

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, May 8, 2023 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, May 8, 2023 at 6:30 PM at the Washington Township Hall.

The meeting was opened by Trustee Berg with the Pledge of Allegiance to the flag and Fiscal Officer Miller read roll call. Present were: Trustee Berg, Trustee Lewis, Trustee Faulder, Chief Thompson, Gary Bias, John Newland, and Lisa Miller. Trustee Faulder made a motion to approve the minutes from the April 10, 2023 regular meeting. Trustee Lewis seconded the motion. All answered "Aye" – motion passed 3-0.

**Financial Obligations** - Fiscal Officer Miller presented financial obligations to the trustees. Trustee Lewis made a motion to pay all financial obligations. Trustee Faulder seconded the motion and all answered "Aye" – motion passed 3-0.

**Financial Reports** - Fiscal Officer Miller presented to the Trustees for the period of 4/1/2023 – 4/30/2023 a Bank Reconciliation, Fund Status Report, Fund Summary Report, Receipt Register, Revenue Status, Appropriation Status and Payment Register for their review, approval and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Lewis seconded the motion. All answered Aye – motion passed 3-0.

#### **Fiscal Officer Business – Lisa Miller**

- **Financial Report** – Starting fund balance on April 1, 2023 was \$1,951,349.14. Total revenue deposited in April, 2023 was \$36,091.82. The year to date revenue is \$691,622.92. Our monthly expenses were \$87,396.97 and our year to date expenditures are \$270,124.42 leaving a month ending balance on April 30, 2023 of \$1,900,043.99.
- **Audit** - We should be hearing from our Auditor this month to get both Washington Twp. and Stokes Twp. records audited at the Washington Township Hall. I believe their goal is to have all audits completed by 6/30/2023.
- **Dumpster Days**: Ryan King (Republic) sent the proposal for Dumpster Days set for Thursday, June 8<sup>th</sup> and Friday, June 9<sup>th</sup>. Cost is \$2,340 for eight dumpsters, four on Thursday and four on Friday. Asking for a motion to approve the proposal and then I will scan and email the approved proposal with purchase order back to him. Dumpster Days are paid for by the General Fund and are for Washington Township residents only. Trustee Faulder made a motion to approve the proposal from Republic for Dumpster Days. Trustee Lewis seconded. A motion was taken and all answered "Aye" – motion passed 3-0.
- **TDH – Connor Kinsey** – Gary asked me to pay a \$400 fee for a title search by Connor Kinsey on the Anita Parks property so attached is a copy of that report and certificate of title received through the mail.
- **Mail:**  
**Logan County Commissioners (LCC)** - a letter and a map of the Rowand Ditch #719 which is 1,700 feet of open ditch to help drain a watershed of approximately 347 acres with LCC approving the ditch petition improvement and assigning the Logan County Engineer's Office (LCEO) to maintain the ditch per ORC 6137. The Commissioners are holding a hearing on **Tuesday, May 23, 2023 at 1:30 PM at the Logan County Commissioners Office** to discuss the changes mentioned in the letter. Overall, it looks like all it does on our end is increases our Rowand Ditch tax from \$24.75 to \$32.27 for parcel#51-064-70-00-000-000.

