

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, March 8, 2021 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, March 8, 2021 at 6:30 PM at the Washington Township Hall. Teleconference Participants: Sharron Klahr and Trustee Faulder

The meeting was opened by Trustee Lewis with the Pledge of Allegiance to the flag and Fiscal Officer Miller read roll call. Present were: Trustee Lewis, Trustee Faulder, Trustee Berg, Chief Core, Gary Bias, Lisa Miller and John Newland. Trustee Berg made a motion to approve the minutes from the February 8, 2021 regular meeting and accept them as written. Trustee Faulder seconded the motion. All answered "Aye" – motion passed 3-0.

**Financial Obligations** - The Fiscal Officer presented financial obligations to the trustees. Trustee Faulder made a motion to pay all financial obligations. Trustee Berg seconded the motion and all answered "Aye" – motion passed 3-0.

**Financial Reports** - Fiscal Officer Miller presented to the Trustees for the period of 2/1/2021 – 2/28/2021 a Bank Reconciliation, Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, Payment Register for their review and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Berg seconded the motion. All answered Aye – motion passed 3-0.

#### **Fiscal Officer Business – Lisa Miller**

- **Financial Report as of 2/28/2021** - The starting fund balance as of Feb. 1, 2021 was \$1,132,844.12. The month to date revenue was \$27,249.05 and our monthly expenses were \$49,456.54 leaving an ending fund balance of \$1,110,636.63. R&B hold the highest percentage of all funds at 32.10% (\$356,609.18) and Gasoline Tax holds the next highest percentage of all funds at 28.80% (\$319,924.94).
- **The 2020 Annual Financial Report was filed with the Auditor of State of Ohio on 2/25/21** and was advertised in the Bellefontaine Examiner that it is available for viewing. Trustees have a copy of the Notes to the Financial Statements as an FYI – you might find it interesting if you've never seen it before.
- **Audit Prep for years 2019-2020** – Sent Perry Corp to determine if we will have an AUP (abbreviated audit by Perry Corp) or a full audit by the State of Ohio. We are due for a full audit (once you have had two AUP audits, the AOS requires a full audit and our last two were AUP audits). They did mention with COVID some government entities who normally would have full audits may be approved for another AUP instead. Perry Corp submits to the AOS and will proceed once the type of audit is decided upon.
- **Annual Appropriations** – I have prepared the Permanent Annual Appropriations for 2021 and will be dropping those off to Auditor, Jack Reser for his approval. We have not received the Property Tax Assessments yet as the Auditor's office is still working on those distributions. Once received, I will be able to create purchase orders based on the 2021 Permanent Appropriations instead of 50% of the 2020 Permanent Appropriations. Trustee Lewis: **Resolution 2021-002 in the matter of adoption of the permanent appropriations for FY2021** - Trustee Berg moved to adopt the Permanent Appropriations for FY2021 and Trustee Lewis seconded the motion. A vote was taken and all answered "Aye"; resolution passed 3-0.
- **Huntington National Bank-** I completed the Collateral Sufficiency Analysis Summary to ensure HNB have pledged sufficient collateral and that there is a security interest in such collateral. That is then reported to the Ohio Pooled Collateral System (OPCS) who safeguard deposits of public funds, allow greater efficiency, and seeks to reduce costs for both participating Public Units and Financial Institutions.
- **Sale Tax Monies Report** – just received on 2/12/21 the paving proposal (you each have a copy in your books) and a letter that needs signed by the Trustees. I budgeted \$235,535.57 using Sales Tax Funds as estimated by the Logan County Engineer's office to cover paving costs. The Logan County Engineer's office sent the 2021 paving estimate of \$104,808.06 for roads submitted by Washington Township Trustees. Carryover of Sales Tax funds to 2022 should be \$130,717.51.

#### **MAIL RECEIVED:**

- **Logan County Engineer** – 2021 Twp Roadside Mowing, Roadside Spraying, Sign Inspection rates
- **Logan County Health Dept.** – Annual Mtg March 25, 2021 at 7:00 PM; location is at the Grange Bldg. at Fairgrounds

#### **Police Department – Chief Rick Core**

- **Good Evening**
- **Calls for Service** – We had 266 CFS in February which is an average of 9-9 ½ per day. Most of the time we have one person on duty. Accidents we had one car/ deer, two injury accident, and two hit skips, seven non-injury.
- **Old IL Middle School** – We found out who broke the windows at the old Middle School; they are from Lewistown.
- **Fourth of July** – Went to the 4th of July Fireworks meeting. This will be the biggest show in the State of Ohio. It's the same guy as that does the Red / White and Boom. All donated money.
- **Boat show** was a success.
- **Bed Tax** – The Board might want to get educated on Bed Tax; You need to draft a resolution to receive those dollars and the commissioners will make sure you get your share. Language says any hotel or Air B&B with five (5) rooms or more can be taxed. Gary: That will affect our zoning. That's transient lodging and that's not approved for a lot of areas. When Goslee was in asked if this was a business; I would have to issue a conditional use permit (owner pays \$350) or we change the zoning conditions to transient lodging. Gary and Don want to go to the next meeting.

