

the regular session of the Washington Township Trustees

At the Township Hall, Lewistown, Monday, January 14, 2019 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, January 14, 2019 at 6:30 PM at the township hall with Trustees Jason Faulder, Tucker Berg, and Rick Beck present. Others present: Fiscal Officer, Lisa Miller, Zoning Inspector Gary Bias, Road Supervisor, John Newland, and Police Chief Core. Others present: Sharon DeVault, Butch & Carlotta, Butch & Cheryl Dilbone, Pam Rogers, Melissa Miller, Ellie Mouser, Dave Rogers, and Adrian Jenkins.

The meeting was opened by Fiscal Officer, Lisa Miller with the Pledge of Allegiance to the flag and roll call. Fiscal Officer Miller opened the floor for nominations of chairman and vice-chairman for the year 2019. Trustee Berg nominated Trustee Faulder as Chairman, Trustee Beck seconded the motion. Trustee Beck nominated Trustee Berg as Vice-Chairman, Trustee Faulder seconded. All answered Aye and the nominations were approved with a 3-0 vote. Trustee Faulder then took over the meeting as chairman of the Washington Township Board of Trustees for the year 2019.

Trustee Berg made a motion to waive the reading of the minutes from the December 10, 2018 Regular Meeting and the December 22, 2018 Special Meeting and accept them as written. Trustee Beck seconded the motion. A vote was taken and all answered Aye – motion passed 3-0.

- ◆ **Pay Financial Obligations** - Fiscal Officer Miller presented and Trustee Beck made a motion to pay all financial obligations. Trustee Berg seconded the motion. A vote was taken and all answered Aye – motion passed 3-0.
- ◆ **Financial Reports** - Fiscal Officer Miller also presented the Trustees for the period of 12/1/2018 – 12/31/2018 a Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, Payment Register, and Bank Reconciliation for their review and signature. Trustee Beck made a motion to approve the financial reports. Trustee Berg seconded the motion. A vote was taken and all answered Aye - motion passed 3-0.
- ◆ **Township Meetings** – Trustee Faulder reminded all present that our regular township meetings are held the second Monday of the month at 6:30 PM at the township hall. All meetings have been publicly advertised. If a meeting date is changed, it will also be publicly advertised in the newspaper and a notice placed on the township web site.
- ◆ **Mileage** – Trustee Berg made a motion to set the mileage reimbursement rate to .58 per mile for township officials traveling outside of the township to perform township business. Trustee Beck seconded the motion and all answered Aye – motion passed 3-0.
- ◆ **Vacation** – Trustee Berg made a motion that the township provide and pay for two weeks (80 hours) vacation for full-time hourly employees. Part Time employees may take 40 hours annually. Trustee Beck seconded the motion; all answered Aye – motion passed 3-0.
- ◆ **Zoning Fees Set** – Trustee Berg made a motion to approve **Resolution 2019-001 increasing Variance / Conditional Use /Zoning Appeals from \$300 to \$350** for in order to break even on the township’s costs paid for certified mailing of letters of notifications, salaries, and transcriptionist. Trustee Beck seconded approval of Resolution 2019-001. All answered Aye - the motion was passed 3-0. All other Zoning Fees will remain the same.

Trustee Berg motioned and Trustee Beck seconded the motion of the following nominations:

- ◆ **Indian Lake Joint Fire District Board** – Trustee Faulder will serve on the ILJFB in 2019.
- ◆ **LUC Representative** – Trustee Beck will serve on the LUC Board in 2019.
- ◆ **Indian Lake EMS Representative** – Trustee Berg will serve on the EMS Board in 2019.
- ◆ **Mandatory Attendance** – In past years, it has been mandatory that all department heads attend monthly township meetings. Trustee Berg made a motion to continue this requirement and that employees will be paid for attending. Trustee Beck seconded the motion; all answered Aye and the motion was passed 3-0.
- ◆ **Elected Officials Pay**- Trustee Berg made a motion to accept per ORC Section 505.24 and 507.09, that township trustees and clerk salaries are paid at 100%. Trustee Beck seconded the motion; all answered Aye and the motion was passed 3-0.
- ◆ **Depository Agent for Washington Township for 2019** – Trustee Berg made a motion that The Huntington National Bank be the Depository Agent for Washington Township for 2019. Trustee Beck seconded the motion. All answered Aye and the motion was passed 3-0.
- ◆ **Township Purchasing Agents** –Trustee Berg made a motion to approve the following employees and/or elected officials as purchasing agents: Trustees Beck/ Berg/Faulder, Fiscal Officer Lisa Miller, Zoning Inspector Gary Bias, Road Supervisor John Newland, and Police Chief Rick Core. Trustee Beck seconded the motion. All answered Aye and the motion was passed 3-0.