#### **Road Department – John Newland, Road Superintendent**

- **Equipment** - Backhoe fixed. Trustee Berg: Update on the 550? John: EGR Valve problem - He's put two on their brand new trucks and same problem.
- **Park** - is sprayed and one toilet in Women's restroom had a flange that was broken on the floor. Three dugout benches and bleacher board to replace this week. Mowed the hay field at the park today - since we had a full week of rain.
- **Roads** - Started road mowing today and received a call about repair work that needs done on TR 213, fixing it tomorrow.
- **Lights** - Called in all the lights on Orchard Island and they actually fixed them in 3 days. Trustee Lewis: Another light not working at Waterbury? John: He's going to get the light number for me as I called that one in one other time and it never did get fixed.
- **Old Lewistown Middle School** - AES put up a new power pole behind the school and transformer. I wanted a new pole down to concession stand but that didn't happen. I'm going to call them about that to make sure.
- **Maintenance to PD Cruisers** - Two cruisers, four tires on 2022 - all up to date now.
- **Paving** - Some questions about the paving on Waterbury Road and I went up and looked at it today. I personally don't see an issue with it myself. There are some areas that need some berming. Kind of a drop off but we can berm that. Trustee Lewis: the complainant's place was fine right? John: I didn't see it and there's really nothing you can do besides grind the whole road out. If it's ever paved again we would have to grind it all down.
- **Mailbox** - Mike: the complaint about mailbox went down. John: Shelly did the work We could go do it but it's not our responsibility.

#### **Police Department – Chief Michael Thompson**

- **CFS** – 386 calls for service in April. Our injury accidents, domestics and reckless op calls are way up from April. I expect it to be a busy summer at the lake. With that, I plan to shift some of my hours to assist our more junior guys on busy nights.
- **One Way Street** – How do we want to proceed on the one-way streets behind Woody's? Trustee Faulder: I went door to door and asked their thoughts - most were in favor. Chief Thompson: I talked to postmaster and it will change the mail route. We would have to tell everyone to move their mailboxes. If you go to Woody's you have to think about the drive thru going in. So, go the other way. Purdy's people will have to come back out and around. Trustee Lewis: So, from West St - down North and backup Center....Trustee Faulder: Yes, that is the direction we want to go. Do you want to go the way that wouldn't make the most sense so no one has to change their mailbox? or go the better way and they move their mailboxes? Trustee Berg: I don't see everyone changing their mailboxes. Most people want to go the way the mail route runs. From Woody's they will have to change their parking. Purdy's with delivery from semis and drop off they would have to come all the way around. You have to think what's practical - are you really going to go all the way around? Trustee Lewis: As Jason mentioned, is it even legal for us to move the mailboxes? Chief Thompson: Maybe half would move themselves and the other half we move. Anyway, those are the two options on the one way street. John: Have to call OOPS to move all those mailboxes. Trustee Faulder: I think we are going to have to go the opposite way and I think it needs to get done. When I went back there I couldn't hardly get thru as there were so many vehicles parked back there. If it went to a one way it would help alleviate a lot of problems.

Chief Thompson: Keep signs there for a while - it gives people time to figure out that it's a one way and a stop sign, too. We'll need another stop sign and a one way sign. Maybe some Do Not Enter one on each corner. John: Talking of going in by storage units and coming out by Purdy's. I would put one on the post by the storage unit. If a sign there says one way and hopefully they'll abide by that sign. You're talking \$3000 grand for a digital sign. Trustee Faulder: I think we need to go to Purdy's, Storage Unit, etc. And talk to them because they won't like it. Chief Thompson: Who's going to Purdy's and Woody's? Trustee Faulder volunteered to go. Chief Thompson: Do we all agree that we are doing it and keeping the mailboxes where they are. Trustee Faulder made a motion to proceed with making the streets a one way and ordering signs for the change and to make a purchase order out to Kleem for the signs in the amount of \$5,000. Trustee Lewis seconded the motion. A vote was take – all answered "Aye" motion passed 3-0.

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**Police Department – Chief Michael Thompson** (Cont'd)

Trustee Lewis to Bill: Do you like the plan? Bill: No Trustee Lewis: Why? Bill: Post Office was there first. It's a hard deal when you go into Woody's and Purdy's. I think you should have people down there giving tickets if they go down the one way. I don't care which way you go but I would like to keep the mailboxes. Trustee Lewis: We already decided the mailboxes will stay.

