

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, March 9, 2020 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, March 9, 2020 at 6:30 PM at the township hall with Trustees Tucker Berg and Lewis present. Others present: Fiscal Officer Lisa Miller, Zoning Inspector Gary Bias, Road Supervisor John Newland and Police Chief Rick Core. Others present: Cliff May, Butch & Carlotta Jones, Sharron Klahr, Sharon DeVault, John Coleman, Greg Hanahan, Cheryl Dilbone, Dave Rogers, Chris Rowe and John Butler.

The meeting was opened by Trustee Berg with the Pledge of Allegiance to the flag and roll call. Trustee Berg, Trustee Lewis, Fiscal Officer Miller (late), Chief Core, Gary Bias and John Newland - all present except for Trustee Faulder. Trustee Lewis made a motion to approve the minutes from the February 10, 2020 regular meeting and accept them as written. Trustee Berg seconded the motion. All answered "Aye" – motion passed 2-0.

Financial Obligations - The Fiscal Officer presented financial obligations to the trustees. Trustee Lewis made a motion to pay all financial obligations. Trustee Berg seconded the motion and all answered "Aye" – motion passed 2-0.

Financial Reports - Fiscal Officer Miller presented to the Trustees for the period of 2/1/2020 – 2/29/2020 a Bank Reconciliation, Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, Payment Register for their review and signatures. Trustee Lewis made a motion to approve the financial reports and Trustee Berg seconded the motion. All answered Aye – motion passed 2-0.

Public Comment:

Trustee Lewis – Recognition of Property Beautification Award – I've been thinking about this when I was a Trustee before we had a house that at about every meeting someone would come and complain about raccoons, grass not cut, weeds, etc and I went through a lot of headaches with this place. And, I thought Washington Township should start a Beautification Award once a year. So, I would like to present the award to Chris Lowe of 9735 Mauger, don't know if anyone makes it that way or not (much clapping). Trustees Lewis and Berg presenting to Chris Lowe its first Beautification Award – Trustee Lewis: On behalf of the Washington Twp. Trustees you don't know how much we appreciate what you have done there - the biggest improvement we've seen in a long time This is just a small token of our appreciation we thank you very much. I'm sure if anyone wants to stop by and see it Chris is more than glad to show you. He does all of this work himself. Chris: You're more than welcome to stop by. Trustee Lewis: I don't know how you do it? Chris: A good wife. Trustee Lewis: I would say so and like a said before, we truly appreciate it. Chris: You bet and thank you very much.

Kip May - I came with the mowing contract for the two cemeteries. Price is the same \$310 for mowing and weed eating of both cemeteries. Trustee Lewis made a motion to approve Lawn's Plus contract and Trustee Berg seconded. All answered "Aye" and motion passed 2-0.

John Coleman – I only had one question; the old Tinsley building - what's the latest on it? Gary: Wrote permit this week, tear down and construction. Have one year to complete it and 180 days to start it. John: Good, that's good to hear.

Greg Hanahan – from Ray Hensley's advised he wants to make sure we are happy with what they did last year and looking forward to working with us this year. Trustee Lewis: A couple bad spots in Five Parks but I think you came back and took care of it. Greg: We appreciate your business.

Sharron Klahr –Painting green marks everywhere. Are they re-doing the roads after they tear them up. Trustee Lewis: Well, this isn't the township doing the work but if a company is tearing up your yards, I would assume they will fix them.

John Butler – I live at corner of SR 47 and TR 33. Entrance of that road there are semis driving in my yard creating ruts in my yard. John: I think they are pallet haulers. John: There is one guy that goes up and down that road all summer long and I think that bridge may not be quite up to par for that weight. But, they do not have a weight limit on them. I have a picture I would like to show you. Trustee Berg: How frequent? John: Every day – he does business with the Amish. Trustee Berg: I don't know if we can make contact with the pallet guy? Trustee Lewis: We can try. John: Try John Hurley, he's hauling pallets all the time. Trustee Lewis: I'll try to get out there and check into it. John: Can they put more gravel in there? Trustee Berg: John will check it out.

