

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, February 8, 2021 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, February 8, 2021 at 6:30 PM at the Washington Township Hall. Teleconference Participants: Sharron Klahr and Cynthia Defibaugh

The meeting was opened by Trustee Lewis with the Pledge of Allegiance to the flag and roll call. Present were: Trustee Lewis, Trustee Faulder, Trustee Berg, Chief Core, Gary Bias, Lisa Miller and John Newland. Trustee Faulder made a motion to approve the minutes from the January 11, 2021 regular meeting and accept them as written. Trustee Berg seconded the motion. All answered "Aye" – motion passed 3-0.

Financial Obligations - The Fiscal Officer presented financial obligations to the trustees. Trustee Faulder made a motion to pay all financial obligations. Trustee Berg seconded the motion and all answered "Aye" – motion passed 3-0.

Financial Reports - Fiscal Officer Miller presented to the Trustees for the period of 1/1/2021 – 1/31/2021 a Bank Reconciliation, Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, Payment Register for their review and signatures. Trustee Faulder made a motion to approve the financial reports and Trustee Berg seconded the motion. All answered Aye – motion passed 3-0.

Fiscal Officer Business – Lisa Miller

- **Financial Report as of 1/31/2021** - Starting fund balance on January 1, 2021 was \$1,115,492.37. Revenue for the month of January was \$17,351.75 and the ending fund balance as of January 31, 2021 was \$1,132,844.12.
- **Plunketts** checked for termites > none were found and no chemicals needed.
- **Vance Quote** – motion to purchase vests for \$8317 made by Trustee Berg, Trustee Faulder seconded. This is the BWC grant.
- **CDC of Ohio** – CDBG grant information due 2/28/21 if we want to apply.

Police Department – Chief Rick Core

- **Thank you** – to Al & Sharron Klahr for their generous donation.
- **Tasers** – We do have our new tasers and training is complete.
- **Budget** – Do we have some forfeited cash that we should be getting access to soon? Will likely have this for Axom Body Cameras (have proposal, waiting on budget).
- **Bullet Proof Vest** – Still working with company, will be staying with original amount approved by Trustees

Zoning – Gary Bias, Zoning Inspector

- **CFS** - Handled approximately 48 calls last month
- **Zoning Permits** – three (3) zoning permits issued for:
 - Construct a garage across from his house on Edgewater
 - Construct a garage across from his house on Midway
 - Construct a fence on Artist Island
- **Permit Fee** - I talked to David Paxton from Buschurs who told me the owners at 7699 Edgewater that canceled their sunroom addition reimbursed him for the permit but they wanted him to see if he could get their permit fee back from the township for permit 1490 for \$86 at 7699 Edgewater.
- **Variance Meetings** on Jan. 25, 2021 at 6:00 & 6:30 PM
 - 1st Variance 2020-006 application from Susan & John Butler at 5925 SR 47 W. They want to demolish the existing farmhouse & set a manufactured home on a basement. This was approved by the ZAB
 - 2nd Variance 2020-007 application is from John Hoffman is to split off a 1.7 acre parcel off of a 8.8 acre parcel at 8605 TR 207 for his daughter. The balance of the 7.1 acre parcel will be sold to Justin Slaven who is currently farming the ground was approved by the ZAB.
- **Violation letter status update:**
 - I sent a certified letter on 12/29/20 to Andrew Creamer for the unsafe mobile home at 9012 Court St. on Orchard Island. He called me on 1/19/21 to say he was hiring a company to demo the mobile and clean up the parcel. Gave him John's number. I let him know I would be checking on it and he has 90 day to get it done.
 - Issued 1 courtesy letter for a motorhome parked by the road & alley on Woodlawn that makes it difficult for John to get the snow plowing done. Haven't heard from her but drove by & there was a car parked behind the motorhome
 - Called Suzie at the map room to check on the width of the alley between Park & Court St. It's 15" wide so I called the owner of the corner lot where the garage is being built. Explained to him that it would make it easier if he move the fence post over to make it easier to plow, He said he's look into it once it warmed up.
 - Issued 1 courtesy letter for an addition & front porch being added onto an existing house on CR 13W. Without a permit. Haven't heard back from them yet.
- **Certified Letter** – I picked up a certified letter addressed to the Washington Twp. Zoning Appeals Board from Steve Fansler, attorney out of West Liberty. They are appealing the permit 1434 I wrote back on April 3, 2020 for a fence back on Edgewater, Scanned it and emailed a copy to each of you to review along with Section 1014 our zoning resolution. It states, "Such appeals shall be taken within a reasonable time, not to exceed 60 days." Don replied back that he agreed it was past the 60 days. I asked if it was OK to send a copy of it to Chelsea Brown to review before replying to the certified letter. I emailed it to her and I'll keep you posted once I hear back from her.
- **Questions or Follow-ups for me?**
 - **Sharron Klahr:** Wants condition to be permanent structure on the variance approval for Manufactured home. Gary: Yes, that was a condition.

