson and I met to go over signage for the one way - we need 8 signs so this order I will put in tomorrow. Can add \$2,000 to the Kleem PO? Lisa: I can't add to a PO but I can create a second PO for \$2,000. They are a quick turnaround - little more but I think good service. One way will be in September
- **Tree cut back** at Waterbury - will finish next week
- I sprung a hydraulic hose on the lift so we shut that operation down.
- Another one we're taking down is at the Lewistown cemetery
- Did we want to go ahead and list that GMC for auction? Chief Thompson: We will do a sale in the next month.
- Trustee Berg: When will the truck be ready? John: Between August and November. I'm expecting a call soon. Trustee Faulder made a motion to put it on GovDeal and Trustee Lewis seconded. Motion passed 3-0.
- Mowing is back to normal at the park.
- **Park** – Trustee Lewis: Lisa can you get a swing or two for the park to replace the one we took out. Lisa: Yes, I can get a couple quotes and get two of them if it's OK with the Trustees. Trustee Faulder made a motion to purchase to new swings for the park and Trustee Lewis seconded. Motion passed.

Police Department – Chief Michael Thompson

- **439 calls for service** in May.
- **SRO Training** – Officer Miller attended SRO training at Great Wolf Lodge and found it very beneficial. This was paid for by the ILS.
- **CPT Training** – June 13th and 14th at the township building.
- **Cruiser Grant** – originally thought it was for \$20,000. Grant was raised to \$60,000 and we applied for the full amount.
- **SRO Grant** – spoke with grant writer and she anticipates we will hear back from OCJS soon if the grant was awarded. (\$26,000)
- **Fireworks** – we are gearing up for this event and will receive assistance from Waynesfield PD and OSP for traffic control.
- **Cats on Orchard Island** – I have reached out to several programs to assist us with removal. Some have no interest and waiting to hear back from a few others.

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Police Department – Chief Michael Thompson (Cont’d.)

Requests:

- **New Hire** – I would like to hire Kylie Eshelman to replace Brad Fleck’s position at the rate of \$20 per hour with her start date being June 26th. Once trained, she will assume his same hours and shifts. She understands its part time and that myself, fiscal officer and trustees will meet soon to discuss a pathway to creating a full-time position. I think grants and the recently approved SRO contract will help in creating this full-time position. If she wishes, we will do a formal swearing in at July meeting.
- **Kleem Digital Sign** – Radar as well as messaging board. Pole mounted and solar powered/battery powered (option) **\$3,822 shipped**. We spoke about this I believe at the last meeting. Would be great for the road department and beneficial for the police department.
- **Government Forms and Supplies** – We are in need of more traffic citations. We last ordered in March of 2022. We are issuing roughly 1000 citations per year. **1000 traffic tickets will cost \$900.**

Zoning – Gary Bias, Zoning Inspector

Washington Township Meeting Zoning on June 12, 2023

Trustees, please review all my highlighted questions & provide answers at the meeting.

