

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, February 11, 2019 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, February 11, 2019 at 6:30 PM at the township hall with Trustees Jason Faulder, Tucker Berg, and Rick Beck present. Others present: Fiscal Officer, Lisa Miller, Zoning Inspector Gary Bias, Road Supervisor John Newland, Officer Mike Thompson and Police Chief Rick Core. Others present: Butch & Carlotta Jones, Butch & Cheryl Dilbone, Greg & Sharon Freitag and Dave Rogers.

The meeting was opened by Trustee Faulder with the Pledge of Allegiance to the flag. Fiscal Officer, Lisa Miller read the roll call – Trustee Faulder, Trustee Berg, Trustee Beck, Chief Core, Gary Bias and John Newland all present. Trustee Beck made a motion to approve the minutes from the January 14, 2019 regular meeting and accept them as written. Trustee Berg seconded the motion. All answered “Aye” – motion passed 3-0.

**Financial Obligations** - The Fiscal Officer presented financial obligations to the trustees. Trustee Beck made a motion to pay all financial obligations. Trustee Berg seconded the motion and all answered “Aye” – motion passed 3-0.

**Financial Reports** - Fiscal Officer Miller presented to the Trustees for the period of 1/1/2019 – 1/31/2019 a Bank Reconciliation, Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, Payment Register for their review and signatures. Trustee Beck made a motion to approve the financial reports and Trustee Berg seconded he motion. All answered Aye – motion passed 3-0.

**Fiscal Officer Business** – Lisa Miller

- **Ohio Department of Transportation** – ODOT’s Project #108094 is proposing replacement of existing culvert system (LOG-274-0528) using 24” plastic pipe to replace 18” plastic and clay pipe.
- **Spectrum Enterprise Communications Center Proposal** – Fiscal Officer Miller is requesting Trustees approve switching from Centurylink to Spectrum keeping the Police Dept. phone # (937) 686-8024 and the fax # (937) 686-3640 lines. This includes upgrading from Centurylink’s slow DSL service (10 Mbps) to Spectrum’s coaxial cable internet service (100Mbps). Wireless service will also be available to all other departments, employees, and elected officials while doing business at the township hall. There is no contract it’s a month-to-month service, price does not increase. The monthly fee is \$124.00 and a one time \$198 charge for installation. Future could include (if demand is high enough) fiber optic cable which is even faster than the coaxial cable.
- **Bank Comparison** – I’m working on gathering information from four banks and Star Plus. Will analyze options presented, discuss with a financial advisor, get legal approval and then ask for a special meeting to discuss all with Trustees and recommendation for action. Would like this completed prior to our April 8, 2019 regular meeting.
- **GOVDEAL.COM Resolution – Resolution 002-2019 requesting Trustees approval to sell unnecessary, unused, or obsolete items via GOVDEALS.COM.** Once completed, Officer Thompson, Jana Core and myself will take the training for posting items online and at the same time an ad must be posted in a public newspaper two weeks prior to the first sale being offered online.
- **Office Max/Office Depot** – account has been setup for myself, Gary Bias, and Chief Core for ordering office supplies. If anyone needs anything at all, please let one of us know and we will get it ordered.

**Police Department** – Chief Rick Core

- **Evidence Room** - Good Evening. First I want to thank Butch, Carlotta, John and Rick for helping with the evidence room. John got safe up here with equipment he has. Butch, John, and Rick hung shelves. I've been worried about that for a long time. It was impossible for me to be compliant as I was out of space. If I had to retrieve something I had to go in there and just dig. With new evidence room everything is inventoried and in computer. Once all shelving is up I'll be set. So, thank you all so much! And Butch and Carlotta were in there when I said "gosh, there are no outlets in there so they brought this (held up a nice long power strip). It's been so nice to have the support of these elected official and the people sitting in this room tonight, the help from all of you certainly doesn't go unnoticed.
- **Calls for Service** - still no CFS. Officer Furlong is working on that. It hasn't slacked off a bit. Two rape cases and an auto theft. Officer Thompson has a rape case. Drug cases are getting bigger. We are extremely busy all of the time.
- **Impound Vehicles** – We are very near getting rid of the vehicles sitting back here. That will be a process that helps the community. It also helps the Police Department. I'll take the compliment (from people we arrest) that are compelled to work with us " They've told us to stay out of Washington Twp - they are taking too much of our product and now our cars" yet, we know it's only the tip of the iceberg.
- **Office Thompson** - Sean Smart works for state patrol and I took a two day course. We're talking about taking doors, tires, etc..taking them off to look for bulk amounts of drugs. He knows my Chief and board that supports me...he said daily there are loads coming thru from Columbus to Chicago right along the 33 corridor. Taught us how to disassemble a semi. Chief Core: He said "it's going through your township, you just haven't hit one yet. If Lisa pulled ten years of meeting minutes you'll see I'm always talking about drugs. Just name it - I believe with every fiber in my being eliminating drugs will take out burglaries, thefts, and all other problems Police Departments face every day, as all are drug related. Right now, we have opened up the flood gates as far as drug activity. The days we don't get drugs - it's domestic violences, well being checks, etc.. Officer Thompson is learning - rest assured my focus will always be drug interdiction as I believe it will resolve all other issues.
- **Roads – Chief Core:** Also a shout out to Board of Trustees for how well our roads are taken care during inclement weather. These guys were out working 12-14-16 hours straight. And, someone was complaining their alley didn't get plowed? I know for a fact we go outside in a loop and then hit the inside. An alley will take a back seat to a road that will take someone home.
- **Cruiser Need** - We need another cruiser - if I ordered one today I may get it by late Fall. Can we go ahead and start looking? Officer Thompson already has a quote for a 2020 Explorer (State bid). The bid for the cruiser by Statewide is \$45,949.00. That does not include the purchase of a tablet, radar and camera system (\$4673). Bid discussion amongst Trustees, Fiscal Officer, Chief Core and Officer Thompson. In short, all are in agreement that a new cruiser is needed.

