

# Washington Township Board of Trustees Record of Proceedings

**ENTITY NAME:** Washington Township / Logan County

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**MINUTES TITLE:** Minutes from the Regular Meeting held on February 13, 2023

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**BOARD NAME:** Washington Township Board of Trustees

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**TYPE OF MEETING:** Regular

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**VOTING SESSION:** Yes

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**DATE:** 2/13/2023

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**START TIME:** 6:30 PM

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**END TIME:** 7:35 PM

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**MEETING LOCATION:** Washington Township Hall, Lewistown, OH

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**RECORD OF PROCEEDINGS:** Fiscal Officer, Lisa Miller

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**CALLED TO ORDER BY:** Chairman, Tucker Berg

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**BOARD MEMBERS / FISCAL OFFICER / DEPT HEADS ROLL CALL**

NAME	PRESENT
Trustee Berg	Present
Trustee Faulder	Present
Trustee Lewis	Present
Fiscal Officer Miller	Present
Police Chief Michael Thompson	Present
John Newland, Road Supervisor	Present
Gary Bias, Zoning Inspector	Present

**MINUTES**

<b>MOTION TO APPROVE MINUTES OF</b>	<b>1/12/2023 Regular Meeting and the 1/18/2023 &amp; 1/27/2023 Special Meetings</b>
MOTION TO APPROVE BY	Trustee Faulder
MOTION TO APPROVE SECONDED BY	Trustee Lewis
VOTING ROLL CALL	VOTE
Trustee Berg	Yes
Trustee Faulder	Yes
Trustee Lewis	Yes
VOTING RESULTS - Approved	YES:3 NO: 0

**FINANCIAL OBLIGATIONS**

<b>MOTION TO APPROVE PAYMENT OF FINANCIAL OBLIGATIONS</b>	
MOTION TO APPROVE BY	Trustee Lewis
MOTIO SECONDED BY	Trustee Faulder
VOTING ROLL CALL	VOTE
Trustee Berg	Yes
Trustee Faulder	Yes
Trustee Lewis	Yes
VOTING RESULTS - Approved	YES: 3 NO: 0

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<b>REPRESENTATIVE'S NAME</b>	<b>Fiscal Officer, Lisa Miller</b>
<b>FINANCIAL REPORT 1/1/2022-1/31/2022</b>	<b>Financial Report</b> – Starting fund balance on January 1, 2023 was \$1,478,545.49. Total Revenue deposited in January, 2022 was \$24,554.75 and month ending balance on January 31, 2023 was \$1,503,100.24.
MOTION TO APPROVE FINANCIAL REPORT	Trustee Faulder
MOTION TO APPROVE SECONDED	Trustee Lewis
VOTING ROLL CALL	VOTE
Trustee Berg	Yes
Trustee Lewis	Yes
Trustee Faulder	Yes
VOTING RESULTS - Approved	YES: 3      NO: 0

<b>Guest, Jacob Estes</b>
<p>Jacob Estes visiting today's meeting to advise he is running for Municipal Court Judge. Worked in Lima, Hardin Cty in various Law Enforcement positions and then went to law school. Turned over his badge and started teaching at Ohio State while in law school. He's been a lawyer for years, primarily right here in Logan County. He is service and church involved. Has coached kids, VP of Children's Services Board. Judicial temperament is important - how you treat each other is important. Everyone knows what they're getting and will serve me well if elected. I believe that will be helpful. I've been meeting with all of the law enforcements agencies and want to know what you want to see. Issues I've been hearing are code enforcement and that's important that I look at and address this. I believe my balanced approach in law enforcement and now a criminal defense attorney has helped balance me in dealing with difficult people. Thank you for your time.</p>