Fiscal Officer Business – Lisa Miller

- **PERSO** - advised Trustees claim from Officer Wisener's accident on 10/1/2019, which was the fault of a girl who ran into Officer Wisener's cruiser, is now closed. Progressive Insurance made payment in the amount of \$4,595.65 to Washington Township Police Department for damage to the 2012 Dodge cruiser.
- **Elected Officials Breakfast on Thursday, March 12th from 8:00-9:15 AM** – at the Logan County Board of Developmental Disabilities.
- **2019 Annual Road Mileage**- Logan Cty Engineer's Office shows 31.255 miles of public roads in Washington Twp.; Trustees signed and Fiscal Officer Miller will send the signed copy to the County Engineer's Office.
- **Financial Report** – \$1,084,734.63 is our balance of all funds as of 2/29/2020. The General Fund is 28% of the fund balance, Gas Tax is 25.75% and Road & Bridge is 36.32%. The only fund I'm concerned with is the Police Department as their fund was down to \$1,276.87 as of 2/29/2020. I've never experienced this before where I had a fund that was so low I couldn't meet payroll expenses. This is due to property taxes have not been received yet by the government entities due to the new tax assessments and the auditor's office wanting to ensure that all is correct. I understand that. And, the Police Dept. carried over very little this year as they were still operating off of \$99,000/year through the two old levies all of 2019 so that plus additional expenses for the new cruiser, Bruno, etc.. caused a lower than normal carryover. I called County Auditor Jack Reser and asked for an advance for the Police Dept – he said he would see what he could do. I also contacted UAN to ask for their advise. UAN suggested if I had enough money in the General Fund to advance that out – it's a temporary loan to the Police Dept. Then when the money has been received by the Police Department, it gets advanced out from there and received back into the General Fund.

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Fiscal Officer Business – Lisa Miller (Cont'd)

- **Resolution 2020-004 in the matter of approving Advancing Funds (\$25,000) to the Police Department as a Temporary Loan until Taxes are Received from the County Auditor at which time the Advanced Funds (\$25,000) will be transferred back to the General Fund.** Trustee Lewis moved to approve the adoption of Resolution 2020-004 and Trustee Berg seconded. A vote was taken and all answered “Aye”; resolution passed 2-0.

Police Department – Chief Rick Core

- **CFS 258 in February.** No spikes in anything; pretty consistent with what we're dealing with right now. Focus continues to be drugs. On that front – nothing has changed.
- **2020 Cruiser** – talked about this at the last meeting. Statewide is supposed to come here with a flatbed and pick it up to take back to their place and install the remaining components that should have been installed when we took the car. Got an email that their truck is down so having my doubts. Talked to Lisa about changing to a different vendor to make this cruiser right with all parts as ordered since it's been a year. She said she was fine with that – we still owe one payment in 2020 and one in 2021 and if I choose to go elsewhere, she will pay that vendor and deduct that amount from the next payment to Statewide. Nevertheless, they say they're coming tomorrow so I'll give them one more chance.
- **Letter that Lisa needs for her records** – Chief Core: WTPD received a request for a refund of \$800 for an impounded vehicle from Quest Federal Credit Union. This letter will serve as an explanation of what happened. Officers stopped a vehicle and impounded it due to a felony arrest of the suspect. Quest paid towing and impound fees in the amount of \$800. There is a unique problem realized to explain why Quest is now asking for a refund. Their customer has two identical vehicles – one with a lien on it by Quest and one with no lien. The vehicle WTPD held in the impound lot was believed to be the vehicle that Quest had an interest in. The paperwork was in the glove compartment and it appeared he had switched license plates. Part of our standard procedure was to notify Quest as a courtesy to ask if they were going to pick it up. Quest sent a tow truck and an \$800 check to pick up the vehicle only to find out days later, it was not the vehicle they have an interest in. That's the reason Quest is requesting the funds be returned. Never happened before and probably will never happen again that we pick up someone with two identical vehicles. We get a printout from the Sheriff's Dept with the VIN# on the printout so we never match that up as dispatch advises us the plate clears. But, because of this, we now check VIN#'s on the vehicles. Lisa, will that be enough for you? Fiscal Officer Miller: Yes, that will work. Since I don't have an invoice to create the PO / Warrant from, I'll use this letter of explanation so that an auditor has a trail of what happened – I didn't just return \$800 to Quest for no reason. Chief Core: I need to apologize to Lisa as this creates a mountain of work for her. She is very meticulous with the books and the way she manages your tax dollars. So, whenever you have a hiccup like this it shows up on the radar during an audit. I've never worked with anybody who is more prideful of her job and is as meticulous as she is and I hate it when we cause a problem for her. Lisa: Yes, but that could have happened to anybody. How many people have two of the exact same vehicle and multiple license plates. Also, their tow truck driver could have checked the vin# before he loaded it up on his truck as that's what he does, repossess' vehicles so Quest would have to take part of the blame for that happening. Trustee Lewis made a motion to go ahead and refund Quest Federal Credit Union \$800 and Trustee Berg seconded. All answered “Aye” and motion passed 2-0.
- **Multiple Residents - Congratulations to you and your Department as you are only two drug arrests less than the Sheriff's Dept.** I thought that was pretty good as the Sheriff's Dept. takes care of the whole county. Chief: I don't want to sound boastful but when we at the end of the year look at reports I thought that was pretty significant. Essentially, there are three of us pretty much carrying the lion's share of the work here. It's a significant fact because the problem is out there and it's out there every day. This guy right here is a work horse (Officer Earl Wisener). Guest: I think it's phenomenal what you are doing! Trustee Lewis/Chief Core: This guy right here is as good or better than a police dog. We just call him in to tell us what he smells – lol. Chief: I've got a lot of good help! Trustee Lewis: Rick, I know you guys always go around the park but recently we have people driving on the ball diamond doing damage there and my wife found beer cans along the walking path Rick is going to put a couple of cameras up to look at the ball diamonds and the basketball courts.

