

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, April 13, 2020 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, April 13, 2020 at 6:30 PM at the township hall with Trustees Tucker Berg, Faulder and Lewis present. Others present: Fiscal Officer Miller, Zoning Inspector Gary Bias, Road Supervisor John Newland and Police Chief Rick Core. Guest Dave Rogers and Trustee Berg attended via telephone conference.

The meeting was opened by Trustee Lewis with the Pledge of Allegiance to the flag and roll call. Trustee Berg, Trustee Lewis, Trustee Faulder, Fiscal Officer Miller, Chief Core, Gary Bias and John Newland were all present. Trustee Faulder made a motion to approve the minutes from the March 9, 2020 regular meeting and accept them as written. Trustee Berg seconded the motion. All answered "Aye" – motion passed 3-0.

Township Comments Regarding Rules for our Phone Conference Meeting

- We will mute everyone but ourselves to prevent background noise from interfering with the meeting.
- We will unmute all during the Public Comments section of our meeting and then mute everyone again.

Financial Obligations - The Fiscal Officer presented financial obligations to the trustees. Trustee Faulder made a motion to pay all financial obligations. Trustee Lewis seconded the motion and all answered "Aye" – motion passed 3-0.

Financial Reports - Fiscal Officer Miller presented to the Trustees for the period of 3/1/2020 – 3/31/2020 a Bank Reconciliation, Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, Payment Register for their review and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Berg seconded the motion. All answered Aye – motion passed 3-0.

- **Ohio Department of Transportation** – Letter received regarding maintenance to four bridges and re-routing of traffic using detours on SR 287 and SR 292. Expected to last up to one month.
- **Department of Commerce – Liquor Control** letter with list of businesses holding liquor licenses. Trustees may object to the issuance or renewal of a liquor permit via a resolution with objections stated and mail in. Trustees replied no issues.
- **Financial Report** – Our current balance is \$1,303,921.21. We've received \$360,795.23 in revenue with an anticipated \$903,481.70 by end of fiscal year 2020. I'm expecting a decrease in revenue in road, gas, and local revenue funds per Jack Reser, Logan County Auditor, due to the COVID-19 virus. Our year-to-date expenditures are \$139,695.54 (13.36%) of the \$1,045,628.70 approved appropriations.
- **Resolution 005-2020 in the matter of approving Advancing-Out Funds (\$25,000) from the Police Department and Advancing-In Funds to the General Fund** to return the temporarily loaned monies until Property Tax Funds were received. Trustee Lewis moved to approve the adoption of Resolution 2020-005 and Trustee Faulder seconded. A vote was taken and all answered "Aye"; resolution passed 3-0.
- **Dumpster Days** – Fiscal Officer Miller asked if she should contact vendors to get quotes for Dumpster Days or were the Trustees going to postpone due to the COVID-19? Trustees: We are going to postpone it to comply with the Governor's Keep Ohio Safe order.

Police Department – Chief Rick Core

- **CFS – 214 calls for service in March.** Switched schedules around to get better coverage on Saturday. We've done a great job on covering burglaries (there were two on waterfront properties). I'm dealing with juveniles or they're incredibly stupid because they only took booze. Trustee Lewis: Back by Jim Reed – two were Stokes and one was Washington Township.
- **Thank-you for PPE Items** – Aubrey, Lisa and Bev - much appreciated!