<b>DEPARTMENT</b>	<b>POLICE DEPARTMENT – Chief Thompson</b>
REPRESENTATIVE'S NAME	<ul style="list-style-type: none"> <li>• Aries Pharmacy was broken into in January. I have been working with the DEA on this case</li> <li>• Officer's Wisener, Core and Miller assisted the LCSO locate a missing disabled male. Officer Wisener was able to locate him due to great police work</li> <li>• Graduated 21 Citizens from the Citizens Academy – may host another in the fall</li> <li>• I have been asked to host a woman's self defense class. I will be working on this and look to host it in the summer.</li> <li>• Police Officers Association – Officers are established and we will meet with our attorney on Tuesday to submit the paperwork required.</li> <li>• Submitted a grant for close to \$2500.00 for D.A.R.E. from the Logan County United Way (ILS has agreed to fund this program but I am hoping to assist via this grant)</li> <li>• Grant is submitted to the Logan County Co-Op for \$5000.00 towards the purchase of a new drone.</li> <li>• Working with an organization to get (2) AEDs donated to WTPD</li> <li>• I am beginning to work on the next SRO contract with Indian Lake Schools. I would like it to be a three-year contract with the school paying 100% of the salary for the SRO</li> </ul> <p style="text-align: center;"><b>Requests</b></p> <ul style="list-style-type: none"> <li>• Statement Analysis Training - \$195.00 per Officer. We are required to complete 24 hours of mandatory training for calendar year 2023. 16 hours must be approved in person training and this course is by the state. I would like to host the event. For every five people that attend we will get one free space in the training.</li> </ul> <p>Envelopes – Belle Printing was 1000/\$600 IL Printing will do 250 of them for \$60 so will go with Indian Lake Printing.</p> <p>SRO Grant – I have a grant writer who knows of a possible grant out there that would pay our share of the SRO's salary. If she feels like we have a good chance of getting it (estimated \$25,000) do I have the Trustees approval to proceed with submitting the grant? Trustee Lewis made a motion to proceed and Trustee Faulder seconded. All answered "Aye" and the motion was passed.</p> <p>States requiring 24 hours of mandated training. 16 of the hours have to take state approved. The rest have to be online. They will reimburse our hourly rate Trustee Lewis: What type of training are you expecting? Chief: Statement Analysis so \$195/per officer. We will have 8 guys in it from our agency but host more. For every 5 we get 1 guy free. Trustee Lewis made a motion for approve the training and hosting it and Trustee Faulder seconded. All answered "Aye" and motion was passed 3-0.</p>