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- ◆ **Hourly Pay Scale for Township Employees** – Trustee Berg made a motion that the pay scale for hourly township employees be as follows for FY 2019:

- ☑ Road Superintendent - \$18.00 / full time
- ☑ Police Chief - \$18.00 / full time
- ☑ Police Officers - \$17.00 / part time
- ☑ Zoning Board Members - \$30.00 / part time
- ☑ Zoning Inspector - \$700/month + \$12.00/hour for additional work requested
- ☑ Seasonal Help - \$12.00/hr (seasonal help/nuisance coordinator/PD Secretary)

Trustee Beck seconded the motion – all answered Aye and the motion was passed 3-0.

- ◆ **Zoning Commission Board** – Mark Gibson’s term expired on December 31, 2018. Trustee Berg made a motion to appoint Mark Gibson to the ZCB for another five-year term from 2019-2023. Trustee Faulder seconded the motion; all answered Aye and the motion was passed 3-0.

The following are serving on the: **2019 Zoning Commission Board:**

2015-2019 Butch Jones
2016-2020 Ron Kimmel
2017-2021 Jerry Snipes
2018-2022 Terry Miller
2019-2023 Mark Gibson (**Chairman**)
Alternate: Shannon Reames
Don Lewis

- ◆ **Zoning Appeals Board** – Steve Strauser’s term expired on December 31, 2018. Trustee Berg made a motion to appoint Steve Strauser to the ZAB for another five-year term from 2019-2023. Trustee Beck seconded the motion; all answered Aye and the motion was passed 3-0.

The following are serving on the: **2019 Zoning Appeals Board:**

2015-2019 Brian Hough
2016-2020 Keith Klauer
2017-2021 Melissa Miller
2018-2022 Bud Chrisman
2019-2023 Steve Strauser (**Chairman**)
Alternates: Sharron Klahr
Don Lewis

- ◆ **Township Blanket Purchase Order** – Trustee Berg made a motion to set maximum blanket purchase orders not to exceed \$25,000, if or when needed, by Fiscal Officer Lisa Miller. Examples would be for Dayton Power & Light, Marathon Gas station, etc. the motion was seconded by Trustee Beck. All answered Aye and the motion was passed 3-0.
- ◆ **Reallocation of monies within the same Fund** - Trustee Berg made a motion to allow Fiscal Officer, Lisa Miller, to reallocate line item monies (must be within the same fund) on an as needed basis for the year 2019. Fiscal Officer Miller will then no longer need a resolution to reallocate line item funds but will advise trustees of any transfers she makes. Trustee Beck seconded the motion. All answered Aye and the motion was passed 3-0.

Fiscal Officer Business – Lisa Miller

- Advised Trustees of the **Ohio Township Winter Conference** to be held **Jan. 30-Feb. 2, 2019**. Pre-registration fee of \$50 can be made by 1/11/2019 – after that cost is \$80.
- Advised employees W-2’s will be mailed or put in township mailboxes by 1/31/2018
- Notified all present that phone numbers for all elected officials and department heads ran in the Shopper’s Edge on January 25, 2019. They are also posted on the communications board outside of the township building.
- Notified all present that township meetings for 2019 will be held the second Monday of each month and an ad with those dates was in the Shopper’s Edge on January 25, 2019. These dates are also posted on the communications board.
- Notified trustees that the 2018 financial report will soon be completed and an ad notifying the public that it is available for viewing will be placed in the Bellefontaine Examiner.
- Gave all Trustees a copy of the Bank Reconciliation, Fund Summary, Revenue Summary, Appropriation Summary and Payment Listing for period ending 12/31/2018.
- Mail received in Dec 2018 / Jan 2019:

Jack Reser, County Auditor

- Logan County Courthouse Costs
- Dog tag registration
- Ohio Division of Liquor Control (Taranjit Kaur)
- Logan County 2019 Logan County Health Dept. - \$46,577.30 (amount Twp Pays to Health Dept. for their budget)
- Letter regarding assessed valuation for tax year 2018 that will be used to collect taxes in 2019 is \$122,149,660

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Fiscal Officer Business – Lisa Miller (Cont'd.)

- Patricia Meyers, County Recorder – request to file zoning resolutions and amendments in the office of the County Recorder (Gary has completed this already)
- Scott Coleman, County Engineer – 2018 Township Highway System Mileage Certification is 31.255 miles of public road. Needs signature of at least two trustees and returned to County Engineer by March 29, 2019.
- Logan County Township Association – 1st Quarterly Meeting – will be held January 17, 2019 at 7:00 PM at the Ohio Hi Point Career Center in Room 102-A