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### **Zoning – Gary Bias, Zoning Inspector**

- **Handled approximately 20 calls last month**  
**Two (2) zoning permits issued for:**
  - Demo of the Andrew Creamer mobile at 9012 Court St on Orchard Island
  - Demo & rebuild of front porch back in Tracy Farm addition
- **Violation letter status update:**
  - Andrew Creamer took out permit to demo mobile home at 9012 Court St. on Orchard Island.
  - Motorhome on Woodlawn is gone
  - Have to go out this week to write the permit for an addition & front porch being added onto an existing house on CR 13W.
  - Issued violation letter to Gene Gratz for parcel at 8263 SR 366 for trash
  - Issued violation letter to Clavon & Chris Mees at 2983 SR 235 for junk vehicles & debris  
They have 7 days to respond to me about when & how they plan on resolving this issue
- **Replied back by certified mail** to the appeal filed by Steve Fansler, attorney out of West Liberty. They are appealing the permit 1434 I wrote back on April 3, 2020 for a fence back on Edgewater, Told him It states in our zoning resolution, “Such appeals shall be taken within a reasonable time, not to exceed 60 days .Also returned his check and asked him to tell me the section in our zoning resolution that he mentioned in his letter, that says I must contact neighbors before writing a standard zoning permit. Haven’t heard back from him.
- **Any questions or follow-ups for me?**

### **Road Department – John Newland, Road Superintendent**

- Electric is on at the Qonset. I found a breaker box that was shut off - got that back on.
- I'm sure it will snow because I took the grit box off.
- Frost Roofing will be here to give us a quote on Twp Hall roof repair.
- Drain on Crescent is attached to another drain. Going to get in touch with Moody to get his camera to take a look. I feel they have damaged the tile.
- All signs up but three so far.
- Getting a post hole digger for the little tractor. I've got quotes from TSC for - \$609.98 and Farmers - \$1150
- Get a small quick hitch - need another one and it's \$199.00.
- Lacals said springs were shipped so I'm sure it will snow now.

### **LUC Board – Trustee Faulder**

- Nothing for Logan County; only for Union County.

### **EMS Board – Trustee Lewis**

- Audit went well
- still haven't received money from the sale of the building
- We asked Mike Yoder to look over the bylaws and he found some minor things that needed changed.
- 95 runs last month
- Received email from Chief Niedekohr with his resignation effective Wednesday. He's going to be a Resource Officer.
- Manpower - we hired one permanent and two part time

### **Fire Board – Trustee Berg**

- MARCS Radio - Ohio Firearms for grant
- \$3307 dollars for training
- Radios have been received
- Sonar system was donated and they have a couple guys going to training
- Gun raffle yielded \$3,000
- Had an air boat rescue training and took 3 minutes
- Received \$1200 for fees from Commissioners
- Audit was on Jan. 20th

### **Old Business – Trustees**

- None

### **New Business – Trustees**

- Trustee Lewis: Letter from Steve & Alicia Cummins - regarding covered bridge; and sign placed in Jason Hangar's property.
- Trustee Lewis: Proposal from Lawn's Plus for mowing 2021 - \$320 / both cemeteries; Trustee Berg mad a motion to accept and it was seconded by Trustee Faulder.

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**New Business – Trustees** (Cont'd)

- Trustee Lewis to FO Miller: I received an email from your daughter Aubrey Snapp an hour before the meeting and a check from Jesse Avilla for \$3250.00 today. I called Jesse Avila to advise Aubrey had sent it to me. FO Miller: Instead of calling Aubrey like she had asked you to do? Trustee Lewis: The two of us disagree with the Ball Association getting any of the money because they didn't do any of the work. FO Miller: Who is the two of us? You and Jesse? Why would you be involved, you didn't do any of the work the Ball Association did all of it. Trustee Lewis: She didn't clean the bathrooms. FO Miller: That's not true. She cleaned the restrooms and I helped her when I could. Trustee Lewis: You cleaned the bathrooms the first time, but not the second time. FO Miller: That's not true either, doesn't matter to her if its tournament game that she is aware of or local summer ball being played - Aubrey is the only person who cleans those bathrooms. Trustee Lewis: And, according to Jesse he gave me a check last year and just wrote me this one today. FO Miller: That's a lie too. If Jesse Avila gave you a check last year you must still have it as I never saw it and it hasn't been deposited. Trustee Lewis: We can't donate this check back, can we? FO Miller: Yes, we can donate it back. Trustee Lewis: We're going to build dugouts and get benches with it. I already sent John to get a quote and he's going to build them, right John? John: Yes, I have the quote right here. Trustee Lewis: I make a motion to roof over the dug outs - \$3478.98 / and new Benches replacement on front and middle not to exceed \$4,000. No answer from either Trustee Faulder or Berg. Trustee Lewis to Trustee Berg (louder): Tucker, are you going to second this? Trustee Berg: Yeah, I guess but I'm having trouble hearing you. Motion passed 2-0.

**Public Comments**

- **Sharron Klahr** - Dumpster Days, hope we are having them this year. All: Yes, we're looking at holding **Dumpster Days on June 3-4, 2021** at the same locations as last year. John: First day at Mauger and second day at Spillway.

With no further business to come before the group, Trustee Lewis made a motion to adjourn at 7:38 PM. Trustee Berg seconded. All answered "Aye". Motion carried 3-0. The next regular board meeting is scheduled for Monday April 12, 2021 at 6:30 PM. at the Township Hall. The telephone conference number remains the same (701) 802-5232 Access Code: 1794763#.

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Lisa A. Miller, Fiscal Officer

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Don Lewis, Chairman

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Jason Faulder, Vice Chairman

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Tucker Berg, Member