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DEPARTMENT	ZONING
REPRESENTATIVE'S NAME	<p><b>Gary Bias, Zoning Inspector</b></p> <ol style="list-style-type: none"> <li>1. I handled approximately 50 calls last month</li> <li>2. Issued (3) zoning permits for:               <ol style="list-style-type: none"> <li>a. Repair of fire damaged house permit 1588 on SR 235</li> <li>b. Demolition permit for house at 8952 Maple St. on Orchard Island</li> <li>c. Demolish existing structure at 9020 Auditorium and construct 2 story garage with living quarters on this parcel which is across from his residence at 9693 Mauger St.</li> </ol> </li> <li>3. Heard from a contractor asking about parking surfaces requirements for more than 10 cars for a parcel on World Class Drive. Referred him to Section 516 of our Zoning Ordinance that refers to imperious material. I contacted Breanne to make sure of my interpretation of paved, poured, compacted gravel or clay is considered imperious material.</li> <li>4. The Comstor rep, Cecil Smith, dropped off the variance paperwork and drawing for the 2 billboards poles with 4 lighted signs on each pole, along SR 33 for Charlie Williams. I will need to contact Cecil &amp; ODOT the 1<sup>st</sup> of the week to get the status of the temporary billboard permit from ODOT before scheduled a ZAB meeting for this.</li> <li>5. Still waiting to hear back from the owner of the 5 parcel (50 acres) on SR 235 where we did the drone flyover. I have sent the property owner (Rudy Wagler) a "Declaration of Use for Agricultural Purposes" form to complete &amp; return to me, which he did. I have copied it and sent a copy to the Logan County Building Authority for them to put on file.</li> <li>6. I called Arie Pequignot at the Health Dept. to get an update on the reports I filed on their website. He asked me to email him a list of those I've filed which I did. He replied to my list, which I emailed you. See me if you would like a paper copy of his reply.</li> <li>7. I emailed the trustees, Lisa, Michael &amp; John a copy on Jan. 23, 2023 at 1008 AM of Eric Stewart's Nuisance abatement procedure plus a list of items that I think the trustees need to review and implement in writing before proceeding. Does this nuisance abatement procedure meet the Trustees &amp; Lisa needs? Has a written document been created that lists all the charges that will be used in billing these mowing's and clean-up of parcels?</li> <li>8. There has been numerous discussions concerning using the school resource officer to help with handling nuisances during the summer months. Is there a written plan in place that I can get a copy of so I know what my responsibilities will be in this joint venture. If not, who is responsible for putting this plan in writing &amp; distributing to all the parties involved.</li> <li>9. I emailed a copy of the proposed Washington Township Warning form that we talked about having the police department or zoning deliver to residents for various violations. Michael wants to have an envelope printed with several spaces for attempted service. The trustees need to decide if they want to have this form and envelope printed? They also need to decide where these get filed and stored?</li> <li>10. I sent an email on 1-22-23 but didn't get a response. We were told in the special meeting that the Fire Department, Mark Gibson, the LC Building Authority Rep, looking for a new one but talked to Michelle, and the Health Department rep, Arie Pequignot, will need to sign for before the Trustees can decide if John does the demolition or do we use a contractor. I have talked to all of these representatives, who are willing to sign off. Have the trustees decided to sign off on the Anita Parks structures at 7621 Sr 366 for demolition? if yes, will John be doing it or the contractor we got the estimate from?               <ol style="list-style-type: none"> <li>a. Anita R. Parks at 7621 SR 366, John's estimate is \$10,936 and Reichert's estimate is \$13,010.</li> <li>b. James E. Mills, C/O U.S. Bank Trust National Association as Trustee of American Homeowner Preservation Trust, and Series AHP Servicing, 1515 S. Federal Hwy. Ste. 100, Boca Raton, FL, 33432, at 8937 Crescent St., John's estimate is \$8,036 and Reichert's estimate is \$9,313</li> <li>c. Curtis Martin at 7652 CR 91., John's estimate is \$10,722 and Bobcat Multi-Work's estimate is \$8,240</li> </ol> </li> <li>11. Did the document that Michael Thompson created for disabled vehicles get approved as a township police resolution? Is there a written procedure for this process. Do I need to send them a warning letter before this process starts?</li> <li>12. I will be working on catching on my zoning filing over the next month. I'm planning on setting up shelving in the zoning office to hold all the boxes of documents that will be labeled by year. If the trustees want these stored somewhere else, let me know now?</li> <li>13. Any questions or follow-ups for me?</li> </ol>

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DEPARTMENT	ROAD DEPARTMENT
REPRESENTATIVE'S NAME	<b>John Newland, Road Supervisor</b>
<b>New Truck</b>	The truck is set up and plow was measured. He did tell me he would send us an invite to Henderson's to see their operation.
<b>Old Truck Maintenance</b>	<p>Changed fuel filter on old GMC. I'm going to try and get by with it but I hate to put \$\$ in it when we're getting rid of it. It's so hard to start.</p> <p>All the lines are rusted the fuel filter bracket is going to break when I try to get it off and I don't know if I can get parts for it. Need to retire it.</p> <p>550 is at Leonard, haven't heard back from him yet. That things been a problem for a long time</p>
<b>Brush</b>	Chopping brush on south end
<b>Main Breaker – Park</b>	Main breaker at park had issues. I got in contact with AES construction and we're going to re-evaluate that as it's just a mess. Guy today said he will talk to his boss and put some heat under them. Like a pole by the Quonset and get rid of the other three, it's a mess there and not good or safe as it is now.
<b>Sign Damage</b>	Look at new business – Walnut and Woodland; someone plowed over the sign at Poplar/Mauger over again. We'll have to get some replacement signs.
<b>Five Parks Damage</b>	At five parks the street the old coop is on – 2 story home just built. They put a cut in the road and left a major hole back there. I'll have to do something about that. It's a pretty good rut. I think that's it.