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**Police Department – Chief Rick Core**

- **Cruiser (Cont'd)** - Trustees asked Fiscal Officer Miller if they could afford it. FO Miller's only concern is that there is still a shortage of Police Department funds in 2019 that has been discussed with Trustees and Chief Core.
- FO Miller: The levy increase passed in November, 2018 and is being collected during 2019 but the Police Department will not actually see those monies until March, 2020. That said, after calculating 2019 revenue / expenses for Police Dept. the expected carryover into 2020 is \$48,000. In addition, no funds were appropriated in 2019 for a cruiser as it was never discussed until tonight's meeting. If ordered this year, I will have to appropriate \$16,581 for a one-time payment due upon delivery of the cruiser in 2019. This will leave the Police Department with only \$31,419 to start 2020 with. That is much lower than it should be. I will be unable to appropriate any additional funds for the Police Department for the remainder of 2019 in order to keep at least a 10% balance that is unappropriated. This is due to the fact that at the beginning of each year we send a Certificate of Estimated Resources to the County Auditor's office of what the expected revenue will be for each township fund. It is our closest estimate based on information from the County Auditor, State of Ohio, and previous year's revenue collected. I have always been advised and followed the direction of the State of Ohio Auditor's office and that is that you never want to appropriate all of the expected revenue and carryover – leaving at a minimum 10% in every fund in case what was expected to be collected in revenue, is not (people don't always pay their taxes, gas tax is lower than anticipated, etc..). This ensures I will not over-appropriate funds that may not have been received by the County Auditor which could put the Police Department in the red. I have followed this direction for nearly 15 years and have never over-appropriated funds due to monitoring closely and keeping 10% (usually more – 25%-35%) unappropriated. The purchase of the cruiser in 2019 (instead of 2020) will make it very tight and leave the PD budget with just the 10% minimum that I can't appropriate to meet any other emergency needs they might have later during the year. I can do it but it's with hesitation for that reason only. Perhaps we can get a donation, grant or some other form of revenue for the cruiser as that would certainly help! If needed, I can talk to the County Auditor about getting an advance on funds in 2019 (would short PD revenue in 2020 by amount of funds advanced to them in 2019). I understand the length of time it takes to get the cruiser ordered and physically delivered to the township and this is a State Bid so I don't think we will get a better price from any other vendor and we definitely need it. If approved by the Trustees, I will place the order and all documents related to the purchase will be handled by me so that I can ensure we have all required paperwork as required by ORC. I will also keep the Trustees and Chief Core notified of the status of the cruiser order and will continue to keep a close eye on the Police Dept. budget. So, I am a go financially for the purchase of the cruiser. Trustee Beck made a motion to approve Statewide's quote in the amount of \$45,949.00 for a 2020 Utility PL Cruiser. Trustee Berg seconded the motion. A vote was taken and all answered "Aye" for a 3-0 approval of a new cruiser purchase.

**Zoning – Gary Bias, Zoning Inspector**

- 25 Calls - slow month; zero permits
- One conditional use for gun occupation - appealed and approved for gun repair shop
- Updated copies of the map
- Enclosures to put them in - was expensive
- Working with Brad with paper info about violations and stuff and correct wording and stuff.
- We have a work order process. We do not post those online. Note: Lisa will scan and put online.
- Sent out four (4) violation letters. Two gave me a one finger wave. We'll keep trying hope to clean them up.