Police Department – Chief Rick Core

- Welcomed everyone
- New system still not printing CFS – Sheriff's Dept. is working on that. I can tell you we are extremely busy three rape cases and stolen vehicle today.
- I'm like a broken record on the drug front. We take drugs out every day resurgence of methofedinine as they think it is "safer". No field-testing, as I don't want to risk the lives of our officers of any drugs in the field now - can be laced with fentanyl. There are precautions we can take.
- Through gracious support of the board, we've been forced to move our evidence room and we will fill it up,. Appreciate that.
- From someone who was out helping on Saturday. Don't know who was plowing but ours were safer than county or state roads. Township roads in much better shape than state or county roads Much appreciated!
- Our goals is same - to serve the resident so f Washington Township and help eradicate the drug problem. I feel if we can keep the pressure on the drug culture it will help eliminate other problems. Pedal to the floor on that. We will do it all in 2019.
- With that - our normal training requirements we got knocked out as quickly as possible so we can be out serving our residents.
- I pledge to keep the quality of law enforcement what you are used to and without your support, we couldn't do that.
- Trustee Beck: I want to say one thing. They have been putting in some long hours.. We have some guys in there right now who are putting in 120% and these are not easy cases. Takes a lot of time, court time, investigations, Rick spent most of his time in Columbus. His other job he makes 10 times what he makes here and he keeps going like this. I have less than a year to go and I'm glad he continues to work for the township And, when I sit back in a chair, I'm proud of Rick and the officers. Lisa has been a die hard for this police dept. Lisa has been on the financial end to make sure we can still do what we do. I'm very proud to serve with them. I'll always have their back. Chief Core: Thank you Trustee Beck, that means a lot to me.
- I'm investigating the rape of a 3 year old and another one tomorrow so I'll be in Columbus. They start at 6:00 AM and tomorrow will be a long day tool But having folks like you, the support of the community you're not spinning your wheels all the time. FYI - 149 officers died last year. We are lucky in our township that a lot of that does not exist, but please keep the families of these fallen officers in your prayers as they died serving their communities.

Zoning – Gary Bias, Zoning Inspector

- 35 calls last month (one zoning for front porch)
- Conditional Use meeting on January 21st for a gun repair and sales shop
- Dave Gluten took another job with LUC and Brad Bodenmiller took over
- Dropped off map and resolution to Logan County Recorder's office and will drop off copy to LUC
- Sent an email - changes in the procedures how to handle nuisance properties. Eric sent me some new information. Please look at it and at our old procedure and advice how to handle in the future. This procedure all nuisances going in front of the Trustees.

Road Department – John Newland, Road Superintendent

- I was off during a nice windstorm and thanks to Rick, he took care of them. There were several.
- I pushed a bunch of dead ones over - probably 15 trees over to avoid that happening again.
- Snow....everything went good there. Just as I was leaving, I was cleaning up at Five Parks. The 350 is down into tomorrow. Blade is broken but will be fixed tomorrow.
- Big truck is down - fuel filters are plugged, but otherwise, things are fine
- Two batteries in the cruisers and brakes on Thompson's so should be in good shape there for a while.

LUC Board – Trustee Berg

- Replacing the bridge on 235 north of the lake and done by memorial day
- They did get sale completed \$22,300.00 - Reliant is moving in there.
- New director - Brad Bodenmiller

EMS Board – Trustee Faulder

- Approved 2019 appropriations budget
- Building moving along nicely
- Approved security for new building

Fire Board – Trustee Beck

- Thank Jason who was along for the ride for this last meeting.
- Four new officers coming on - 70 people were there; kind of a shock that they recognized me for the retirement part of it and gave me a helmet with signatures of all of the fire dept. and trustees. So, really nice. I'll miss the board and miss the Firefighters. Glad to see Jason jump on there as I think he will be an asset to them. He's kind of cross trained on all that

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Fire Board – Trustee Beck (Cont’d):

any way. I'd like to see the new truck in action. Things are in good shape. Tucker is heading to the squad and will have some big shoes to fill. Nice meeting. Trustee Faulder: They will really miss Rick up there.

Old Business – Trustees

- Tank for Police Department – Trustee Faulder: I contacted - RD Holder, Heritage and Heiby. Also, RD Holder made an agreement that if we purchase both diesel and gas (1,000) they will give us another .10 off per gallon. Trustee Beck: What would happen if we give the Police Department one of our tanksTrustee Faulder: They will do the tank for \$75/month includes the rental of the tank and all parts on it should the go bad as well as monitors the fuel so when they see it getting low, they automatically fill it up plus can tell date / time / amount of gasoline pumped out of it.

John Newland: Call Smith up - calendar with phone number. Trustee Faulder: Never heard of them. Give me their number and we'll make those calls. One we call Smith, do you want to wait until next meeting. Trustee Beck: Once we get this decided - we may need to move the trucks around to the back.

New Business – Trustees

- None

Public Comments

- Lakerettes perform at the BB game tomorrow night

With no further business to come before the group, Trustee Beck made a motion to adjourn at 7:16 PM. Trustee Berg seconded. All answered “Aye”. Motion carried 3-0. The next regular board meeting is scheduled for Monday February 11, 2019 at 6:30 p.m. at the township hall.

Lisa A. Miller, Fiscal Officer

Jason Faulder, Chairman

Tucker Berg, Vice Chairman

Rick Beck, Member