### BOARD REPORTS

ENTITY	EMS
PRESENTED BY	<b>Trustee Lewis</b>
Report/Discussion	<ul style="list-style-type: none"> <li>-115 runs in January</li> <li>-Money Market has \$1,399,662 / Checking has \$39,343</li> <li>-Met with Osgood Bank / Chief Financial Officer discussed moving truck money into CD \$310,000 because where it's sitting now it's not earning much. This will earn 4.5% in a sweep account.</li> <li>- Rep from Riverside EMS which we need next meeting to have someone from DeGraff, Quincy, Townships because Riverside is shutting down. It's all volunteer and the people just don't come out any more. Gives us time to discuss with all entities from IL EMS.</li> <li>- Discussed the monitors to upgrade them</li> <li>-Teaching some CPR classes</li> <li>- Ryan Shoffstall elected President</li> </ul>

ENTITY	LUC
PRESENTED BY	<b>Trustee Berg</b>
Report/Discussion	Here is copy of the January minutes

ENTITY	FIRE BOARD
PRESENTED BY	<b>Trustee Faulder</b>
Report/Discussion	<p>No meeting in January, 2023</p> <p>December – no water usage</p> <p>Discussing levies with the Auditor</p> <p>Had to replace two furnaces in the station</p>
<b>OLD BUSINESS</b>	None
<b>NEW BUSINESS</b>	Lisa: This suggestion came from John > He advised he talked to a guy who is in charge of the construction on Orchard Island for the Logan County Sewer District project. John mentioned the damage at Woodlawn / Maple dump trucks have been cutting too close and crushed one of our catch basins. He "said" he would fix it but John thinks we need to keep it in the minutes and check regularly for damage, keeping a record of it in the minutes so we can make sure they do fix everything from roads to catch basins and anything else we may end up finding. Lisa will move to old business in March meeting and we'll list all damage at each meeting to ensure they fix everything they've torn up.

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PUBLIC COMMENTS		
NAME	VISITOR	QUESTIONS FOR TRUSTEES
Mr. Pequinot	Yes	<p>I'm here about Woody's parking problem. I live on West St. I would like to see Center and West streets and go clear to the back into one loop. I've had problems especially with the new people that moved in. They drive into our yards. I've got that problem. Can I put a fence up to keep those people out? Within the past month they drove thru my drive and into the yard. I think I should talk to the Chief of Police without causing problems. I would like Center, West and North a one way. Trustee Lewis: Gary, where do we start? Gary: The County Engineer's Office. Fence can also be right on the property line. Chain link no taller than 4' high. Driveway marker? Can't in the right of way but can be on your property. John: He's right, it's a mess between Purdy's and Woody's. Chris Swygart: Do a study, there are probably other areas that had that problem.</p> <p>Chief Thompson: The one way street I'll take that on. I know when we've talked before that's 15 hours a day of telling people to stop parking in the right of away and private property. Trustee Lewis: Is right or left the problem? Trustee Faulder: I think Harbor side is the worst. Chief Thompson: We can talk to the neighbor. If they're driving thru your yard... Mr. Pequinot: They do it every day, it's just mud now. They did it in the day time and I wasn't there. You can see dual tracks/ruts. Chief Thompson: Can you call me when it's happening? I'll work on the one way and talk to your neighbor. I'll get with Gary too. Maybe we could eliminate the parking along the side. I'll get your number before you leave and keep you updated.</p>

### NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Regular</u>
DATE	<u>3/13/2023</u>
TIME	6:30 PM
LOCATION	Washington Township Hall

### MEETING ADJOURNMENT

MOTION BY	Trustee Lewis
MOTION SECONDED BY	Trustee Faulder
VOTING ROLL CALL	VOTE
Trustee Berg	Yes
Trustee Lewis	Yes
Trustee Faulder	Yes
VOTING RESULTS - Motion Passed	YES: 3 NO: 0

### MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
Lisa Miller – on file	Fiscal Officer	3/13/2023

### WASHINGTON TOWNSHIP BOARD OF TRUSTEE CERTIFIED

SIGNATURE	TITLE	DATE
Trustee Berg – on file	Trustee and Chairman of the Board	3/13/2023
Trustee Lewis - on file	Trustee and Vice Chairman of the Board	3/13/2023
Trustee Faulder – on file	Trustee and Member of the Board	3/13/2023