**Road Department – John Newland, Road Superintendent**

- Not much other than spending a lot of time snow plowing
- GMC went down two weeks ago - got it running. Last snow it was acting up when we came back. I checked it this morning and there is water in fuel separator again so water in the fuel tank is what I'm guessing here.
- Other than that - that is all I got. I will say people were good about not going out while we were plowing so that was good. Pretty obvious when cleaning an intersection and they still drive by like it was nothing. Trustee Beck: I don't know why it's Fri/Sat/Sun when it snows. It was a lot of grit - but we could have used a lot more. When it's going to be 50 degrees out I don't see a point of spending a lot of \$\$ on grit knowing snow is going to melt.

**LUC Board – Trustee Beck**

- Here's a report

**EMS Board – Trustee Berg**

- Biggest thing there is right now is looking at different collection agencies as current one has no record keeping or documentation. They are taking 50% of what they collect. Hoping to have a new company by next meeting.
- Squads are patched together for now. Looked like one was down for the count but ended up being a pulley and three are still going until new one in March.
- Building is on task as it should be. Gary: Thinking 4th of July could be the Grand Opening.
- Trustee Beck: We have some citizens that have been with that project for a long, long time. Thanks, Dave I appreciate (Rogers) I appreciate your contribution and I think Sharron is another one.

**Fire Board – Trustee Faulder**

- Estimated delivery for new truck - is in April (should be about an \$18,000 penalty)
- No runs first three weeks of January
- Working on grants for MARCS radios and new hire training

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**Old Business – Trustees**

- Trustee Faulder - Tank - let's get that done. Called Smith and I'm glad we did as they were .18 cheaper on gas. Will supply us with a tank free of charge and maintain it. Trustee Beck: How soon? Trustee Faulder: Immediately I talked to chief about monitoring and asked him to have them track themselves. Motion to purchase all gasoline / diesel for Road and Police Depts. through Smith's made by Trustee Berg and seconded by Trustee Beck. All answered "Aye" and motion passed 3-0.

**Old Business – Trustees**

- Trustees Berg / Faulder - regarding County Engineer's Office overcharging us . Scott Coleman said he feels bad about the situation. We looked into it. We've talked about calling Scott for a meeting with him and the Trustees but Eric Stewart said that would not do us any good. Trustee Berg - talked to OPWC and based on what he found out from them and what the Trustees already know, they want to get outside legal counsel as it is in the best interest of the township. All Trustees agreed to pursue outside legal action against the County Engineer's Office.

**New Business – Trustees**

- **Health Dept. Meeting** - Steve Carroll - Stoke Twp on Wednesday at the Logan County HD at 9:30 AM. Dr. Hodinott / Dr. Variance are supposed to be there. Wondered if the Trustees would be able to attend regarding the yearly amount we are paying for the Health Dept. and helping them put a levy back on the ballot.
- **Park** - Trustee Faulder: Hoping to move into Spring so ball season will be picking up. Does the park need anything? Trustee Beck: Finish the walking path and some swings for smaller kids in the back. Lisa: Quonset roof is still leaking and we need handicapped RR. Hoping to get a donation or grant for the handicapped RR. Fences need painted. Trustee Faulder: I was thinking dugouts would be nice. All agreed a lot of work to do and Lisa felt many community members and possibly Washington Township Ball Association, high school students or prisoners would be willing to help with painting fencing and building dugouts. **Frost Company** - get a bid (John will call them); let's finish the walking path, dugouts would be nice, swings...
- **Seasonal Road Worker** - Ad ran for a seasonal employee w/ CDL - mowing slide ditches / plowing snow.

**Public Comments**

- Greg Freitag – US Freshwater Boater Alliance promotes and facilitates boater education and boater training. Membership drive underway, they are looking for volunteers. Goal is to educate / train boaters for a safe boaters experience and provide help to those who are on Indian Lake and in need of assistance. Offer a variety of classes and certification for those that would like to volunteer their time. They help with removing debris, towing, fireworks perimeter watch, dredge line moves, etc.. This is our 2<sup>nd</sup> year at Indian Lake, we started in Celina. Started with three boards and now have 16-17. We need 30-40 boats to fill in for ADNR budget. They don't have manpower or resources to do what we can do. Coast Guard Auxiliary - Chief, I can do anything with you, please let me know. Chief Core: I appreciate that, thank you so much. Trustee Beck: have you contacted ILFD yet? Greg: no, not yet. At St. Mary's they had six guys doing the work. Trustee Beck: I met these guys while out snowplowing and invited Greg to the meeting, what they are doing out there is great work and benefits any boaters using Indian Lake.

With no further business to come before the group, Trustee Beck made a motion to adjourn at 8:22 PM. Trustee Berg seconded. All answered "Aye". Motion carried 3-0. The next regular board meeting is scheduled for Monday March 11, 2019 at 6:30 p.m. at the township hall.

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Lisa A. Miller, Fiscal Officer

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Jason Faulder, Chairman

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Tucker Berg, Vice Chairman

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Rick Beck, Member