- **Junk Motor Vehicles** - If you pass a resolution the PD will take on the task but it's a lot of work and a lot of time. It takes time and paperwork. I think once we get thru the processes, it will get easier. Gary gets a complaint - forwards to us and we just take it. We can respond or put someone in that position that go looking for junk vehicles. Trustee Lewis: Explain to me John all the paperwork John: It's a big deal and that's just the paperwork. Bill: It is a lot of paperwork as you need an abandoned title. Trustee Faulder: I want to make it as smooth as possible. Terry: Joe Shmoe has ten cars with licenses... Chief Thompson: They have to show operability, insurance, so I would issue the citations. Terry: Your selling everything on gov.deals.com? Bill: we don't take fiberglass, campers, motorhomes. Chief Thompson: You're going to take the car right....to Wren's? And, Wren's will charge \$175 so we'll make that back even if the cars aren't running. Wrens will hold all invoices until all are sold. I spoke with Lisa. The police department could manage this in the township with the hiring of a 15 hour a week secretary. I figure roughly \$12,000 a year would cover the salary. I expect to at least make those wages back in Gov Deals auctions. This position could also be utilized for other PD needs, too. If the trustees agree, Lisa and I will start looking at numbers to present at the June meeting.
- **SRO Contract** – was emailed to each trustee and fiscal officer. It was approved by Eric Stewart. Let's go over it and if you can approve and sign tonight that would be great. If approved by trustees, it will then go to ILSD for review and be presented at the June school board meeting and take effect July 1, 2023. All Trustees were given a copy of the SRO Contract with ILSD. Trustee Faulder made a motion to approve the SRO Contract and Trustee Lewis seconded the motion. A vote was taken and all answered "Aye" – motion to approve SRO Contract approved 3-0.
- **SRO Grant** - \$26,000 SRO grant has been submitted and is under review. Will keep the trustees updated.
- **D.A.R.E. Grant** – we were awarded \$1800 grant towards the D.A.R.E. program. Officer Miller will attend two-week training in September and then begin teaching D.A.R.E. at ILS.
- **Training** – we will be conducting firearms training May 20<sup>th</sup> out back at our range from 8a-12p.
- **Training** – June 13<sup>th</sup> and June 14<sup>th</sup> we will be hosting training at the PD which is mandated by the state. This was already approved and this is just a reminder - 10 officers signed up so far.

**Requests**

- **Equipment Grant** - \$20,000 equipment grant towards the purchase of a new police cruiser. Onetime \$20,000 payment would cover the initial payment of the cruiser. If trustees agree, I will submit the grant. No ordering will be done until the grant is secured and trustees approve purchase. We desperately need a year where we can order two new cruisers as we have one cruiser with 260,000 miles and another closing in on 200,000 that has to be plugged in after each shift due to it going dead constantly.
- **D.A.R.E. School** – up to \$500 in reimbursements for Officer Miller for food/meals while at D.A.R.E. school. The Washington Township Police Officers Association will pay for his hotel during the school. Staying on site is mandatory. The \$500 will come out of the above-mentioned grant money. Trustee Lewis made a motion to approve \$500 for reimbursement of meals to Officer Miller while at D.A.R.E. school. Trustee Faulder seconded the motion. A vote was taken and all voted "Aye" – motion passed 3-0.
- **Park Internet** – Lisa and I talked about this and are going to investigate a Verizon box (\$25/month) for cameras at the park. I have one and home and it works great.