Zoning – Gary Bias, Zoning Inspector

- Took 45 calls last month; two zoning permits
 - One for Mt. Tabor addition to maintenance guys house
 - The other is for the new convenience gas station located at 8128 SR 366
- ZAB met on the 24th and approved Mt. Tabor setback variance
- Three (3) violation letters to follow-up on
- Talked to lady at Liberty National Bank about a couple of these mobile homes - we aren't doing anything right now. Trustee Lewis: Park St trailer - did they sign for the letter? Gary: Yes, but never responded back. Trustee Lewis: First letter is courtesy- 2nd letter is certified – 7 days. Gary: Yes, and by rights you don't have to notify them again. Jessica says one more letter gives them 30 days then we can do it and put it on their taxes. The one on 7036 Allen Dr (Park/Allen) - I know two realtors have called me about that Trustee Lewis: Waterbury - anything? Gary: No, said he was waiting on warmer weather.
- Filed the Robert Palmer at the Recorder's Office last month.
- Going to meet with Jessica about easements - get her involved to see what we can find out.
- Aaron and Brad working on other zoning changes and amendments that ZCB will meet on in 2-3 months.
- Trustee Lewis: I have one on 8937 Crescent St which I worked on when I was previously a Trustee and I got ahold of Jessica. She sent me an email about the property and advised she's sending the 30 day warning letter about the property today. She will keep me updated on next steps. Probably 4-6 months but at least she's working on it for us.

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Road Department – John Newland, Road Superintendent

- Update on propane usage 2/25 81%; 2/11 79%; 2/20 53%; 3/9 40% so a lot better than what we had in prior months
- Hope the snow is over with - I put all the grit away and washed all the trucks.
- Looking into getting a license for the spraying - should probably do that.
- Trustee Lewis: Worked on trucks. John: 350 got new brakes; big truck blew a pancake chamber and I was able to fix that too - they are cleaned up and ready to go for spring.
- Trustee Berg: Were you able to grease those steering pins? As far as branches / brush, are we good there? John: On 211/208 any trees that are hanging out over the road we're taking the bucket truck and taking them out.
- Carlotta: Won't look as bad as along 33? John: No

LUC Board – Trustee Lewis

- Next meeting is the 12th so 'll have wo months worth at the next meeting.

EMS Board – Trustee Berg

- We're going to look at a different billing system. Considering all of our options. Trustee Lewis: Very strange, this company came to present and Robinaugh was at the back of the room. Trustee Berg: I don't think that was planned out; he just happened to be there. Sharron: I found another company too.
- 1269 CFS in 2019; 129 CFS in January 2020.

Fire Board – Trustee Faulder

- Absent – will bring minutes to the next Township Meeting

Old Business – Trustees

- Getting ready to work on Restroom at the Park
- Sandlot Program

New Business – Trustee

- None

With no further business to come before the group, Trustee Lewis made a motion to adjourn at 7:57 PM. Trustee Berg seconded. All answered "Aye". Motion carried 2-0. The next regular board meeting is scheduled for Monday, April 13, 2020 at 6:30 PM. at the Township Hall.

Lisa A. Miller, Fiscal Officer

Tucker Berg, Chairman

Don Lewis, Vice Chairman

Jason Faulder, Member