Zoning – Gary Bias, Zoning Inspector

- **Calls** - Took 60 calls last month
- **Zoning Permits** – issued 6 > 2 for accessory structures, 1 for demo, 1 for fence, 1 for deck, and 1 for awning.
- **Conditional Use Refund** – Ron Eastman requesting refund of Conditional Use Application fee (\$350) due to COVID-19 delaying meeting for hearing, Trustee Lewis made a motion to refund Mr. Eastman's conditional use application fee in the amount of \$350 and Trustee Faulder seconded. All answered "Aye" and motion to refund Conditional Use Fee was approved.
- **Old Tinsley's** – has been demo'd. Two calls from builders to move it back a little bit – ok as long as they maintain 15'. Gave John's name to them regarding sanitary sewers etc.. They hope to start after the stay at home order is lifted.
- **Jim Reed Request for Private Gate** - Emailed Jessica and Eric about Jim requesting to make roads private back there by installing gate. First thing would be Stokes and Washington Trustees agreeing to give up the roads. Trustees: We will not agree to give up any streets. Gary: I'll check with Stokes also.
- **Dead Cows** - Calls from resident on 235 about pile of dead cows at 1518 SR 235 (belongs to Amos Wagler). Gary has called the Health Department twice.
- **Motion to approve Road Cuts Procedure**– Getting ready to make a road cut by Genes Bait Shop. Awhile back, we talked about road cuts. In your packet is the forms and procedures. Statement about a bond beforehand. John: The bond is for liability or damage. I look at it once it's dug, and I look at gravel before and after. Trustee Faulder made a motion to approve the new road cut procedure and Trustee Berg seconded. All answered "Aye" and motion was carried 3-0 in favor of the new road cut procedures.
- **Mobile Home on Allen St.** - They did take the pickup out of there. They are looking for someone to clean it up.
- **Violation Letter** - Putting together a list of violation letters to see what we can do about them, if anything.
- **Pink House** – Trustee Lewis: Gary did you get something on the pink house? Gary: Yes - he said rumor has its being torn down. I advised him that's not true. Jessica sent a letter a month ago and he hasn't responded.
- **Indian Lake State Park** - appointed a new manager.
- **Nuisance Property** - Chief Core: 2389 SR 235 there are a bunch of cars, trailers, etc.. there, can we send a letter to them?
- **Zoning Commission Board** – When we get back to normal meetings again I will be meeting with the Zoning Commission Board concerning some possible changes to our Zoning Resolution.

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Road Department – John Newland, Road Superintendent

- **Park Restrooms** - Moving along on the restrooms. Hope to have it painted by Friday and give it a week to get dried. Then vanities, stools go in. So looking at two weeks. Trustee Lewis: Walk in men's room put shelves back there for supplies. Looking good. Lisa: thank you so much!
- **Culvert Issue** - John to Trustee Berg: The gentleman that called you out on 247, Glen Shultz, needs a call back. There's actually a culvert under the road. Sometime along the line they brought dirt in that covered the culvert. That needs dipped out as the culvert is sucking dirt. Nothing wrong with the culvert - they just filled it with dirt. Lisa: We pay for that? John: Yes, that will be us fixing it. We'll dig it out and put riff raff in there and he'll have to mow around it.
- **Catch Basins** - Tentatively going to do catch basin in Five Parks on Wednesday. Where he was going to run the main line there is a phone line that goes along there. So that's going to be taken care of.
- **Mowing** – have mowed the park once.
- **Ditch Mowing** – I have to hit the road ditches in about two weeks.
- **Part Time / Seasonal Work:** Trustee Lewis: Recently, Jeff is doing more work than Rick. John, you spoke to Rick, right? John: Yes, I told Rick I felt we should switch him to seasonal and Jeff to part time. Rick said if Jeff wants to work, it wouldn't hurt his feelings. He said he hasn't been feeling good. Lisa to Trustees: Don't you think if you are changing Rick to seasonal and it includes plowing that pay should be at a minimum of \$14/hour due to the type of equipment he will be using and the responsibility that comes with it? Trustees: Yes, we agree. Trustee Faulder made a motion to change Rick Beck from part-time to Seasonal (Road) at \$14.00/hour and change Jeff Carpenter from Seasonal to Part-time at \$16.00/hour. Trustee Lewis seconded the motion. All answered "Aye" and the motion was passed 3-0

LUC Board – Trustee Lewis

- Here are the minutes from last month's meeting, other than that not much.

EMS Board – Trustee Berg

- Received the Cares Act Relief fund for \$11,000 (COVID-19 relief)
- Building is locked down - personnel are there

Fire Board – Trustee Faulder

- Nothing to report
- COVID has shut everything down as far as training - only coming in if on duty
- They are having teleconferences as we are

Old Business – Trustees

- Trustee Lewis - cemeteries mowed Monday. I let Kip know several places missed at both cemeteries. He said he had a new crew and will talk to them.

Old Business – Trustees

- None

Public Comments

Trustees: Dave, do you have any questions or comments for the board? Dave: No, just wanted to listen in thank you.

With no further business to come before the group, Trustee Berg made a motion to adjourn at 7:16 PM. Trustee Faulder seconded. All answered "Aye". Motion carried 3-0. The next regular board meeting is scheduled for Monday, May 11, 2020 at 6:30 PM. at the Township Hall – we will keep the public notified if it will be a teleconference call an in-person meeting.

Lisa A. Miller, Fiscal Officer

Tucker Berg, Chairman

Don Lewis, Vice Chairman

Jason Faulder, Member