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Road Department – John Newland, Road Superintendent

- **Lee's - quote for the roof** > dispose of current roofing > heat weld instead of caulking > Total w/ 15 yr warranty \$7,950
Trustees: Can we get another quote? John: Yes, I'll get another one.
- **Electric at the Park** > John has called two DP&L people, no electric yet. Lisa: Sandi called me and said DP&L shows electric is on.
- **All signs are in** - Waiting for weather to improve.
- **Plowing went well** - Used a lot of grit with the rain/snow/rain/snow. 33 was bad but otherwise everything went good. Put a lot of hours in but everything went good.
- **Quick Hitch** – Got the quick hitch and it's the slickest thing; it's a lot safer as well! Would like another one of those.
- **Park Restrooms** – I'll go down, unlock the restrooms, and prop the door open. Someone from ball association will close it. Tried humidifier but that didn't help.
- **Walking Path** - I would like to finish that walking path around there. Behind the sewer up toward road.

LUC Board – Trustee Faulder

- Brought minutes from the Jan. 14, 2021 meeting, nothing discussed that had to do with Logan County.

EMS Board – Trustee Lewis

- Sold the old building for \$79,000
- Discussed about possibly going to performance pay
- One person off since November - doing one week of sick leave and then some FMLA.
- Can we use the Township Hall on Wednesday of this week? We have to have one meeting offsite so I told them they could probably hold it here. It's the February 10th EMS meeting. Trustees (all): Yes, no problem.
- Ryan is current President and Don assists him.
- Purchase more stuff for the workout room
- Questions?
 - Gary: Going back to in-person meeting? Don: Yes and call in. Gary: I'm asking because there was no number in the paper.

Fire Board – Trustee Berg

- Mark put together his annual review to show differences
- Quite a few donations last month; Steve Reed got a saw, cordless tools, etc.; rec'd boat sonar kit, and \$2500 donated as well
- MARCS radio grant - 18 radios - \$40,000+
- Looking for a grant to replace, Firefighters are putting on a gun raffle to raise funds.

Old Business – Trustees

- None

New Business – Trustees

Trustee Lewis: We've discussed this in the past but have never done it so are going to start this year. Each Trustee will take a Department and meet with them as a liaison to ensure communication, questions, and concerns are addressed. This is not to micromanage, complain, etc... but is meant to be a positive step that will allow us to work together so each understand the job of the other and ideas are generated for the township that might not have been had we not been working closely together. Assignments for 2021 are Trustee Don Lewis: Road Department, Trustee Faulder: Police Department and Trustee Berg: Zoning Department. All Trustees are in agreement and Fiscal Officer Miller offered to meet with the Departments any time, just give her a call.

Public Comments

Sharron Klahr: EMS, I couldn't get on the meeting. So suggestion is put it on the EMS Facebook page. Trustee Lewis: OK - I didn't know there's a Facebook page, I'll ask them to put it out there.

Cynthia Defibaugh - When is Orchard Island going to be paved again? Trustee Lewis to John: We don't have Orchard Island on to be paved this year, right. John: Correct. Trustee Lewis: We would have to look at it to determine if it needs paved. If so, the soonest would be next year. Cynthia: (Regarding the company hired by the sewage project team to patch the road cuts) hopefully they will come back and fix what they did. Their paving to fix the road isn't that good. No one is happy with it. Both Sharron and Cynthia: This company blacktopped over cement. Cynthia: We're taking out two concrete steps at our out building. Do we need a complete drawing with property lines-, etc.?
Gary: How close is it to the property line? Cynthia: About 15' Gary: 15' from the property line you don't need one. Is it covered? Cynthia: It's pretty far and the deck won't have a top. Also, I appreciate the work you're doing for me on the Fox Island project. I talked to Heidi and they are concerned about the softness of the ground. Trustee Lewis: How about this Friday? We're not going to do 40 loads or anything maybe about 10-15. If you could let me know before Friday - they may be able to do it if there's no snow. Cynthia: I can get ahold of Heidi and let you know.

With no further business to come before the group, Trustee Faulder made a motion to adjourn at 7:48 PM. Trustee Berg seconded. All answered "Aye". Motion carried 3-0. The next regular board meeting is scheduled for Monday March 8, 2021 at 6:30 PM. at the Township Hall. The telephone conference number remains the same (701) 802-5232 Access Code: 1794763#.

Lisa A. Miller, Fiscal Officer

Don Lewis, Chairman

Jason Faulder, Vice Chairman

Tucker Berg, Member