1. I handled approximately 110 calls last month.
2. Issued (1) zoning permits for:
 - a. Addition permit # 1598 on Edgewater in Moundwood
 - b. Boathouse/accessory bldg. permit # 1599 on Poplar on Orchard Island
 - c. Shed/accessory bldg. permit # 1600 on Park on Orchard Island
 - d. Variance application #2023-002 for road frontage for new house on TR 247
 - e. New permanently sited mfg. home permit # 1601 on Franklin in Five Parks
 - f. Demo & new home permit # 1602 on Park in Waterbury
 - g. Remodel & addition permit # 1603 on Walnut on Orchard Island
 - h. Demo & rebuild garage/accessory bldg. permit #1604 on Fairview on Orchard Island.
 - i. Remodel porch, deck & balcony permit #1605 on Sycamore on Orchard Island
3. Still waiting the Comstor reps & parcel owner (Cecil Smith, Beacher Webb & Charlie Williams) to get back to me with their updates so I can set up a ZAB variance meeting for the three billboard structures. They want to install in the old railroad easement off SR 33 by down from Lakeview Hardware. **Any issues from Trustees on these billboards?**
4. There is a new engineering project mgr. Megan Cyr, from Kleinger’s Group, that I have been trading emails with concerning the Paragon Poultry Project. The previous discussions with the old Project Mgr. on why the zoning change classification was needed. This business as per the old project manager does not qualify as a Transport terminal as no goods are being received and distributed, only trucks. I informed the new project mgr. that they would need to file for a zoning change classification. I have the check from the owners, and she has told me to send her the other paperwork they need to complete for the zoning change. It is currently zoned M-2 which is Heavy Manufacturing and what they want to build is a service business B-1. They are working to put together that paperwork. **Any issues from Trustees on the changing of this zoning classification?**
5. I’m assuming the demolition of the old school is proceeded as required as I have not received any communications telling me otherwise. **Any issues from Trustees on this demolition?**
6. I heard back from Arie Pequignot from the Health Dept. on the Francis parcel. Connie plead guilty, awaiting on court for the fine. He thinks they’ll give her about a month to get it cleaned up. Crystal Welch was the prosecutor, but she is quitting this week so I’m guessing that will delay things. Connie Francis wants the township to clean it up and put it on her taxes. **How do the trustees want to proceed with this clean up? Is John Newland doing the cleaning up or do we need to get an estimate? Who will be leading this effort?**
7. Just for my own information – Is it legal to park within 8’ of the edge of the pavement on SR 366. **Question is for Michael & is it a ticket able offense?**
8. Michael had sent me a list of residents back on Orchard Island that were asking what could be done about feral cats. I found some organizations that will deal with these issues and sent it to Michael. **Michael, are there any follow ups from me required on this issue?**
9. I ran the public notice in the Examiner on June 7, to raze or repair the Anita Parks parcel at 7621 SR 366. This is the only notice required. Any personal items left on the premises or in the structures will be disposed of or salvaged by the township. All utilities have been disconnected. The sewer department has issued John the permit to disconnect the sewer and install the new valve which we already have. The owner would need to submit in writing a request to myself or Lisa by June 27. If none is received then the demolition can begin. I got a copy of the Voluntary Demolition Form signed & notarized by Anita Parks for Don Lewis. **Was there any follow up required to her sister for that Form? Do the trustees want John to start the demolition after June 28? If yes, who will call to have all the underground utilities flagged? Who will call for the dumpsters needed for this demolition.**
10. I copied the trustees on the 3 disabled vehicles complaints I sent to Michael, 1st one is Clavon & Chris Mees located
11. Sent a courtesy warning letter to owner of the property at 9026 Parks St. informing him that he needs a conditional use permit to run a business out of his residence. He says he was just working on a couple friend’s mowers. There are still mowers there and I will be sending him a certified letter informing him that he is running a business out of his residence & will need to file for a home occupation conditional use to continue this business. **Are the Trustees ok with that?** BT
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12. I forwarded an email from Breanne to the trustees concerning the Renna Henkle parcel at 7078 TR 94 that Jason had also called me about. Asking the trustees to contact her about it. It’s in foreclosure & she advised us not to mow it. She said they would need to do an assessment resolution to the auditors for costs ASAP. The neighbor was trying to buy it for back taxes but it’s too late as it’s in foreclosure. **What did the trustees determine on this?**
13. I had also emailed the trustees some info from Breanne on the “Ohio Brownfields” that she said may pertain to the Curtis Martin parcel in Lewistown that may let the township acquire it. **What did the trustees find out on this?**
14. **Would the trustees like me to send copies of the Logan County Land Bank Voluntary demolition form to: Jennifer Cooley at 7714 Kootenay, Katherine Davis at 7025 Mound, James Mills at 8937 Crescent, Stacey Kidder at 7174 Allen, Donald Stonerock at 7426 West, Elizabeth Grube at 8250 Indian, Curtis Martin at 7652 CR91, Mary Delong at 7605 CR 91, Todd Weeks at 7972 Council St?**
15. Sent Breanne a copy of the procedure we’ll be using for nuisance procedure for both mowing/cleanup and for demolition. I believe she has reviewed it with Eric Stewart, and we are good to go. **Who is going to implement this procedure on requests made to get parcels mowed?**
16. Issued the trustees a request to change our zoning fees for demolition and camping permits. Would like the demolition permit fee to be based on same cost format as all our zoning permit and the camping permit to be \$200 for one calendar year. Sent this new fees schedules to Chris Anders to post on our website.
17. I have not had a chance to try the drop box on our website that Lisa set up but hope to next week.
18. Any questions or follow-ups for me?

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LUC Board – Trustee Berg

Nothing

EMS Board – Trustee Lewis

- 1,894,513 in MM and \$43,243.24 in checking account
- 100 runs
- Had a member resign from the EMS - Robin Reames left > Dave Wallace in
- Not sure what's going on with the clerk's job.
- Dave W - was told tonight that Auditors office can get us a temporary person to do the work
- Moving \$\$ to get a better rate 4.5%
- One CPR machine has failed 5 times in last year
- Getting a new echo monitor for the Car \$47,900 so very expensive
- Have to replace the paging system at the building - not working the way it is. Prices to replace runs from \$7987 to \$12,272
- That's about it - moving our meeting time back to 6:00 since Robins not there any more

Fire Board – Trustee Faulder

- Water consumption was 500 gallons
- \$556,202 in the checking account
- Ordered new dive masks to replace the old ones that are 25 years old. May need to buy more diving gear.

Old Business – Trustees

- Trustee Lewis: I opened up the Maus over Memorial Day but no one came to visit.
- Tucker: Orchard Island Update – I talked to the main foreman today. Hoping to have the main line in by Tuesday of next week. So as far as big equipment, they should be done with it next week Paving will resume on the top coats. Working on alley this week. Will berm gravel to bring them back to where they are. Probably end of July before seeding. The big part is the construction phase should be finished up next week. Butch: what about pump stations? Trustee Berg: I didn't ask him but will.
- Dave Wallace - Water main line is being fixed and water is available. Trustee Berg: I'll stay in touch with them.
- Cheryl -The big holes will swallow up the kids. Butch: someone cleaned that up and plus the pump station was open. Laterals are done and they are working on the cutouts because they have a lot of laterals.
- John: 9883 Fairview - supposedly catch basin was in dis-repair. He poured a new catch basin and wondered if he could use one of our grates. It sounds like he improved our structure. Trustee Faulder to John; you'll take a look at it? John: Yes

New Business – Trustees

None

Public Comments

- Cassie Shearer - 2849 Twp. Rd 247. The people that bought the house next to mine have 28 farm animals on a little over two acres. Two are cows and the rest are mules. We looked into - found it's a residential property (5 acres). John: Across from the Amish school. My property needs cleaned up and I couldn't have a trailer but yet all of those mules are allowed. They are mating all day long and keep us awake at night.
- Dave Rogers - thank you to John for putting that nice flagpole up.

With no further business to come before the group, Trustee Lewis made a motion to adjourn at 7:49 PM. Trustee Faulder seconded. All answered "Aye". Motion carried 3-0 and meeting adjourned.

The next regular board meeting is scheduled for Monday, July 10, 2023 at 6:30 PM. at the Township Hall.

Lisa Miller, Fiscal Officer

Tucker Berg, Chairman of the Board of Trustees

Don Lewis, Vice Chairman of the Board of Trustees

Jason Faulder, Member of the Board of Trustees