**Zoning – Gary Bias, Zoning Inspector**

- I handled approximately 90 calls last month.
- Issued (1) zoning permits for:
  - Camping permit 1594 for Court St.
  - IL Schools baseball dugout permit 1595
  - Road Cut Permit for 7259 Hancock
  - Demolition Permit 1596 for Lewistown School Bldg.
  - Bldg. Addition permit 1597 for 7231 Hancock
- I met with Shari Walbright's husband and issued him the demolition permit. Also had a call from a potential buyer for this parcel, who asked if he could build storage units on it.
- I heard back from Amanda Harshfield from the Health Dept. to give an update on the Francis parcel. Arie did submit the paperwork to the Bellefontaine Municipal court on Tuesday May 2. If the owners don't respond to plead guilty or not guilty & ask for a hearing within 30 days, then then the court will declare it an environmental health issue. They will keep me posted if they request a hearing. **If they do not request a hearing what do the trustees want to do?**
- The owner of the Root Beer Stand has moved back his parking barriers to 8 ft. from the edge of the pavement and it is not blocking the vision of cars pulling out from State & Edison Streets. Please let me know if anyone receives any more complaints on this. **Michael Is parking within eight feet of the edge of the pavement a ticket able offense?**
- I got the electric and gas both disconnected at the structures at 7621 State Route 366. The sewer department has issued John the permit to disconnect the sewer and install the new valve which we already have. We have issued the PO for TDH Law to do the title search. The results are back, and I saw no parties of interest from this title search, **Do the Trustees agree? Trustees: Yes,** that needs to be done at least 30 days before demolition starts. If the address of those parties is unknown, then I can publish a notice in the Examiner that they have 20 days to respond if they want to request a hearing. I asked Breanne Parcels to write me a notice to publish in the Examiner which I hope to have this week. **Do the trustees want me to keep working on this demolition process? Trustees: Yes, continue the demolition process.**
- I issued courtesy violation warning letters to 7231 Hancock Dr for starting an addition without a zoning permit. He has since been issued a permit.
- Sent a courtesy warning letter to owner of the property at 9026 Parks St. informing him that he needs a conditional use permit to run a business out of his residence. He says he was just working on a couple friend's mowers.
- Sent a courtesy warning letter to owner of the property at 9635 Orchard Ave. informing him that it was reported to me that the living conditions in the house were suitable for children. Haven't heard back from him.
- Sent the owner a certified letter informing him that they have been working on cleaning up the parcel at Marion Dr. for approximately 2 years now. They called me and I gave them until September 1, 2023, to get everything cleaned up except the mobile home sitting there. **Are the Trustees ok with that?**
- I put a neighbor in touch with the Logan County Land Bank as they were interested in acquiring the parcel at 7174 Allen Dr.

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#### Zoning – Gary Bias, Zoning Inspector (Cont'd)

- Heather Martin from the LUC sent out an email that the Logan County Land Bank may have more grant funds available for Demolition. **Is there any parcels on my master nuisance list that the trustees would like to see if the owners would like to apply for this Program? See attached list**
- Sent Breanne a copy of the procedure we'll be using for nuisance procedure for both mowing/cleanup and for demolition. She going to review it with Eric Stewart and get back to me. Copied the trustees, Michael & John on the email . **Didn't hear back from the trustees so I'm assuming they are ok with it?**
- Issued the trustees a request to change our zoning fees for demolition and camping permits. Would like the demolition permit fee to be based on same cost format as all our zoning permit and the camping permit to be \$200 for one calendar year. **Do the Trustees agree? Trustee Faulder made a motion to accept the zoning fee changes for demolition and camping permits and Trustee Lewis seconded. A vote was take and all answered "Aye" motion passed 3-0.**
- I sent out an email concerning the complaints I have been getting about disabled vehicles, which includes cars, trucks, boats, motorhomes, and campers. I included the definition we now have in our zoning resolution for "Disabled Vehicles": The parking of a disabled vehicle within a residential or commercial district for a period of more than thirty (30) days shall be prohibited unless such vehicle is stored in an enclosed garage or other accessory building. Also included a definition Michael Thompson put together. Plus, one from the Village of Lakeview for Disabled and Junk Vehicles. I included the LC Assistant Prosecutor's in this distribution. **I am looking for input from all on how we can change and make this enforceable by either a police resolution, zoning resolution changes or any other way that will help to legally cleanup of all these disabled vehicles.**
- Any questions or follow-ups for me?

#### LUC Board – Trustee Berg

- Nothing for Logan County

#### EMS Board – Trustee Lewis

- \$1,938,163.23 in money market account and \$49,716.42 in the checking account.
- Susan Yelton checked with Osgood Bank and we're going to move some of that money for a higher interest rate.
- Still looking for a replacement for Susan but they have to work on Wednesday and that's our mtg night. Still looking...
- 123 runs last month, going to purchase new mattresses and recliners because they are 5 years old and worn out.
- Roundhead contacted us about coming over there to take over. We told them not interested. Upper Scioto and Roundhead were trying to form their own district.

#### Fire Board – Trustee Faulder

- Credit cards were increased to \$2500 each for the Fire Chief and the Clerk.
- Water consumption – 500 gallons/4 runs so far this month
- Getting ready to purchase a new pumper truck
- No update on the higher sewer bill. Will reach out to Mike Yoder again.
- May 20th is the pancake breakfast

#### Old Business – Trustees

**Township Hall Roof Replacement** - Trustee Faulder: We have a proposal from Ohio Lumber Brick & Block for \$5,100. Trustee Berg made a motion to approve the township hall roof replacement as proposed by Ohio Lumber Brick & Block at \$5,100 as well as a dumpster (if needed) no more than \$375 for the dumpster. Trustee Faulder seconded the motion. A vote was taken and motion passed 2-0 (Trustee Lewis abstained from the vote due to his son, Cole Lewis, being the manager of the Ohio Lumber Brick & Block). Fiscal Officer Miller requested notice of vendor if using a dumpster so that she can make a purchase order prior to work being done.

**Trustee Faulder:** One other item, I have this person who wants us to vacate something on Ash Street. Here is how the road is laid out. They curved to the edge of his property. He wanted to trade parcels. Gabe told him no, can't do that. Trustees: No vacating it but he can use all he wants as long as he continues to mow it.

#### New Business – Trustees

None

#### Public Comments

- **Bill Pequinot-** I think I understand what you're doing now and you have it all set up. I'm glad I talked to you because the crew before you said good idea and never did a thing. I think we're going the right way. The only other problem I have is that Pirate's Cove leaves their gate open and they don't like it. We told them to close it. You have to use it sometimes as busy as Woody's is I use it to get out thru Pirates Cove. I'm just happy we're getting this straightened out. Thank you.
- **Marsha Reinhart** - We are on Maple St on Orchard Island. The main thing is at the end of Maple now it dips down on Auburn and up on Elm and on the sides of the road they haven't completed them and it's at least 3-4" higher. You can also damage vehicles so that's my concern. The alleys they put huge rocks in they said they would pick up all of those huge rocks in people's grass. These aren't small they are really big. This is like so large you may roll your ankle. Trustee Lewis: John you went to the last meeting....? John to Trustee Berg: Tucker didn't they say July? Trustee Berg: Your first question > Mauger is going to get a final coat yet and will then be on the same elevation. The road that is dropped there is to bring temporary berming until they are ready to prep the road for repair. All dirt / grass work will probably be in June. Marsha: When are they doing the concrete work? Trustee Berg: I'll have to check with them on that? I'm not sure. Marsha: They took out a square of my daughters concrete driveway... 9067 Elm is the address. Trustee Berg: I'm sure concrete will be the last thing they do.

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- **Chief Thompson:** Is the big rock what they have in all the alleys? As I believe that's where we've popped two tires. Trustee Berg: I'll call on the big rock. Assume they will put 310's on top of the big rocks. And will get back to you on the concrete.

With no further business to come before the group, Trustee Lewis made a motion to adjourn at 7:41 PM. Trustee Faulder seconded. All answered "Aye". Motion carried 3-0.

The next regular board meeting is scheduled for Monday, June 12, 2023 at 6:30 PM. at the Township Hall.

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Lisa Miller, Fiscal Officer

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Tucker Berg, Chairman of the Board of Trustees

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Don Lewis, Vice Chairman of the Board of Trustees

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Jason Faulder, Member of the Board of Trustees